

# APPLICATION FOR RESOURCE CONSENT

## FORM B: LAND USE PROJECTS



### NOTES

Resource use activities must meet all the conditions of any relevant Permitted Activity Rules in the Waikato Regional Plan or a resource consent from the Waikato Regional Council is required. This form will help you apply for a resource consent.

- You must fully complete this activity form and supply all the required information. Provide as much detail as you can where the questions are relevant to your activity. We request you provide electronic copies of any supporting information. Doing so may reduce administrative costs charged to you.
- You must also supply completed Forms A and C.
- **You must pay the required initial deposit when you submit this consent application.**
- Failure to provide the required information and payment will delay the processing of your application. If you do not provide adequate information then we will not be able to process your application, and will return it to you. If you do not pay the required fees, we may stop processing your application until payment is received.

#### FOR OFFICE USE ONLY

File:

Client ID:

Project:

**If you need any further help,  
please phone our Resource Use  
staff on 0800 800 402.**

### LOCATION

1. **If known, please supply relevant map coordinates of activity or activities (preferably as New Zealand Transverse Mercator 2000 (NZTM2000 references). These locations must also be clearly identified on the location map you have supplied with Form A**

2. **Name of the nearest waterbody to the works.**

Tick if the waterbody is un-named. Name the stream, river or lake it eventually flows into.

☐ Un-named tributary

3. **Distance between proposal and nearest waterbody**

 metres

4. **Will there be any works or structures within or on the bed or banks of any river, lake or ephemeral watercourses?**

☐ Yes

☐ No

If yes, then separate consents may be required. Please contact the Waikato Regional Council's staff to confirm your consent requirements.

## NATURE OF THE ACTIVITY

### 5. Specify the type of works (please tick)

- ☐ soil disturbance and/or roading and tracking
- ☐ Cleanfill placement – natural material such as clay, soil and rock and other inert materials such as concrete or brick
- ☐ overburden placement – clay, soil and rock associated with quarries and mining
- ☐ planting or construction in a drainage or river control area
- ☐ other –specify in more detail below

### 6. Describe the nature and purpose of the works.

### 7. Proposed commencement date of works.

### 8. Proposed completion date of works.

### 9. Describe the intended frequency and timing of the activity, such as time of day and year.

## DESCRIPTION OF THE EXISTING ENVIRONMENT

### 10. Present land use of the site

- ☐ Farming (beef, dairy, sheep etc)
- ☐ Reserve (conservation, recreational, marginal strip)
- ☐ Exotic forest
- ☐ Native forest/regenerating bush
- ☐ Other – please specify

### 11. Contour of the land at and surrounding the site. Please also indicate the percentage of the site that the contour type covers.

<input type="radio"/> Flat	%	<input type="radio"/> Rolling	%	<input type="radio"/> Steep	%	<input type="radio"/> Very steep	%
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### 12. Predominant soil type

- ☐ Sand                      ☐ Loam                      ☐ Pumice                      ☐ Silt                      ☐ Clay                      ☐ Peat
- ☐ Other – please specify

### 13. Vegetation type at the site. Please also indicate the percentage of the site that the vegetation type covers.

<input type="radio"/> Grassed pasture	%	<input type="radio"/> Exotic forest (eg pine)	%
<input type="radio"/> Native forest	%	<input type="radio"/> Regenerating native	%
<input type="radio"/> Scrub or plant pest	%	<input type="radio"/> Wilding exotic	%
<input type="radio"/> Cut over forest	%	<input type="radio"/> Tussock	%
<input type="radio"/> Swamp	%	<input type="radio"/> Alpine	%
<input type="radio"/> Tidal flats	%	<input type="radio"/> Sand dune vegetation	%
<input type="radio"/> Other – please specify			

### 14. Existing soil erosion

- ☐ None                      ☐ Slips                      ☐ Gully                      ☐ Bare ground                      ☐ Stream bank

Describe the extent of any soil erosion

## SOIL DISTURBANCES AND/OR VEGETATION CLEARANCE

You must complete this section if your activity involves any soil disturbance or vegetation clearance. Please tick if this section is not applicable to your activity.

