Council Agenda

Date: Tuesday, 30 April, 2019
Time: 10:30 am
Location: Council Chamber
Waikato Regional Council
401 Grey Street
Hamilton East
Members: Cr Livingston - Chairman
Cr T Mahuta - Deputy Chair
Cr J Hayman
Cr J Hennebry
Cr K Hodge
Cr S Husband
Cr S Kneebone
Cr F Lichtwark
Cr D Minogue
Cr B Quayle
Cr R Rimmington
Cr Simcock
Cr Vercoe
Cr K White

Notice of Meeting:
I hereby give notice that an ordinary Meeting of the Council will be held as detailed above.

VRJ Payne
Chief Executive Officer
1. **Apologies**

   Apologies were received from Cr Alan Livingston

2. **Confirmation of Agenda**

3. **Disclosures of Interest**

4. **Confirmation of Minutes**

   4.1 **Council Minutes - 28 March 2019**

      Minutes of the meeting held on 28 March 2019

5. **Committees Reporting to Council**

   5.1 **Nga Wai O Waipa Co-Governance Forum**

      Minutes of the meeting held on 21 February 2019

   5.2 **Tuwharetoa Maori Trust Board & Waikato Regional Council Co-Governance Committee**

      Minutes of the meeting held on 27 February 2019

   5.3 **Te Arawa River Iwi Trust & Waikato Regional Council Co-Governance Committee**

      Minutes of the meeting held on 14 March 2019

   5.4 **Hamilton Public Transport Joint Committee**

      Minutes of the meeting held 15 March 2019

   5.5 **Waikato Plan Leadership Committee**

      Minutes of the meeting held on 25 March 2019

   5.6 **Future Proof Implementation Committee**

      Minutes of the meeting held 25 March 2019

   5.7 **Regional Transport Committee**

      Minutes of the meeting held 1 April 2019

   5.8 **Integrated Catchment Management Committee**

      Minutes of the meeting held on 10 April 2019
6. **Ordinary Business**

6.1 **Health & Safety**

To report on the monthly health and safety council dashboard and any other topics regarding health and safety of relevance to Council.

6.2 **Local Government New Zealand Conference 2019 Attendance**

To seek confirmation of council attendance at the 2019 Local Government New Zealand (LGNZ) Conference and representation at the Annual General Meeting in July 2019.

6.3 **Hamilton to Auckland Corridor Plan**

To provide an update on the Hamilton to Auckland Corridor Plan (H2A) and the expanded Future Proof partnerships arrangements.
7. **Public Excluded Section**

THAT the public be excluded from the following part/s of the meeting:

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Good reason to withhold exists under Section 7.

That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)

This resolution is made in reliance on sections 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

**Item Name: Minutes of Council 28 March 2019**

- Maintenance of the law and the right to a fair trial (Section 6(a)).
- Protect the privacy of natural persons, including that of deceased natural persons (Section 7(2)(a))
- Protect information where the making available of the information (ii) would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information (Section 7(2)(b))
- In the case only of an application for a resource consent, or water conservation order, or a requirement for a designation or heritage order, under the Resource Management Act 1991, to avoid serious offence to Tikanga Māori, or to avoid the disclosure of the location of waahi tapu (Section 7(2)(ba))
- Protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information -
  (i) would be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied; or
  (ii) would be likely otherwise to damage the public interest (Section 7(2)(c))
- Avoid prejudice to measures that prevent or mitigate material loss to members of the public (Section 7(2)(e))
- Maintain legal professional privilege (Section 7(2)(g))
- Enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities (Section 7(2)(h))
- Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (Section 7(2)(i))
Prevent the disclosure or use of official information for improper gain or improper advantage (Section 7(2)(j))

**Item Name: Integrated Catchment Management Committee – 10 April 2019**

- Protect the privacy of natural persons, including that of deceased natural persons (S7(2)(a)); and
- Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (Section 7(2)(i))
- Avoid prejudice to the maintenance of the law, including the prevention, investigation and detection of offences and the right to a fair trial (S6(a)); and
- Protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information (S7(2)(b)(ii)).

**Item Name: Contract Extensions for Independent Appointees to Audit and Risk Committee**

- Protect the privacy of natural persons, including that of deceased natural persons (S7(a)).

**Item Name: Connect 2020 Fitout Contract Tender**

- Protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information – section 7(2)(b)(ii);
- Enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities – section 7(2)(h); and
- Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) – section 7(2)(i).

**Item Name: Lake Taupo Protection Project Joint Committee – 11 March 2019**

- Maintain legal professional privilege (section 7(2)(g))
- Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (section 7(2)(i)).
- Protect the privacy of natural persons, including that of deceased natural persons (section 7(2)(a)).

**Item Name: Lake Taupo Protection Project Joint Committee – Transition Principles**

- Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (section 7(2)(i)).

8. **Resolutions to Exclude the Public**

8.1 **Council Meeting - 28 March 2019**
8.2 Integrated Catchment Management Committee - Closed - 10 April 2019

8.3 Contract Extensions for Independent Appointees to Audit and Risk Committee

8.4 Connect 2020 Fitout Contract Tender

8.5 Lake Taupo Protection Project Joint Committee

8.6 Lake Taupo Protection Project - Transition Principles

9. Return to Open Meeting

10. Lake Taupo Protection Project Joint Committee

Minutes of the meeting held on 11 March 2019
Waikato Regional Council

Council

OPEN MINUTES

Date: Thursday, 28 March, 2019, 10:30 am
Location: Council Chamber
Waikato Regional Council
401 Grey Street
Hamilton East

Members Present: Cr A Livingston - Chairman
Cr T Mahuta - Deputy Chair
Cr J Hayman
Cr J Hennebry
Cr S Husband (until 2.04pm)
Cr S Kneebone
Cr F Lichtwark
Cr D Minogue
Cr B Quayle
Cr R Rimmington
Cr H Vercoe
Cr K White

Staff Present: V Payne - Chief Executive Officer
C McClay - Director Resource Use
C Crickett - Director Integrated Catchment Management
N Williams - Director Community and Services
J Becker - Chief Financial Officer
K Bennett - Manager CE’s Office
J Cox – Democracy Advisor
1. **Apologies**

Apologies received from Cr Hodge and Cr Simcock.

The Chair acknowledged the events in Christchurch with a moment’s silence before commencing the meeting.

Apologies were received from Cr Hodge and Cr Simcock.

WRC19/37

**Moved by:** Cr R Rimmelton

**Seconded by:** Cr T Mahuta

**THAT the apologies of Cr Hodge and Cr Simcock be accepted.**

The motion was put and carried

2. **Confirmation of Agenda**

The agenda of the meeting was accepted. Members noted the proposed timing for presentations

WRC19/38

**Moved by:** Cr R Rimmelton

**Seconded by:** Cr F Lichtwark

**THAT the agenda of the meeting of the Waikato Regional Council of, as circulated, be confirmed as the business for the meeting noting the timing of Items:**

5.1 Verbal presentation from Hamilton City Council to be presented at 10.45am

14 - PEX report Approval of Corporate Systems Replacement - to be presented at 11.30am

5.2 Verbal presentation from Waikato River Authority to be presented at 12.00pm

5.3 Water presentation science prize to be awarded at 12.30pm.

The motion was put and carried

3. **Disclosures of Interest**

There were no disclosures of interest for the meeting.

4. **Confirmation of Minutes**

4.1 **Council Minutes - 28 February 2019**

The minutes from the meeting of 28 February 2019, presented for approval.

Matters noted for correctness were:
Cr Hayman noted that she voted against the Healthy Environments motion on page 12 of the minutes. Members agreed that this should be corrected.

A member noted a spelling mistake in the December minutes of the Waikato Plan Leadership Committee minutes on Page 33. The word used was "predatory" and members noted is should be "preparatory stage."

