

Schedule of charges

The council may fix charges relating to its functions and responsibilities under Section 36 of the Resource Management Act 1991. An outline of current policy and charges is provided below¹².

Application charges

Changes to policy statements and plans (section 36(1)(a))

When assessing applications for the preparation of, or changes to policy statements or regional plans, the council will:

- charge applicants actual and reasonable costs
- require applicants to pay a \$500 deposit per application or a deposit of up to 50 per cent of the estimated costs of the council carrying out its functions in relation to such applications
- require applicants or their agent to pay for the costs incurred on an ongoing basis.

Resource consent application processing¹³ (section 36(1)(b))

For carrying out its functions in relation to the receiving, processing and deciding on resource consent applications (including assessment of application for certificates of compliance) and for considering and deciding on changes to or reviews of consent conditions and transfer of consents, the council will:

- charge applicants and consent holders actual and reasonable costs
- fix specific amounts to be charged for specified consents (see table below) and require applicants and consent holders to pay the full charge prior to work commencing on the application or review
- require applicants or consent holders, where a specific amount has not been fixed, to pay a deposit of up to 50 per cent of the estimated costs with a minimum deposit of \$1,000, prior to consideration of the application or review, with the balance of the costs to be paid on a regular basis as costs are incurred
- require applicants or consent holders, where a specific amount has not been fixed, to pay the actual and reasonable costs of the processing of the application as determined, according to the following formula:

Charge = (staff time x charge rate¹⁴) + administration fee + direct costs including disbursements + notification and hearing costs

Fixed application charges	\$ (GST exclusive)
Bore consent	400
Controlled Activity Bridge consent	1,100
Controlled Activity Culvert consent	1,200
Taupo land use >20ha	1,050
Mooring inside zoned marine area	400
Change to mooring consent	150
Consent application lodgement fee (fee per application)	

¹² For the full policy, refer to the council's 'Administrative Charges Policy: 1999'. This document is available on request.

¹³ An indication of likely costs, based on average costs for processing a particular category of consent, can be provided at the time of making an application. However, actual charges may vary, depending on the complexity of the environmental issue involved and the process to be followed.

¹⁴ Refer to staff charges table at the end of this section.

• One application	250
• Two applications	200
• Three applications	175
• Four or more applications	150
Consent transfer fee	90

Staff charge rates

	Rate per hour (\$) (GST exclusive)
Technical expert	185
Manager	165
Technical officer	140
Senior resource officer	135
Resource officer	120
Business support	90

Annual consent holder charges

Consent administration charge (section 36(1)(c))

The resource consent annual administration fee contributes to the cost the council incurs on undertaking its consenting and monitoring functions required under the Resource Management Act 1991. This includes maintaining consent and compliance information, updating consent status, processing consent transfers, surrenders and expiries, annual charge enquiries as well as general management functions required to deliver the consenting and monitoring activities of the council. This charge is the same for all categories of resource consent.

Information gathering, research and data monitoring (section 36(1)(c))

A scale of charges will be used for charging different classes of consent holders for information gathering and research, and for the exercise of resource consents

A specific amount will be charged across all classes of consents for state of the environment monitoring associated with the effectiveness of policy statements and plans.

The costs of data monitoring will be recovered by charging consent holders fixed amounts.

This charge does not cover site specific consent compliance monitoring which is charged on an actual cost basis, except in relation to consents to take water for farm dairy purposes (i.e. milk cooling and shed washdown purposes) where a fixed charge applies as described below.

Consent Compliance Monitoring

All monitoring of compliance with consent conditions, excluding farm dairy shed water take consents, will be charged on an actual cost basis.

Actual and reasonable costs for monitoring consent compliance will be directly charged according to the following formula:

Charge = (staff time x charge rate¹⁴) + direct costs including disbursements

¹⁴ Refer to staff charges table at the end of this section.

Consent holders or their agent will pay for costs incurred on an ongoing basis as they occur, unless otherwise agreed by Waikato Regional Council.

Where consent is held to take water for farm dairy shed purposes, an annual charge of \$60 applies, which is included as part of the annual consent holder charge. This fee applies so long as monitoring determines that compliance has been achieved. If the consent holder is found to be non compliant, any costs in addition to the \$60 fee will be directly charged in accordance with the above formula.