☐ Not applicable

### 15. Scale of the activity

Length	metres
Volume	cubic metres (solid measure)
Area	square metres/hectares

Cut slope batter	
height	metres
Length	metres

*Note: Solid measure may be approximated by calculating the volume of soil that has been disturbed multiplied by a factor of 0.8. This will account for the bulking up of soil when disturbed.*

### 16. For vegetation clearance activities, what type/s of vegetation will be cleared?

### 17. Describe how you intend to dispose of or move the vegetation once it has died off or been cleared.

## CLEANFILL AND OVERBURDEN DISPOSAL

You must complete this section if your activity involves the placement of any cleanfill or overburden material. Please tick if this section is not applicable to your activity.

☐ Not applicable

### 18. Scale of the activity

Volume	cubic metres (solid measure)
Area	square metres/hectares

### 19. Fully describe all materials to be deposited and detail where the material is sourced from.

## STRUCTURES, PLANTING OR DRAIN CONSTRUCTION IN DRAINAGE AND RIVER CONTROL AREAS

You must complete this section if your activity involves any drainage works, construction or planting near a drain or watercourse that is managed by the Waikato Regional Council or a district council. Please tick if this section is not applicable to your activity.

☐ Not applicable

### 20. Is the site within the Hauraki district area?

☐ Yes ☐ No

A 15 metre standard setback distance applies within the Hauraki district area because of the size of the watercourses in the district and the large machinery that is required to maintain them. For other areas, the setback area is 10 metres.

### 21. Describe the works, structure or planting

**22. Is the structure/planting already in place?**

☐ Yes

☐ No

If yes,

Date (or approximate date) of planting/construction	
Permit or authorisation number and consenting authority (if known)	

**23. Is the structure intended to be permanent?**

☐ Yes

☐ No

If no, how long do you intend to leave the structure in place?

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**24. Observed typical flood level at the site (annual flood event)**

	m
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**25. Observed maximum flood level at the site**

	m	Date observed:
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**26. Datum level used**

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**27. Describe the length of records of flood level observations you have**

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- 28. Detail any hazardous or toxic chemicals (including chemicals to be used for chemical treatment such as flocculants) or hydrocarbons (such as fuel) that are related to your activity and may be used or stored on site. Describe how these will be managed to avoid risk to the environment.**

- 29. Describe the extent that your activity increases the risk of localised erosion and/or flooding, and how you intend to manage or lessen these effects.**

- 30. Describe the extent that your activity may impact upon or modify the current flow regime and water movement patterns of any nearby river or lake, and how you intend to manage or lessen these effects.**

- 31. Describe the extent that your activity will or may change the existing natural character of any nearby river or lake, and how you intend to manage or lessen these effects.**

**32. Is your proposal located within or in proximity to a karst (cave system) landscape?**

☐ Yes

☐ No

If yes, provide details on the significance, location and length of the cave system. If the system is nationally or regionally significant please include a survey that identifies entrances, stream resurgences and sinks. Provide an assessment of the cave's ecosystem and the likely long and short term effects of your activity on those ecosystems.

How will you avoid, remedy or mitigate effects on the cave's flow regime and climate and any downstream caves.

**33. Are there any existing in-stream or lake structures in proximity to the activity?**

☐ Yes

☐ No

If yes, provide details of the structures and the measures you will put in place to avoid any effects on them.

**34. Describe the extent to which your activity may restrict access to any nearby water body**



**35. Describe the extent to which your activity may affect river bed and bank stability**

How will you avoid or lessen these effects?

**36. Provide details of the distance of your activity from any adjacent, neighbouring or downstream properties, and describe the extent to which these properties may be affected by your proposal.**

**37. Identify and describe any of the following significant areas or aspects nearby or within the surrounding environment (approximately 500 metre radius), and detail how you intend to avoid or lessen any actual or potential effects from your activity:**

Native plants and/or native animal life

Fish and/or stream life habitats or breeding grounds

Wetlands (any permanently or intermittently wet area, shallow water or water margin area that supports any plant or animal life)

Geothermal features

Public amenity and/or recreational activity areas (such as gardens, parks, walkways and sports grounds, swimming, fishing or boating spots)