**WRC19/39**  
**Moved by:** Cr S Husband  
**Seconded by:** Cr J Hayman

**THAT the Minutes of the Council Meeting of 28 February 2019 with the noted corrections to page 12, and page 33, be approved as a true and correct record (Doc#14008868).**

The motion was put and carried

5. **Presentations to Council**

5.1 **Verbal update from Hamilton City Council**

Scheduled for 10.45am - Hamilton City Council General Manager Venues, Tourism and Major Events - Sean Murray provided a verbal update on the Waikato Regional Theatre.

Members were advised of a number of the funding aspirations for Momentum Waikato. Hamilton City Council staff were continuing to talk with Momentum about their requirements on funding.

A go slow approach had been taken in drafting the funding agreements to ensure clarity towards the end product rather than changing agreements when project parameters changed. Hamilton City Council would continue to share information with staff from Waikato Regional Council to ensure that both organisations could work to ensure that the funding provided to the project would be protected in the event of a project failure.

There was further work to be undertaken by Momentum throughout April and May and it was hoped that funding commitments would be able to be confirmed by June 2019, with agreements ready for approval by all the funding partners. If all the agreements were approved by June then the build project could commence by October 2019 with a view to being completed for a live opening by October 2021.

During questions, answers and related discussion the following points were noted:

- there was an appreciation by the members for the rigour that Hamilton City Council were applying to the proposed funding agreements. Council would be looking for the same protection in funding.
• There were possibly a number of alternative funding options available to Momentum however what those options were would need to be shared by Momentum with their presentation to Council, planned for April 2019.
• as it was an election year it was appropriate that material decisions about the funding agreements were made in June prior to the Pre Election period. If decisions were not able to be finalised at this time, the funding agreements would be completed following the October Local Government Elections. Any delay would be a delay in the project time line not in the provision of funds.
• There have been positive discussions with Mr Eglington of Momentum in regards to the knock on effect of the theatre to the City and the accompanying hotel development.

WRC19/40
Moved by: Cr A Livingston
Seconded by: Cr S Husband

THAT the verbal report from Hamilton City Council General Manager Venues, Tourism and Major Events - Sean Murray on the Waikato Regional Theatre be received.

The motion was put and carried

6. Committees Reporting to Council

6.1 Finance Committee

Minutes of the Finance Committee meeting of 19 February 2019.

Cr Hennebry spoke to the minutes. (Doc#13836904 attached as Appendix 1)

During questions answers and related discussion the following was noted:
• Page 4 of the Finance Committee minutes (page 87 of the agenda pack) referred to the prior year’s surplus. Members noted that the discussion would be raised again with council later in the meeting through the Annual Plan report.
• Page 5 of the Finance Committee minutes noted that the motion had been seconded by Cr A Lichtwark. By way of correction this should be Cr A Livingston. Members acknowledged that Cr Lichtwark was present at the meeting but as he was not a member would not have moved or seconded any decisions.

WRC19/41
Moved by: Cr J Hennebry
Seconded by: Cr B Quayle

THAT the minutes of the Finance Committee meeting of 19 February 2019 be approved (Doc# 13836904).

THAT the Section A decisions be noted.

THAT the Section B decisions be adopted
Financial performance monitoring and forecast as at 31 December 2018

2. THAT the committee recommend to council the proposed allocation of prior year surplus funds as set out in this report (Doc# 13644512) is referred to the annual plan process; and
3. THAT the committee recommend to council the approval of the forecast budget adjustments as set out in this report (Doc#13644512).

The motion was put and carried

6.2 Regional Transport Committee

Minutes of the Regional Transport Committee meeting of 4 March 2019.

Cr Vercoe spoke to the minutes. (Doc #13929238 to be attached as appendix 2.)

During questions answers and related discussion the following points were noted:

- the Chief Executive of the Ministry of Education responded to the concerns of the proposed withdrawal of services to the region’s school buses. Members were advised that there was to be no change in Waikato for the foreseeable future.
- the role Crs Vercoe and Rimmington had in the rail business case decision by New Zealand Transport Agency was acknowledged. They were thanked by the members for their contribution to the process.
- the responsibility for the cost of refurbishment of the carriages rested entirely with KiwiRail. They had started the work and sought specialist staff to undertake the work.

WRC19/42
Moved by: Cr H Vercoe
Seconded by: Cr B Quayle

THAT the minutes of the Regional Transport Committee meeting of 4 March 2019 be received (Doc#13929238).

THAT the Section A decisions be noted.

The motion was put and carried

6.3 Waikato Civil Defence Emergency Management Group Joint Committee

Minutes of the Waikato Civil Defence Emergency Management Group Joint Committee meeting of 4 March 2019.

Cr Vercoe spoke to the minutes. (Doc#13957603 to be attached as appendix 3).

During questions, answers and related discussion the following points were noted:

- Matamata Piako District Council and Hauraki District Council were seeking to appoint staff to work in with the Thames Valley CDEM group.
• where a significant event occurred that crossed district boundaries, that would mean the event would come under group control.

• following the announced change in the Civil Defence legislation, Iwi engagement would occur with a member to represent local Iwi on the Co-ordinating Executives Group. The Executive Group was made up of senior staff from each council and would be enlarged to include iwi representation as the strategic level. The Executive Group undertake review and input to the Group Plan and this was where the rep would have impact.

• with respect to the staff whose appointment as local controllers for Taupo, members were advised that they had been nominated for the next controllers course. Not having undertaken this training was one of the reasons for their nomination to be declined.

• the majority of work undertaken by the Group was related to emergency management and also allowed them to manage events without it being an emergency. The work was more than just civil defence.

WRC19/43
Moved by: Cr H Vercoe
Seconded by: Cr T Mahuta

THAT the minutes of the Waikato Civil Defence Emergency Management Group Joint Committee meeting of 4 March be received (Doc#13957603).

THAT the Section A decisions be noted.

The motion was put and carried

Public Excluded Section

Resolution to Exclude the Public

WRC19/44
Moved by: Cr A Livingston
Seconded by: Cr S Kneebone

THAT the public be excluded from the following part/s of the meeting:

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Good reason to withhold exists under Section 7.

That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)

This resolution is made in reliance on sections 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by
section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

**Item Name: Project Reboot**

- Protect information where the making available of the information
  - (ii) would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information  

THAT Asbjorn Aakjaer, Edwin Lim and Andrew Dentice of HGM Lawyers be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of Item 13 - Project Reboot. This knowledge, which will be of assistance in relation to the matter to be discussed, is relevant to that matter because the independent advisor and external legal experts in relation to the business case.

The motion was put and carried

The meeting moved to public excluded at 11.32am.

5. **Presentations to Council**

5.2 **Presentation from Waikato River Authority**

The meeting returned to open meeting at 12.15pm for the presentation from the Waikato River Authority.

Present were Project Funding Manager Michelle Hodges, Principle Advisor, Engagement & Policy Julian Williams, Board Member Peter Buckley and Communications Advisor Philip Burton.

Members received a presentation Doc#14034048. Within the presentation members were advised that a review would be under taken of the vision and strategy and throughout the review there would be ongoing updates for council on the progress of the review.

The Chair thanked the team for their presentation and invited members to ask any questions they had.

During questions, answers and related discussion the following points were noted:

- The presentation had referred to a headline about a $100 million dollar funding plan. A member asked what the funding plan related to and in response was advised that it referred to 12 to 18 organic dairy farms specifically located in the Waipa Catchment.
- The Vision and Strategy was being tested through the hearings process for the Council's Proposed Plan Change 1. The impact for the Proposed Plan Change 1 was on the four contaminants and it was noted that the Vision and Strategy related to everything about the river, and not just the contaminants.
• A member asked whether there would be consideration from the authority for beautification projects within the area of the City. It was noted that Hamilton City Council had been interested in this as well and were invited to enter into discussions with the Authority so projects could be considered on a case by case basis. The fund was not used for funding or building assets. The Authority was working towards a better working relationship with the City.

• Members noted that there was already a good working relationship with the Ngati Haua Mahi Trust.