2018/19 Resource consent holder charges

(all amounts are GST exclusive)

Consent class	Description	Consent administration	Information gathering, research and data monitoring	Compliance monitoring	Total
Air					
• Discharge of contaminants	Discharges of NES contaminants to the air	130	410	-	540
• Other discharges	Other discharges to air, including odour	130	-	-	130
Discharges					
Agricultural	Discharges to land and water from agricultural sector activities	130	250	-	380
Process Discharges					
• Major	Stormwater discharge >200 litres per second; Sewage >15 m ³ per day; mine wastewater >100 m ³ per day; geothermal 100 – 1500 m ³ per day	130	415	-	545
• Minor	Industrial, mining, quarry, urban and commercial discharges to land and water that do not fall into “Major” class	130	310	-	440
Geothermal discharge					
• Large	Discharge of geothermal sourced waters exceeding 100,000 m ³ per day	130	15,565	-	15,695
• Medium	Discharge of geothermal sourced waters from 20,001 to 100,000 m ³ per day	130	6,930	-	7,060
• Small	Discharge of geothermal sourced waters of less than 20,000 m ³ per day ⁵	130	1,680	-	1,810
Takes					
• Water takes	Takes of surface or ground water, excluding farm water takes	130	Minimum charge of \$65, then 32 cents per m ³	-	
• Farm water takes	Takes of surface or ground water for farming support	130	Minimum charge of \$65, then 32 cents per m ³	60	
• Non-consumptive water takes	Non-consumptive water takes with no impact on water availability, or for flood management or environmental purposes	130	-	-	130
• Non-consumptive water takes	Non-consumptive water takes that impact flow regime or water availability	130	600	-	730
Geothermal takes					
• Large	Takes of geothermal sourced fluids exceeding 100,000 m ³ per day	130	43,360	-	43,490
• Medium	Takes of geothermal sourced fluids of between 20,001 and 100,000 m ³ per day	130	22,690	-	22,820

• Small	Takes of geothermal sourced fluids of between 1,000 and 20,000 m ³ per day ⁴	130	4,680	-	4,810
Dams					
• Waikato	Large dams within the Waikato hydro network used for electricity generation	130	7,700 per dam	-	
• Large	Dams deeper than 3 metres and which hold more than 20,000 m ³ of water	130	5,640 per dam	-	
• Small	All dams not covered by the consent classes above	130	250 per dam	-	
Coastal					
Marine farms					
		130	172 per hectare	40	
Moorings					
	All mooring structures	130	-	-	130
Other					
	Activities requiring consent which may significantly impact upon the coastal environment and do not sit within the classes listed above	130	320	15	465
Land use					
• Major	Large scale land use activities that have potential to generate significant land instability or sediment discharges. Including (but not limited to): Forestry harvesting >20 ha Metal extraction >500 m ³ Earthworks >10,000 m ³	130	1,470	-	1,600
• Minor	Large scale land use activities that have some potential to generate significant land instability or sediment discharges. Including (but not limited to): Forestry harvesting <20 ha Metal extraction <500 m ³ Earthworks <10,000 m ³	130	275	-	405
Land use - Lake Taupo					
• Large	Land areas greater than 100 hectares	130	795	-	925
• Medium	Land areas from 20 to 100 hectares	130	400	-	530
• Small	Land areas less than 20 hectares	130	190	-	320
Other					
	Activities requiring consent which do not fit within the consent classes above, but which may have environmental effects and will require some supervision and monitoring by Waikato Regional Council	130	-	-	130
Administration charge only					
	Activities requiring consent which do not fit within the consent classes above, and which are not expected to have major environmental effects that will require some supervision and monitoring by Waikato Regional Council	130	-	-	130

Note:

1. All charges exclude GST.
2. GST at the prevailing rate will be added to all charges when invoiced.
3. Whitebait stands and bore permits will not be charged an annual charge.
4. For geothermal takes of less than 1,000 m³ per day, the charge applicable to a water take will apply.
5. For geothermal discharges less than 100 m³ per day the process minor category will apply and for those between 100 and 1,500 m³ per day the process major category will apply.

Remission

Under Section 36(5) of the RMA the council has discretion to remit the whole or any part of any charge. Charges will be remitted where:

- charges to individual consent holders are deemed to be unreasonable
- a redress of relative benefits to the consent holder is necessary
- the information produced by an applicant for a resource consent benefits the community as a whole.

Navigation safety related charges

Pursuant to section 684B of the Local Government Act 1974, the Waikato Regional Council has made a bylaw in respect of navigation safety within the Waikato region. Section 684B(h) of the Local Government Act allows the regional council to set fees in respect of activities that it has to undertake to implement the bylaw.

Any costs incurred for particular services provided for navigation safety which are not outlined below are fully recoverable from the person or organisation causing this cost to be incurred.