Areas or aspects important to tangata whenua (such as lands, sites, waahi tapu, kaimoana and food gathering sites)

Areas of cultural or historic value, such as archaeological sites

Places of public assembly (land or buildings where people may assemble for meetings, accommodation, worship, recreation or education)

Other areas or aspects

An Erosion and Sediment Control (ESC) Plan identifies the measures you will put in place to minimise erosion and sediment loss from the site. It contains two parts, a written methodology and a site plan. The written methodology contains information on various aspects of the project and proposed erosion and sediment controls. The site plan provides a visual understanding of what the site looks like and includes details such as the location of erosion and sediment control devices and other relevant features. You can find out more about preparing an ESC Plan by visiting our website at [waikatoregion.govt.nz/earthworks](http://waikatoregion.govt.nz/earthworks).

**38. Have you included an Erosion and Sediment Control Plan?**

*Note: all earthworks projects will require an Erosion and Sediment Control Plan. If you do not supply this when you submit your application there will likely be processing delays*

☐ Yes ☐ No

**If you have not included an Erosion and Sediment Control Plan, describe how you intend to control water and sediment runoff from the site. This should include a description of all proposed or existing clean water diversions and stormwater treatment facilities, including details of pond design, dimensions and operation, and description of outfall structures including dimensions and construction materials.**

**39. Is chemical treatment eg flocculation, proposed or expected to be investigated to manage sediment in discharge(s) from Sediment Retention Pond(s) and/or Decanting Earth Bund(s) and/or dewatering?**

☐ Yes ☐ No

**If yes, please describe and has any bench testing been undertaken to determine the benefit of chemical treatment?**

☐ N/A ☐ Yes, results attached ☐ No

☐ Bench testing will be carried out later (eg as part of finalising the ESCP or prior to works or stages of works), describe below.

**40. If chemical treatment is proposed, have you included a Chemical Treatment Plan? (Note: where chemical treatment is proposed, a Chemical Treatment Plan will be required. If you do not supply this when you submit your application this requirement will be a condition of consent (if granted) to be submitted for certification prior to works, or stages of works, beginning.)**

☐ N/A ☐ Yes, see attached ☐ No

☐ A Chemical Treatment Management Plan will be prepared and provided prior to use of any chemical treatment (eg as part of finalising the ESCP or prior to works or stages of works), describe below.

**41. Does your activity have any potential to create airborne matter, such as dust or smoke?**

☐ Yes

☐ No

If yes, describe the measures you will put in place to control air discharges.

**42. What is the acid sulphate soil potential of your site as shown on WRC's regional mapping?**

*Note: More information about acid sulphate soil potential can be found at **Managing acid sulfate soils** | **Waikato Regional Council**. That page contains a link to the searchable mapping layer that is available for specific areas of the Waikato region for acid sulfate soil probability, or can be found on the 'biodiversity and environment' Waikato Maps here **LocalMaps**.*

☐ Negligible probability

☐ Low probability

☐ Medium probability

☐ High probability

**43. If your activity is located within an area of WRC's regional mapping that is identified as having a 'medium' or 'high' probability of occurrence of acid sulfate soils AND your activity includes land disturbance >250m<sup>3</sup>, will be deeper than 1m, or is associated with a drainage activity and/or if there are any other factors associated with your proposed activity that might increase the risk of disturbance of acid sulfate soils, describe how you propose to confirm the presence of and manage the soil to avoid, minimise and/or manage formation of acid leaching effects of actual acid sulfate soils.**

*Note the website noted above includes a discussion on common management controls and procedures.*

## CONSIDERATION OF ALTERNATIVES

**44. Provide electronic copies of any additional information you may have about the effects of your activity on the receiving environment, such as photographs or recent compliance reports.**

**45. Describe any alternative locations or methods for the proposal. Provide details on whether these have been considered or implemented, and if not, then why not.**

**46. Describe any proposed site rehabilitation once work has been completed**

**47. Describe the monitoring and maintenance programmes that will be put in place to make sure that the activity complies with conditions of any resource consent granted.**

Include who will undertake the work and how often, what aspects of the activity the monitoring/maintenance is likely to address, how access will be gained, where maintenance materials will be stored and how they will be transported to the site.