• A member noted concern that local authorities may not have clarity on the Vision and Strategy. In response it was noted that it had been clear from the outset that the local authorities had an understanding of the Vision and Strategy and were aware that it sat higher than the National Policy Statement.

• All River Iwi were aware that the next stages would be to agree on the work plan from this point for the review. The Ministry for the Environment work programme would be discussed at the next meeting of the Chief Executives in April 2019.

• A member noted a regional concern relating to koi carp in some rivers and lakes. They noted there was not sufficient support from Central Government in addressing the concern for the region which was having an impact on sediment and pollution. It was noted that the pest problem was on the radar for the authority and there were discussions as to what the authority could do, noting there was a need for a strategy and long term solution. The Department of Conservation had overall responsibility for the pest.

WRC19/47
Moved by: Cr F Lichtwark
Seconded by: Cr K White

THAT the verbal report from Waikato River Authority Advisor, Policy and Engagement - Julian Williams be received.

The motion was put and carried

5.3 Presentation Water Science Prize

At 12.58pm the Chair welcomed Emily Sopers the prize winner for the Water Sciences prize as recommended by the University of Waikato.

By way of background the Chair advised the Water Sciences Prize was established in 1990 by Sir Ross Jansen with the University of Waikato Earth Sciences Department and was awarded annually to the top student enrolled in Water science papers within the School of Science (Faculty of Science and Engineering), in Level 3 courses.

Emily spoke to the meeting advising she was in her fourth and final year of her Environmental Engineering studies at the University of Waikato and she has an interest in land and water management.

The meeting adjourned at 1.03pm.
The meeting reconvened at 1.45pm

Crs R Rimmington, Vercoe and Kneebone were out of the meeting at 1:45 pm.

6. **Committees Reporting to Council**

6.4 **Audit and Risk Committee**

Minutes of the Audit and Risk Committee meeting of 7 March 2019.

Report from the Chair of the Audit and Risk Committee following the meeting of 7 March 2019.

Cr Hennebry spoke to the minutes. (Doc #13942281 attached as appendix 4)

During questions, answers and related discussion the following points were noted:

• the report on freshwater was reportedly due in May and was referred to in the Chair’s report. A member requested that the item on report be held in a wider committee such as Strategy and Policy. Members and staff agreed this approach would be useful.

Cr H Vercoe joined the meeting at 1:49 pm.

**WRC19/48**

Moved by: Cr J Hennebry  
Seconded by: Cr T Mahuta

THAT the minutes of the Audit and Risk Committee meeting of 7 March 2019 be received (Doc#13942281)

THAT the Section A decisions be noted.

THAT the Section B recommendations be adopted:

External Audit report

THAT the Draft Audit Plan for the 2018/19 audit process be approved.  

The motion was put and carried

**WRC19/48.1**

Moved by: Cr J Hennebry  
Seconded by: Cr T Mahuta

THAT the report from the Audit and Risk Chair for the 7 March 2019 meeting be received.

The motion was put and carried
7. **Hearing Committee Reports in terms of the Resource Management Act 1991.**

7.1 **Land Information New Zealand - Tokanui**

Decision by independent hearing commissioners appointed by Waikato Regional Council and Waikato River Authority in the matter of a resource consent application by Land Information New Zealand to discharge treated wastewater from the Tokanui Hospital and the Tokanui Village to the Wharekorino Stream. (Doc#14011262)

There were no questions on the decision report and members noted it was a short term consent.

**WRC19/49**

Moved by: Cr A Livingston  
Seconded by: Cr F Lichtwark

**THAT** the decision by independent hearing commissioners appointed by Waikato Regional Council and Waikato River Authority in the matter of a resource consent application by Land Information New Zealand to discharge treated wastewater from the Tokanui Hospital and the Tokanui Village to the Wharekorino Stream (Doc#14011262) be noted.

The motion was put and carried

8. **Ordinary Business**

8.1 **Health and Safety Council Report - February 2019**

Report on the monthly health and safety council dashboard and any other topics regarding health and safety of relevance to council.

The report was presented by Director Community and Services (N Williams) and the Manager People and Capabilities (N Ollington).

During questions, answers and related discussion the following points were noted:

- the upcoming changes in legislation would be monitored and the additional risk that may be related to the domestic violence leave entitlement would be monitored. The entitlement was 10 days per year, did not accrue and was available to staff after 6 months of service. The entitlement was able to be used for current or historical events. Oversight of the leave would be maintained but for the privacy of the staff it would not be appropriate for it to be reported through the monthly report.

- there was further work to be completed to determine policy for the organisation and to determine the level of evidence the organisation would be comfortable with accepting. The legislation was vague on the detail, but did confirm that employers had the ability to require evidence. It could be in the form of a doctors certificate, a police report or a victim statement.

- in response to a question about council’s involvement in the health and safety requirements associated with drainage maintenance members were advised
that there were obligations if council undertook activities and for staff to ensure that there were risk management plans in place for specific locations.

Cr S Kneebone joined the meeting at 1:59 pm.

- the member noted, following a drainage site visit they attended earlier in the week, a number of health and safety concerns they had about the site. The site visit included staff and members of the drainage committee. In response to the concerns the member was advised that staff would follow up to establish whether all the required needs and responsibilities were being met at the site.
- a member enquired after the bus driver who had been recently assaulted. In response members were advised there was no new information to give to members at the time of the meeting. In terms of the responsibility for the drivers council had limited responsibility and the full responsibility rested with the employer. The expectations of council was that those responsibilities were being followed.

Cr Husband noted his apologies. He left the meeting to attend other council related business.

Cr S Husband left the meeting at 2:04 pm.

WRC19/50
Moved by: Cr B Quayle
Seconded by: Cr J Hennebry


The motion was put and carried

8.2 2019 to 2020 Draft Annual Plan Budget

Report to update council on the outstanding matters identified in the December 2018 meeting to approve the 2019/2020 Draft Annual Plan budget.

The report was presented by the Chief Executive Officer (V Payne) and the Chief Financial Officer (J Becker). The report was addressed section by section and key managers spoke to their areas of the report.

Further to the content of the report, it was noted that compliance with changes to legislation in relation to meal and tea breaks under the Employment Relations Amendment Act have potential funding and service delivery impacts in relation to public transport services. An option for council to address this would be to look at reducing services. An independent review of council's schedules (including service frequency) in being undertaken to ascertain how the breaks for drivers could be accommodated.

With respect to Hamilton to Auckland passenger rail, there were no questions from members and it was acknowledged that further detail on the project would be reported through the CE Submission.
There was no presentation on the Waikato Regional Theatre as this matter had been discussed with Hamilton City Council General Manager Venues, Tourism and Major Events - Sean Murray, earlier in the meeting.

Communications Manager (N Chrisp) and Director Community and Services (N Williams) spoke to the Environmental Education section of the report.

During questions, answers and related discussion the following points were noted:

- a member noted they did not support any further growth within this area of business noting that the matter had been discussed at length and that it could not keep growing in to the senior schools without sufficient support from other authorities. In response it was noted that there was a noted increase in support from the territorial authorities in this area and there was also opportunities for growth with partnership with philanthropic organisations like Trust Waikato. Further partnerships were being explored as there was a move towards whanau based learning and consideration for career pathways.

- within paragraph 48 and the additional funding it was noted that Taupō wasn't mentioned. By way of explanation members were advised that there was work underway with Taupō, however the focus had been on the higher waitlist areas.

- the prior model for the education strategy had been competitive and with an update this had changed council was discussing opportunities to collaborate with groups like Kids Green and find a new way forward in this area.

- a member noted this was an important area and as the children of the ratepayers they were the future of the region. A small amount of money to get behind the community demand would see good things done in the community.

- territorial authorities were in support of increasing funding in the environmental education area for their districts.

The Director Community and Services (N Williams) spoke to the Stock Truck Effluent section of the report.