Bylaw requirement	Fee (\$) (GST exclusive)
Application for temporary events (Clause 4.4), or suspension or exemption of any provisions within this bylaw (Bylaw 4.2)	\$108.70
Application for permanent speed upliftings (Clause 4.3)	Actual and reasonable costs
Public notice for a temporary event (Clause 4.4)	Actual and reasonable costs
Mooring Inspection fee (charged annually)	62.50
Visitor mooring rental	\$17.39 per night \$86.96 per week
Registration of personal watercraft	\$43.48
Transfer of registration	Free
Dealer registration	\$43.48
Management of navigation safety related activities for Port Taharoa	Actual and reasonable costs
Management and inspection of navigation safety-related activities	Actual and reasonable costs
Assessment and report on any RMA consent application which has the potential to affect navigational safety	Actual and reasonable costs

Note

1. The bylaw does not apply to Lake Taupo.
2. All charges exclude GST. GST at the prevailing rate will be added to all charges when invoiced

Charges under the Building Act 2004

Waikato Regional Council will charge for all application, inspection and compliance processes associated with its regulatory role under the Building Act 2004, including but not limited to PIMs, building consents, compliance schedules, inspections, code of compliance certificates, DSAP, annual WOF and dam classification certificates.

Actual and reasonable costs under the Building Act 2004 will be directly charged according to the following formula:

Charge = (staff time x charge rate¹⁴) + direct costs including disbursements

Charges under the Maritime Transport Act 1994

In accordance with section 444 of the Maritime Transport Act (MTA) regional councils exercising a delegated function or power may charge a fee in relation to that function or power.

The total hours charged for cost recovery will be at the discretion of the Regional On-Scene Commander. Staff hourly rates will be at the appropriate rate as set out in the schedule of fees and charges.

Requests for information and documents

Resource management plans and consents

Except as provided in relation to Policy documents, actual and reasonable costs will be charged for providing documents, information and advice in respect of resource management plans and resource management consents (sections 36(1)(e) and (f) of the Resource Management Act 1991). The first half hour of staff time will not be charged, after which the total staff time spent on actioning the request will be charged at the relevant staff charge rate.

Technical reports

Many of our technical reports are available to download free of charge on the council's website: www.waikatoregion.govt.nz

Technical reports will be charged at a base rate of \$20.00 plus \$0.15 per A4 page and \$0.30 per A3 page. Earlier technical reports priced less than \$10.00 will be provided free of charge. All prices are GST exclusive.

Policy documents

Many of our policy documents and plans are available to download free of charge on the council's website: www.waikatoregion.govt.nz

¹⁴ Refer to staff charges table at the end of this section.

Requests for policy documents and plans will be charged at the following rates:

Document	Fee (\$) (GST exclusive)
Regional Coastal Plan – hard copy	\$120
Regional Coastal Plan – CD ROM	\$20
Waikato Regional Plan – hard copy	\$120
Waikato Regional Plan (including maps) – CD ROM	\$20
Waikato Regional Plan Maps (full set) – hard copy	\$1,600
Waikato Regional Plan – individual maps	Cost of production
Transitional Regional Plan	\$20
Regional Policy Statement	\$80

Spatial Information data

Waikato Regional Council, at its discretion, may charge for access to or extraction of spatial information data. The total staff time spent will be charged at the technical officer charge rate as per the schedule of fees and charges. There is no charge for the data itself.

River and catchment service charges

Waikato Regional Council, at its discretion, may charge for the provision of information and advice relating to the following:

- Hazard information and advice
- Technical information and advice
- Property information
- Provision of historic information and records
- Licences to construction structures on Waikato Regional Council owned or managed land
- Provision of other information or services where costs, including staff time, are incurred by Waikato Regional Council.

Actual and reasonable costs will be charged for the provision of information, documents and technical advice. The first half hour of staff time involved in providing the service will not be charged, after which the total staff time spent providing the service may be charged.

Charges for requests for official information

The Local Government Official Information and Meetings Act 1987 (LGOIMA) provides that any charge for the supply of official information must be reasonable. Regard may be had to the cost of the labour and materials involved in making the information available and any costs incurred pursuant to a request of the applicant to make the information available urgently.

Accordingly, where costs are recovered for the provision of official information, the amount charged for staff time will be in accordance with the Ministry of Justice guidelines for charging for services. Time spent by staff searching for relevant material, abstracting and collating, copying, transcribing and supervising access where the total time involved *is in excess of one hour* will be charged out as follows, after that first hour:

- An initial charge of \$38 (including GST at the prevailing rate) for the first chargeable half hour or part thereof; and
- Then \$38 (including GST at the prevailing rate) for each additional half hour or part thereof

Charges for the rates postponement policy

The council currently has a rates postponement policy that allows eligible individuals to postpone their rates.

Application fees in relation to these postponements are as follows.

1. Costs to register a statutory land charge in relation to the postponed rates. The fee will reflect the current charges set by Landonline at the time the statutory land charge is registered.
2. Costs to release statutory land charge in relation to the postponed rates. The fee will reflect the current charges set by Landonline at the time the statutory land charge is released.

Charges for debt collection

In situations where the council is required to engage the service of a debt collection agent to recover amounts owing to the council, the cost charged by the collection agency to the council will be payable by the debtor.