**48. Large scale activities will often require a site management plan before the consent is granted. This plan details the procedures that will be implemented to ensure the operation complies with the conditions of the resource consent. Although it may not be required, it will speed up the application process if you also supply a draft plan. This plan should detail proposed procedures and provide complaint response procedures, including contact telephone numbers for operations staff who will be responsible for responding to complaints.**

Unless the Waikato Regional Council has indicated otherwise, you should identify and consult with any parties that may be potentially affected by or interested in your water take activity.

- This generally involves at least your adjacent, upstream and downstream neighbours.
- It may also include local district councils, iwi and interest groups such as local recreational and care groups.
- If you are in doubt about who you should be talking to, then call the Waikato Regional Council's staff.

Make sure you provide everyone with sufficient information so that they can fully understand what it is you want to do and how they may be affected by it. This could include a copy of this application form once it is completed and/or any plans or maps. Make sure you make yourself available to explain the application, answer any questions and discuss options for resolving any concerns.

#### 49. Identify the parties that may be affected by or interested in your activity and consent application

<b>Party details/relationship</b> <i>(such as neighbour, local iwi, interest group)</i>		
<b>Contact person</b>		
<b>Postal address</b>		
<b>Phone number/s</b>	Home:	Business:
	Mobile:	

<b>Party details/relationship</b> <i>(such as neighbour, local iwi, interest group)</i>		
<b>Contact person</b>		
<b>Postal address</b>		
<b>Phone number/s</b>	Home:	Business:
	Mobile:	

<b>Party details/relationship</b> <i>(such as neighbour, local iwi, interest group)</i>		
<b>Contact person</b>		
<b>Postal address</b>		
<b>Phone number/s</b>	Home:	Business:
	Mobile:	

Other affected or interested parties

50. Provide details of your consultation

Provide details about the consultation you have undertaken, or explain why consultation was not considered necessary. If possible you should provide written comment or approval from those you have identified. A consultation form is provided at the end of this form that will help you with this. Photocopy off a separate form for each party identified. Otherwise, make sure you let us know:

- who you consulted with
- how we can contact these people
- their relationship to you (for example, neighbour, local iwi, interest group)
- any concerns they may have about your activity, and how you intend to avoid or mitigate (lessen) these effects.

FINAL CHECKLIST

51. Have you? (please tick)

- ☐ Filled in all parts of this form (Form B) that are relevant to your activity, provided all the information required, and completed and attached any other related activity forms.
- ☐ Completed and attached Forms A and C.
- ☐ Applied for any district council consents that are also required for your proposal.
- ☐ Consulted with all interested and affected parties, and included their comments and/or written approval (if possible).
- ☐ Included or paid the required deposit fee for this application.

# CONSULTATION FORM

**PHOTOCOPY THIS FORM FOR EACH PERSON OR GROUP TO BE CONSULTED**

<b>Applicant</b>	
<b>Description of proposal</b>	

## **Person/group consulted in regard to this proposal**

<b>Name of contact person</b>		
<b>Name of group</b>		
<b>Postal address</b>		
<b>Street address</b>		
<b>Email address</b>		
<b>Contact number/s</b>	Home:	Mobile:

## **Consulted party's views on the proposal (to be completed by person/group consulted)**

If you would like the Waikato Regional Council to know your views on the applicant's proposal, and/or if you consider you may be adversely affected, please indicate your views below (attach additional pages if necessary). Consider the following: How do you consider you will be affected? How would you like the applicant's proposal to be modified to take account of your views? What other comments do you have on the proposal that you would like the Waikato Regional Council to consider in making a decision on these resource consent applications?

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## **Applicant's response to views of consulted parties (to be completed by applicant)**

Please indicate how your proposal can be modified to take account of the views of the party you have consulted with (or why the proposal may not be able to be modified to take account of those views).

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## **Consulted party's response to the proposal (to be completed by person/group consulted)** *Please tick one only*

- ☐ I/We give my/our approval for the proposal      ☐ I/We do not give my/our approval for the proposal  
☐ I/We are not affected by this proposal

**Signed** \_\_\_\_\_ **Date** \_\_\_\_\_