During questions, answers and related discussion the following points were noted:

- the programme of work had been highlighted for council some time ago and in particular the increasing cost of maintenance of the disposal of effluent. There would be a need to return to council through the Long Term Plan process to seek further resource to fund the ongoing programme. The costs were part of a multi party funding agreement between council, the New Zealand Transport Agency and the territorial authority. There was no proposed financial impact on the current Annual Plan.

- there was comprehensive research that was undertaken by AECOM who had been commissioned by the New Zealand Transport Agency that established the proposed 10 sites. The locations took in to account the volume of vehicles, visibility of the site and the distance between the sites.

- the funding for the programme was provided for through a targeted rate on properties over 2ha and a portion of the general rate. Noting that many of the
vehicles who would use the sites were passing through the region this was considered a fair approach to the funding arrangement.

- the site situated at Taupō was a private site that had been established in 2000 and was still operational. This site was situated to the North of Taupō. The proposed new site at Taupō was to be established on the south east side of the lake along the Taupō/Napier highway and would pick up a different stream of traffic.

The Chief Executive spoke to the staff remuneration section of the report, noting that the increase included provision for matching market changes.

During questions, answers and related discussion the following points were noted:

- staff were the biggest asset for the organisation and it was important that the significant investment in this asset was protected.
- a member noted their need for further justification and evidence to support the proposed 2.5% increase rather than the 1.6%. In response members were advised that the level of detail sought would be reported through the CE Employment and Remuneration Committee on 9 April 2019.
- the turnover of staff at any one point was around 12.5% and the vacancies were anticipated within the budget.
- members noted that in 2013 the turnover had been around 6-7% and it was now up at around the 14% range.
- a member noted there would be a number of challenges for council between now and entering the new building in 2020 and extra effort now could see staff retained through that period.

The Chief Financial Officer (J Becker) spoke to the Prior year surplus funds section of the report, noting the proposed action of using a portion of the surplus to support the Connect 2020 project.

During questions, answers and related discussion the following points were noted:

- the proposed 7.9% average increase was unsupportable and the member noted their preference for the whole surplus to be applied to provide some remission of rates for the ratepayers.
- noting agreement with the sentiment another member noted that the funds for the Connect 2020 should be found from other funding sources, particularly the cost of furniture. The member acknowledged the project for paper minimisation should be supported as they saw it to be a one off cost leading up to the move.
- part of the challenge for council and staff with the ways of working in the new building was that furniture would need to be consistent which would involve a transition away from the current stock of furniture towards what council would be moving towards. The proposed funds were sought to future proof and ensure what was installed was appropriate for the new building.
• The Chief Executive noted that council would work within the budget that was applied to the project by using the surpluses that had been achieved in other areas.

Noting the staff recommendations from the report had not been moved or seconded, Cr Hennebry moved a motion for council to approve the entire surplus to be used to offset the general rate required. Cr Vercoe seconded the motion.

Cr Minogue, noting the staff recommendation "That the council approves the application of the unallocated prior year surplus funds of $201,200 to support the Connect 2020 mobility strategy" proposed his amendment to Cr Hennebry's motion:

"THAT the council approves the application of the unallocated prior year surplus funds of $150,000 to support the Connect 2020 mobility strategy and the balance of $161,000 to be used to offset General Rate required."

Cr Mahuta seconded Cr Minogue's amendment.

For clarity members were advised that the decision around the funding towards the project was required in order for staff to optimise the bulk purchasing power and provide certainty for the project. The amendment provided a compromise to support the project as well as to apply to offsetting rates.

With no further questions or discussion on the matter, the Chair put the amendment. The amendment was carried and the Chair put the substantive motion. The substantive motion was carried.

Members noted the discussion that had been held on each of the sections of the report, and the Chair noted his intention to put each of the remaining staff recommendations separately. In applying the $161,000 to rates reduction the increase in rates revenue would move from 7.9% to 7.8%.

Moved by: Cr J Hennebry  
Seconded by: Cr H Vercoe  

THAT Council approves the entire surplus of the unallocated prior year surplus funds of $311,000 to be used to offset the General Rate required.

Cr Hennebry left the meeting at 3.14pm.

Amendment:  
WRC19/51  
Moved by: Cr D Minogue  
Seconded by: Cr T Mahuta  

THAT the council approves the application of the unallocated prior year surplus funds of $150,000 to support the Connect 2020 mobility strategy and the balance of $161,000 to be used to offset the General Rate required.
The motion was put and carried
Cr Hennebry absent during the vote.
Crs Vercoe and White voted against the motion

WRC19/52
Moved by: Cr D Minogue
Seconded by: Cr T Mahuta

Substantive

THAT the council approves the application of the unallocated prior year surplus funds of $150,000 to support the Connect 2020 mobility strategy and the balance of $161,000 to be used to offset General Rate required

The motion was put and carried
Cr Hennebry absent during the vote.
Cr White voted against the motion.

Cr Hennebry returned to the meeting at 3.16pm.

WRC19/53
Moved by: Cr A Livingston
Seconded by: Cr B Quayle

1. THAT the report “2019/20 Draft Annual Plan budget” (Doc #13816081 dated 15 March 2019) be received, and

The motion was put and carried

WRC19/54
Moved by: Cr H Vercoe
Seconded by: Cr B Quayle

2. THAT the council approves the updates to the targets for the Civil Defence and Emergency Management performance measure as outlined in paragraph 88 (Doc#13816081)

The motion was put and carried

WRC19/55
Moved by: Cr A Livingston
Seconded by: Cr S Kneebone

3. THAT the council approves the draft annual plan budget for 2019/20, with total rates revenue of $101.355million and a proposed increase in rates revenue from current ratepayers of 7.8%.

The motion was put and carried
Crs Hennebry and White voted against the motion.

WRC19/56
Moved by: Cr T Mahuta
Seconded by: Cr F Lichtwark

4. THAT Council delegates authority to the Chief Executive to approve the Capital Funding agreement with Kiwirail for the completion of the rolling stock refurbishment and other capital works subject to NZTA confirming WRC carries no residual funding liability i.e all costs payable to Kiwirail will be recovered from NZTA.

The motion was put and carried

Cr Hennebry voted against the motion.

8.3 Healthy Environments – Appointment of Regional Plan Review Committee members; Consultation on Aquaculture Issues

Report to confirm membership of the Healthy Environments Regional Plan Review Committee (RPRC). The report served to also update council on the proposed consultation process on aquaculture issues in relation to the regional and coastal plan review (Healthy Environments) and to seek council’s endorsement of the proposed consultation approach.

The report was taken as read. There being no discussion Cr Livingston moved the recommendations from the report noting the proposed councillors to fill the positions should be Crs Minogue, Hayman, Quayle, Husband, Kneebone and White. He further noted the alternate members should be Crs Livingston and Mahuta, and nominated Cr Kneebone as the Chair.

Cr Minogue seconded the motions as identified.

Cr Hayman moved an amendment, naming Cr Lichtwark as the member to represent Waikato District. Her reason for replacing herself within the Chair’s nomination was to acknowledge she had voted against the representation arrangement for the Committee at the February Council meeting and therefore did not feel she could undertake the role.

Cr Vercoe seconded the amendment.

There being no further discussion the amendment was put and carried.

The amendment became the substantive motion and was put and carried.

Moved by: Cr A Livingston
Seconded by: Cr D Minogue
Minutes of Council 28 March 2019

1. That the report ‘Healthy Environments – Update/Regional Plan Review Committee Arrangements/Planned Consultation on Aquaculture Issues’ (Doc # 13896063 dated 15 March 2019) be received.

2. That the 6 elected members appointed to the Regional Plan Review Committee (with appointments covering the geographical constituent boundaries of Thames-Coromandel, Waikato, Hamilton, Waihou, Waipa, and Taupo), shall be Councillors Minogue (Thames-Coromandel), Hayman (Waikato), Quayle (Hamilton), Husband (Waihou), Kneebone (Waipa) and White (Taupo).

3. That the 2 elected members appointed to the Regional Plan Review Committee as alternates shall be Councillors Livingston and Kneebone.

4. That Councillor Kneebone be nominated as the Chair of the Regional Plan Review Committee.

5. That the Council resolves to appoint 6 iwi members to the Regional Plan Review Committee, as nominated by each of the following iwi authorities from each of the following iwi authorities:
   - Te Arawa River Iwi Trust
   - Tūwharetoa Maori Trust Board
   - Raukawa Charitable Trust
   - Maniapoto Māori Trust Board
   - Waikato Raupatu River Trust
   - Pare Hauraki (Hauraki iwi collective).

6. That Council endorse the approach outlined and the initial aquaculture consultation schedule included as Attachment 1, noting that that it will be further developed as the review of the regional and coastal plan progresses.

Amendment:
WRC19/57

Moved by: Cr J Hayman
Seconded by: Cr H Vercoe

1. That the report ‘Healthy Environments – Update/Regional Plan Review Committee Arrangements/Planned Consultation on Aquaculture Issues’ (Doc # 13896063 dated 15 March 2019) be received.

2. That the 6 elected members appointed to the Regional Plan Review Committee (with appointments covering the geographical constituent boundaries of Thames-Coromandel, Waikato, Hamilton, Waihou, Waipa, and Taupo), shall be Councillors Minogue (Thames-Coromandel), Lichtwark (Waikato), Quayle (Hamilton), Husband (Waihou), Kneebone (Waipa) and White (Taupo).

3. That the 2 elected members appointed to the Regional Plan Review Committee as alternates shall be Councillors Livingston and Kneebone.

4. That Councillor Kneebone be nominated as the Chair of the Regional Plan Review Committee.
5. That the Council resolves to appoint 6 iwi members to the Regional Plan Review Committee, as nominated by each of the following iwi authorities from each of the following iwi authorities:

- Te Arawa River Iwi Trust
- Tūwharetoa Maori Trust Board
- Raukawa Charitable Trust
- Maniapoto Māori Trust Board
- Waikato Raupatu River Trust
- Pare Hauraki (Hauraki iwi collective).

6. That Council endorse the approach outlined and the initial aquaculture consultation schedule included as Attachment 1, noting that that it will be further developed as the review of the regional and coastal plan progresses.

The motion was put and carried

WRC19/58
Moved by: Cr J Hayman
Seconded by: Cr H Vercoe

Substantive

1. That the report ‘Healthy Environments – Update/Regional Plan Review Committee Arrangements/Planned Consultation on Aquaculture Issues’ (Doc # 13896063 dated 15 March 2019) be received.

2. That the 6 elected members appointed to the Regional Plan Review Committee (with appointments covering the geographical constituent boundaries of Thames-Coromandel, Waikato, Hamilton, Waihou, Waipa, and Taupo), shall be Councillors Minogue (Thames-Coromandel), Lichtwark (Waikato), Quayle (Hamilton), Husband (Waihou), Kneebone (Waipa) and White (Taupo).

3. That the 2 elected members appointed to the Regional Plan Review Committee as alternates shall be Councillors Livingston and Kneebone.

4. That Councillor Kneebone be nominated as the Chair of the Regional Plan Review Committee.

5. That the Council resolves to appoint 6 iwi members to the Regional Plan Review Committee, as nominated by each of the following iwi authorities from each of the following iwi authorities:

- Te Arawa River Iwi Trust
- Tūwharetoa Maori Trust Board
- Raukawa Charitable Trust
- Maniapoto Māori Trust Board
- Waikato Raupatu River Trust
- Pare Hauraki (Hauraki iwi collective).
6. That Council endorse the approach outlined and the initial aquaculture consultation schedule included as Attachment 1, noting that that it will be further developed as the review of the regional and coastal plan progresses.

The motion was put and carried

8.4 Waikato Local Authority Shared Services - Draft Statement of Intent 2019-20 and Six Monthly report to Shareholders to 31 December 2018


The report was presented by the Chief Executive (V Payne).

During questions, answers and related discussion the following points were noted:

• it was important for council in the first instance to seek to have a shared service arrangement when looking at major corporate investments like Reboot. At the time that IRIS was first proposed, council sought a syndicate with other regional councils to build software which became IRIS. It was anticipated over time that with the Reboot project other councils may come on board to facilitate more shared services.

• where the CE is appointed to represent an authority, their role on that board is vacated should they end their employment with the authority and council would seek to appoint a replacement.

• the current directors agreed with the proposed governance changes, however if there were proposed changes from the respective councils, this would be bought back to council for further discussion.

Cr R Rimmington joined the meeting at 3:27 pm.

WRC19/59
Moved by: Cr H Vercoe
Seconded by: Cr B Quayle

1. THAT the report “Waikato Local Authority Shared Services - Draft Statement of Intent 2019-20” (Doc #13912716, the “Six Monthly report to Shareholders to 31 December 2018” (Doc #13908912 dated 6 March 2019) and the “Changes to WLASS governance arrangements” document (Doc #13954577) be received for information, and

2. THAT Council endorses the draft Waikato Local Authority Shared Service Statement of Intent 2019/20

3. THAT Council endorses the proposed changes to WLASS governance arrangements.

The motion was put and carried
8.5  **Regional Software Holdings Limited Six Monthly Report to Shareholders and Draft Statement of Intent 2020-22**

Report to present both the Regional Software Holdings Limited (RSHL) six monthly report to shareholders to 31 December 2018 and the RSHL draft Statement of Intent 2020-2022 to council.

The report was taken as read and there was no further discussion.

**WRC19/60**

*Moved by: Cr R Rimmington*

*Seconded by: Cr A Livingston*

1. THAT the report ‘Regional Software Holdings Limited Six Monthly Report to Shareholders and Draft Statement of Intent 2020-22’ (Doc #13923202) be received for information,

2. THAT Council endorse the draft Regional Software Holdings Limited Statement of Intent 2020-2022 (Doc #13863675).

The motion was put and carried

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10.  **Public Excluded Section**

Resolution to Exclude the Public

**WRC19/61**

*Moved by: Cr B Quayle*

*Seconded by: Cr R Rimmington*

THAT the public be excluded from the following part/s of the meeting:

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Good reason to withhold exists under Section 7.

That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)

This resolution is made in reliance on sections 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

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**Item Name: Council Minutes 28 February 2019**
- Maintenance of the law and the right to a fair trial (Section 6(a)).

- Protect the privacy of natural persons, including that of deceased natural persons (Section 7(2)(a))

- Protect information where the making available of the information

  - (ii) would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information (Section 7(2)(b))

- In the case only of an application for a resource consent, or water conservation order, or a requirement for a designation or heritage order, under the Resource Management Act 1991, to avoid serious offence to Tikanga Māori, or to avoid the disclosure of the location of waahi tapu (Section 7(2)(ba))

- Protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information -
  - o would be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied; or
  - o would be likely otherwise to damage the public interest (Section 7(2)(c))

- Avoid prejudice to measures that prevent or mitigate material loss to members of the public (Section 7(2)(e))

- Maintain legal professional privilege (Section 7(2)(g))

- Enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities (Section 7(2)(h))

- Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (Section 7(2)(i))

- Prevent the disclosure or use of official information for improper gain or improper advantage (Section 7(2)(j))

**Item Name: Finance Committee 19 February 2019**

- Protect the privacy of natural persons, including that of deceased natural persons (Section 7(2)(a))

- Protect information where the making available of the information

  - (ii) would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information (Section 7(2)(b))
• Enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities (Section 7(2)(h))

**Item Name: Audit and Risk Committee 7 March 2019**

• Protect information where the making available of the information

• (ii) would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information (Section 7(2)(b))

• Protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information -
  o would be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied; or
  o would be likely otherwise to damage the public interest (Section 7(2)(c))

• Avoid prejudice to measures protecting the health or safety of members of the public (Section 7(2)(d))

• Avoid prejudice to measures that prevent or mitigate material loss to members of the public (Section 7(2)(e))

• Maintain legal professional privilege (Section 7(2)(g))

• Enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities (Section 7(2)(h))

• Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (Section 7(2)(i))

• Prevent the disclosure or use of official information for improper gain or improper advantage (Section 7(2)(j))

**Item Name: Hamilton Properties**

• Protect information where the making available of the information

• (ii) would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information (Section 7(2)(b))

  The motion was put and carried.

**Matters reported to Open Meeting.**

The meeting returned to open meeting at 3.36pm. During the public excluded section of the meeting the following decisions were made:
- THAT council approve the proposed sales strategy for 319 Grey Street, Hamilton East and authorise the Chief Executive to proceed with the sales process as outlined in paragraphs 11 to 15 in Doc13954835.

- THAT the council approve the Project Reboot Business Case (Doc # 13586603)

- THAT, subject to the completion of contract negotiations, the council delegate authority to sign the contract with Infor to the Chief Executive.

The meeting closed at 3.36pm.

_________________________
Chair
Waikato Regional Council

Finance Committee

OPEN MINUTES

Date: Tuesday, 19 February, 2019, 10:00 am
Location: Council Chamber
Waikato Regional Council
401 Grey Street
Hamilton East

Members Present: Cr J Hennebry (Chair)
Cr H Vercoe (Deputy Chair)
Cr D Minogue
Cr S Kneebone
Cr B Quayle
Cr A Livingston (ex officio)

In Attendance: Cr Kathy White
Cr Fred Lichtwark in attendance from 11.39am
Cr Jennie Hayman in attendance from 12.49pm
Cr Bob Simcock in attendance from 1.44pm
Cr Stuart Husband in attendance from 1.57pm

Staff Present: J Becker (Chief Financial Officer)
L Van Veen (Democracy Advisor)
S McLeay (Democracy Advisor)

In Attendance: Russell Garrett (Mercer)
Brian Kearney (Mercer)
Andrew Bascand (Harbour Asset Management)
George Henderson (Harbour Asset Management)
1. **Apologies**  
   (Agenda Item 1)
   
   The apology from Councillor T Mahuta (ex officio) was received.

   **FC19/04**

   **Moved by:** Cr D Minogue  
   **Seconded by:** Cr H Vercoe

   **RESOLVED**

   THAT the apology of Cr T Mahuta be accepted.

   The motion was put and carried

2. **Confirmation of Agenda**  
   (Agenda Item 2)

   **FC19/05**

   **Moved by:** Cr Stuart Kneebone  
   **Seconded by:** Cr Dal Minogue

   **RESOLVED**

   THAT the agenda of the Finance Committee of 19 February 2019 be confirmed as the business for the meeting.

   The motion was put and carried

3. **Disclosures of Interest**  
   (Agenda Item 3)

   There were no disclosures of interest.

4. **Issues and Actions from Finance Committee Meetings**  
   (Agenda Item 4)

   Chief Financial Officer (J Becker) presented the report that provided an update on the actions and issues raised from the previous Finance Committee meetings.

   During questions, answers and related discussion Committee members raised or noted the following matters:

   - J Becker noted that the peat soils monitoring programme contract was awarded to Landcare Research and will operate from 2018/19 to 2020/21. This was approved through a business plan under the Long Term Plan. The total cost is $390,000.
   - Queries were raised whether monitoring data for peat soils has been compiled by external agencies already and whether we have sought this information to assist with the peat soils monitoring programme contract. Staff will provide further advice on this to the committee.
   - A member queried a request from the New Zealand National Fieldays Society for sponsorship of bus services to the Fieldays. Staff to investigate this request and whether it fits within the sponsorship provision of the Regional Public Transport Plan.
FC19/06

Moved by: Cr S Kneebone
Seconded by: Cr B Quayle

RESOLVED

THAT the report "Matters arising from previous meetings minutes" (Doc# 13738590 dated 8 February 2019) be received.

The motion was put and carried

5. 2018/19 Rates information to 31 December 2018

(Agenda Item 5)

Chief Financial Officer (J Becker) presented the report to provide the committee with 2018/19 rates information as at 31 December 2018.

During questions, answers and related discussion Committee members raised or noted the following matters:

- Members discussed the Ngati Maru Rating Exemption Bill and status of rates paid to date by Ngati Maru. It was noted that the matter is yet to be resolved. This is to be worked through between the Chief Executive and representatives of Ngati Maru.
- Members queried about the consortium for postponed rates. Noted that the consortium has been dissolved, however Council still provide postponement as an option under its rates policy of which there has been minimal uptake. The trend is that rate payers prefer not to use the option of postponement due to regional rates being perceived as easier to pay compared to higher territorial rates. Another reason is that rate payers are concerned of the liability left for family members.

FC19/07

Moved by: Cr H Vercoe
Seconded by: Cr B Quayle

RESOLVED

THAT the report "2018/19 Rates information to 31 December 2018" (Doc# 13742145 dated 1 February 2019) be received.

The motion was put and carried
SECTION B: FOR RECOMMENDATION TO COUNCIL

6. **Financial performance monitoring and forecast as at 31 December 2018**
   (Agenda Item 6)

Chief Financial Officer (J Becker) presented the report that provided the committee with an overview of the council's financial performance for the period to 31 December 2018, together with the outcome from the second quarter financial forecast.

During questions, answers and related discussion Committee members raised or noted the following matters:

- Discussion was had regarding allocation of the prior year surplus funds ($311,000), specifically the use of these funds to deliver on the mobility strategy with specific emphasis on paper saving initiatives and workstation set up.
- Highlighted that the council is able to access All of Government contracts for the purchase of new workstation equipment which provides good value for money.
- Staff were ensuring that all new purchases would be suitable for use within the new building.
- Members requested that the prior year surplus funding allocation as set out in the report be referred to the annual plan process in March. This was to allow the council to consider this funding request against others identified through the annual plan process.
- The key drivers contributing to variances in direct cost expenditure lie with Integrated Catchment Management, Science and Strategy and Flood Protection and Control. Questions were raised about accuracy of phasing and estimated timing of anticipated spend. Staff continue to discuss the phasing of budgets with all budget managers to ensure that this information is reflective of anticipated actual expenditure. It was noted that the forecast was currently indicating that budgets would be fully spent by the end of the financial year.
- A member queried about how budget phasing of Opex and Capex is determined. It was noted that budgets were apportioned based on the anticipated spend profile for each project. Staff noted that historic trends could also be included in reporting to assist with understanding budget variations.
- Reimbursement from loss of public transport fare revenue as a result of strike action was discussed. Contractual arrangements provide for abatements to be charged. Staff are currently working through this process.
RESOLVED

1. THAT the report "Financial performance monitoring and forecast as at 31 December 2018" (Doc# 13644512 dated 7 February 2019) be received; and

RECOMMENDED

2. THAT the committee recommend to council the proposed allocation of prior year surplus funds as set out in this report (Doc# 13644512) is referred to the annual plan process; and

3. THAT the committee recommend to council the approval of the forecast budget adjustments as set out in this report (Doc#13644512).

The motion was put and carried

7. 2018/19 second quarter non-financial performance results

Manager Corporate Planning (N Hubbard) presented the report to inform the Committee of the 2018/19 second quarter non-financial performance results.

During questions, answers and related discussion Committee members raised or noted the following matters:

- A member requested that the status of performance measure #6.6 regarding rail service implementation be monitored going forward to reflect the status of the project as a whole, with particular attention given to explain work being undertaken to reach the target date of March 2020. Progress commentary will be added to the next quarterly non-financial performance results.
- A member requested that the status of performance measure #1.4 regarding recording and reporting of stakeholder interactions be monitored going forward. Noted update commentary was needed to ensure members have visibility of how staff intend to capture and report on interactions going forward in order to achieve the end of year target.
- Members requested commentary for all measures marked with a dash or as “not applicable”. Commentary was to provide clarity of reason for marked status and also to outline progress towards reaching the target, if applicable.
- A member requested that they be provided with detail of council procurement guidelines for buying locally.
- An oversight in the performance measure text of #5.2 and #5.3 was highlighted – the text should be “less than” not “more than”.
- The implication of updating the targets for the Civil Defence and Emergency Management Performance measures to remove work that is no longer going to be undertaken by the Ministry of Civil Defence and Emergency Management and reflect work under the council’s control is currently being discussed with Audit NZ.
FC19/09

Moved by: Cr H Vercoe
Seconded by: Cr B Quayle

RESOLVED

THAT the report "2018/19 second quarter non-financial performance results" (Doc# 13734783 dated 31 January 2019) be received for information.

The motion was put and carried

8. Treasury Management and Monitoring Report to 31 December 2018
(Agenda Item 10)

Chief Financial Officer (J Becker) presented the report providing an update on the performance of the council's investment fund and cash management for the period ended 31 December 2018 and the status of the council's external borrowing programme for this same period.

FC19/10

Moved by: Cr H Vercoe
Seconded by: Cr A Livingston

THAT the report "Treasury Management and Monitoring Report to 31 December 2018" (Doc# 13742889 dated 3 February 2019) be received for information.

The motion was put and carried

9. Mercer Investment Monitoring Report to 31 December 2018
(Agenda Item 11)

Representatives from Mercer (Russell Garrett and Brian Kearney) presented a verbal update on the quarterly investment monitoring report to 31 December 2018.

In summary:

- The December quarter was challenging with the Diversified Fund delivering -2.2% against benchmark performance of -2.5%. Year to date performance saw a return of -0.2% against benchmark of -0.6%
- The Diversified Fund has continued to outperform its benchmark over the last three years, while taking less risk than many other strategies
- January was a stronger month, with the NZX 50 index rising 2.0%, ASX showing recovery of +3.9% and developed markets up 7.2% for the month
- Remain cautiously optimistic about returns over the course of 2019, although expect volatility to continue

Representatives from Harbour Asset Management (Andrew Bascand and George Henderson) presented a verbal update on the Harbour Australasian Equities Growth Fund and Short Duration Fund.

In summary:
- A difficult December quarter for markets
- Economic growth was weakened
- Recent recovery in equity prices reflecting pause in interest rate rises
- New Zealand interest rates on hold

**FC19/11**

Moved by: Cr S Kneebone  
Seconded by: Cr D Minogue  

RESOLVED  

THAT the report Mercer Quarterly Investment Monitoring Report to 31 December 2018 (Doc# 13765358 dated 7 February 2019) be received for information.

The motion was put and carried

Cr F Lichtwark joined the meeting at 11.39am

Adjourned for lunch at 12.16pm, resumed meeting at 12.49pm

Cr J Hayman joined the meeting at 12.49pm

10. **Tender Board Contracts for the period 1 October to 31 December 2018**  
(Agenda Item 8)  

Chief Financial Officer (J Becker) presented the report to outline the contracts awarded by the Tenders Board for the period 1 October to 31 December 2018.

During questions, answers and related discussion Committee members raised or noted the following matters:

- A member queried how contractor performance was taken into account through tender evaluation approval process.
- Members reiterated the need for the Peat Soil Subsidence Monitoring programme to take into account monitoring data already compiled by external agencies.

Cr B Simcock joined the meeting at 1.44pm  
Cr S Husband joined the meeting at 1.57pm

**FC19/10**

Moved by: B Quayle  
Seconded by: H Vercoe  

RESOLVED  

THAT the report "Tenders Board Contracts for the period 1 October to 31 December 2018" (Doc# 13713183 dated 29 January 2019) be received for information.

The motion was put and carried
11. **Councillor and Chief Executive Expenses for quarter ended 31 December 2018**

(Agenda Item 9)

Chief Financial Officer (J Becker) presented the report to provide the committee with a summary of the councillors and Chief Executive's expenses for the quarter ended 31 December 2018.

During questions, answers and related discussion Committee members raised or noted the following matters:

- Members queried the allocation of costs for training – should they be split between invitee’s vs those that attended. Also requested that interest in training be confirmed with all councillors before arranging.
- Members discussed the level of detail provided for accommodation and meals costs. Noted a report with a full break down of costs was circulated to all members prior to the committee.

**FC19/11**

Moved by: Cr D Minogue  
Seconded by: Cr S Kneebone

**THAT the report "Councillor and Chief Executive Expenses for the quarter ended 31 December 2018" (Doc# 13765045 dated 7 February 2019) be received for information.**  

The motion was put and carried

12. **Public Excluded Section**

**FC19/12**

Moved by: Cr A Livingston  
Seconded by: Cr D Minogue

**RESOLVED**

That the public be excluded from the following part/s of the meeting:

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<table>
<thead>
<tr>
<th>General subject of each matter to be considered</th>
<th>Reason for passing this resolution in relation to each matter</th>
<th>Ground(s) under section 48(1) for the passing of this resolution</th>
</tr>
</thead>
</table>
12.1 Non-rates Debtors

**Good reason to withhold exists under Section 7.**

That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.

Section 48(1)(a)

<table>
<thead>
<tr>
<th>Item No</th>
<th>Interest</th>
</tr>
</thead>
<tbody>
<tr>
<td>12.1</td>
<td>• Protect the privacy of natural persons, including that of deceased natural persons (Schedule 7(2)(a)); and&lt;br&gt;• Protect information where the making available of the information: (ii) would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information (Schedule 7(2)(b))</td>
</tr>
</tbody>
</table>

12.2 Public Excluded Minutes of Contracts Subcommittee

**Good reason to withhold exists under Section 7.**

That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.

Section 48(1)(a)

<table>
<thead>
<tr>
<th>Item No</th>
<th>Interest</th>
</tr>
</thead>
<tbody>
<tr>
<td>12.2</td>
<td>• Protect information where the making available of the information: (i) would disclose a trade secret; or (ii) would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information (Schedule 7(2)(b)); and&lt;br&gt;• Enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities (Schedule 7(2)(h)).</td>
</tr>
</tbody>
</table>

This resolution is made in reliance on sections 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

The motion was put and carried

Return to Open Meeting at 2.15pm

Meeting closed at 2.18pm

________________________________________
Chair
Waikato Regional Council
Regional Transport Committee
MINUTES

Date: Monday, 4 March, 2019, 9:30 am
Location: Council Chamber
Waikato Regional Council
401 Grey Street
Hamilton East

Members Present:
Cr H Vercoe - Chair (Waikato Regional Councillor)
Cr R Rimmington - Deputy Chair (Waikato Regional Council)
Mayor A King (Hamilton City Council)
Cr T Adams (Hauraki District Council)
Mayor J Barnes (Matamata-Piako District Council)
Mayor M Baxter (Otorohanga District Council)
Cr B Machen (South Waikato District Council)
Cr A Park (Taupō District Council)
Cr S Christie (Thames Coromandel District Council)
Cr D Fulton (Waikato District Council)
Cr G Webber (Waipa District Council)
Mayor B Hanna (Waitomo District Council)
R I’Anson (New Zealand Transport Agency)
Inspector M Lynam (Inspector, New Zealand Police, Waikato Region)

Waikato Regional Council Staff Present:
M Tamura (Manager - Integration and Infrastructure)
N King (Team Leader - Transport and Infrastructure)
G Dawson (Democracy Advisor)
SECTION A: UNDER DELEGATION AND FOR THE INFORMATION OF COUNCIL

1. **Apologies**

   Apologies were received from Cr D Macpherson.

   **RTC19/01**

   **Moved by:** Cr R Rimmington  
   **Seconded by:** Cr H Vercoe

   **RESOLVED**

   THAT the apologies of Cr D Macpherson be accepted.

   The motion was put and carried

2. **Confirmation of Agenda**

   The agenda was approved as presented.

   **RTC19/02**

   **Moved by:** Cr H Vercoe  
   **Seconded by:** Mayor B Hanna

   **RESOLVED**

   THAT the agenda of the meeting of the Regional Transport Committee of 4 March 2019, as circulated, be confirmed as the business for the meeting.

   The motion was put and carried

3. **Disclosures of Interest**

   There were no disclosures of interest.

4. **Confirmation of Minutes**

   There were no amendments requested.

   **RTC19/03**

   **Moved by:** Cr R Rimmington  
   **Seconded by:** Cr S Christie

   **RESOLVED**

   THAT the minutes of the Regional Transport Committee dated 5 November 2018 be accepted as a true and accurate record.
5. **Quarterly Report - New Zealand Transport Agency**

This report was presented by the representative of the New Zealand Transport Agency (Acting Regional Relationship Director - R I'Anson). The report was taken as read. It provided the Committee with an update for the period to 4 March 2019.

The following matters were raised:

- The changes to the intersection at Piarere were discussed. It was noted that the planned changes, incorporating Rural Intersection Activated Warning Signs (RIAWS), sought to reduce the speed of approaching road users, increase the level of safety, and reduce the number of road crashes in that area. Concern with the progress of implementation of works at the Piarere intersection was voiced.

- The need for the local government sector to plan, negotiate, and implement infrastructure projects together with the New Zealand Transport Agency was discussed. It was noted that the approach would result in an improved strategic and coordinated approach to the investment and maintenance of transport infrastructure across the Waikato region. The Committee highlighted the benefits that could come from more collaboration and welcomed the future opportunities to do so.

**RTC19/04**

Moved by: Mayor J Barnes  
Seconded by: Mayor B Hanna

**RESOLVED**

That the report ‘New Zealand Transport Agency – Quarterly Report’ (Doc # 13739096 dated 13 February 2019) be received.

The motion was put and carried

6. **Safe Network Programme - New Zealand Transport Agency**

This report was presented by the Acting Safe Network Programme Area Manager, New Zealand Transport Agency (K Clarke) and the Waikato Regional Council Special Projects Advisor, Integration and Infrastructure (B McMaster). The report provided an update on the New Zealand Transport Agency’s Safe Network Programme.

The following matters were raised:

- The matter of insufficient resourcing from central government to address and work towards central government aims of rural road safety was discussed. It was emphasised that local government needed extra resource to complete the desired work. Work to remedy the problem was ongoing and New Zealand Transport Agency was currently working on resource allocation.
• Speed Management Plans were discussed. It was noted that financial and resourcing constraints applied for some territorial authorities, which would have an impact on the management and implementation of the plans in some districts.

• The role of the community in the development and implementation of the plans was discussed. It was noted that the interests and positions of local communities, and the individuals therein, also impacted on the effectiveness of the rate and form of implementation.

• It was noted that the consultancy firm Morrisson Low had been appointed to look at the current systems and organization for setting of speed limits and then identifying possible options for institutional arrangements for speed management and speed limit setting in the region. Work had started in those areas and a report would be presented in due course outlining cost and resourcing implications.

• The need for good driver education was emphasised. It was noted that a decrease could be achieved through the use of a strategic approach. There was a need for actual physical work on black spots and limited investigations, through the use of a streamlined approach.

RTC19/05

Moved by: Cr S Christie
Seconded by: Cr R Rimmington

RESOLVED

1. That the report ‘New Zealand Transport Agency – Safe Network Programme’ (Doc # 13738414 dated 12 February 2019) be received.

2. That the Regional Transport Committee endorse speed management outcomes from the Safe Network programme being incorporated and consulted on in the Regional Speed Management Plan for the Waikato region.

3. That the Regional Transport Committee endorse the Safe Network Working Group working collaboratively with territorial authorities on their speed management work to ensure integration with current work programmes.

The motion was put and carried


This report was presented by the Waikato Regional Council Team Leader, Transport and Infrastructure (N King). The report was taken as read. It asked the Committee to consider and approve requests from the New Zealand Transport Agency to vary the operative 2018 Update to the Waikato Regional Land Transport Plan 2015 – 2045.

The following matters were raised:
The Te Kuiti Rail overbridge is now eligible for NZTA funding and possibly a targeted enhanced financial assistance rate.

The development of the funding model of the Waitomo stock truck effluent station was ongoing between Waikato Regional Council, New Zealand Transport Agency, and Waitomo District Council.

Sufficient and durable funding models were needed to ensure that health and safety matters could be addressed.

The proposed variation would allow for the appropriate design, and other changes to the effluent dumping and storage network.

Taupō District Council would work with the facility designers to make the Taupō based facility more visually appropriate given its location.

RTC19/06
Moved by: Cr G Webber
Seconded by: Cr R Rimmington

RESOLVED

1. That the report ‘Variations to the 2018 Update to the Waikato Regional Land Transport Plan 2015-2045’ (Doc # 13739331 dated 11 February 2019) be received.

2. That the Regional Transport Committee vary the operative ‘2018 Update to the Waikato Regional Land Transport Plan 2015-2045’ to include three stock truck effluent disposal facilities, one each in Taupō, Matamata-Piako and Waitomo Districts and secondly to include a project for the renewal and improvement of the Te Kuiti Pedestrian Rail Overbridge in Waitomo District.

The motion was put and carried

8. Road Safety Monitor Report

This report was presented by the Waikato Regional Council Senior Policy Advisor – Transport Relationships (R Cook), the Waikato Regional Council Special Projects Advisor (B McMaster) and the New Zealand Police representative (Inspector M Lynham). The report was taken as read. It updated the Committee on road safety issues and trends on regional progress towards the actions outlined in national and regional road safety strategies. The report also outlined current progress on the Regional Speed Management Plan. The Committee was asked to consider and approve a submission in support of the Waipa District Council 'Safer Roads, Safer Waipa' bylaw.

The following matters were raised:

- The ‘Restrain, Impairment, Distraction, Speed strategy’ established and used by the New Zealand Police was described and discussed.
- The technology the New Zealand Police used to allocate resource and analyse incidents and/or interventions, and the locations where they occur was outlined and considered. It
was noted the approach/technology was used across a number of police districts around New Zealand.

- The police were congratulated for the work that they do around the Waikato region and New Zealand.
- The perceptions of what factors and links cause crashes was discussed.

RTC19/07
Moved by: Cr B Machen
Seconded by: Cr T Adams

RESOLVED


2. That the Regional Transport Committee approve the draft submission to Waipa District Council’s Statement of Proposal ‘Safer Roads, Safer Waipa’ Speed Limit Bylaw (Doc # 13825011).

The motion was put and carried

9. Transport Choices

This report was presented by Waikato Regional Council Senior Policy Advisor - Transport Relationships (R Cook). The report was taken as read. The Committee was updated on the progress made to date in relation to a regional cycle network and on further regional and sub-regional cycling projects.

The following matters were raised:

- It was noted that a phased approach would be used and financial and other detailed matters would be considered, after an agreement in principle to proceed could be obtained.
- The Thames Coromandel District Council wanted more clarification on how the network would impact existing cycleway infrastructure arrangements within their jurisdiction.
- Taupō and Matamata-Piako District Councils agreed in principle.

RTC19/08
Moved by: Mayor J Barnes
Seconded by: Mayor M Baxter

RESOLVED

That the report ‘Transport Choices Report’ (Doc # 13738453 dated 08 February 2019) be received.

The motion was put and carried
10. **Transport Projects and Planning Report**

This report was presented by the Waikato Regional Council Team Leader, Transport and Infrastructure (N King). It was taken as read. It provided the Committee with an update on current regional transport plans and projects as at 14 February 2019.

The following matters were raised:

- The Hamilton to Auckland rail project was discussed. It was noted that there are some major challenges to achieving the necessary funding for resources and infrastructure. It was a matter to be discussed and resolved over time.
- Central Government have reserved space for the rail corridor in the Corridor Project, although no budget had been allocated by Central Government to invest in the required rail infrastructure.

**RTC19/09**

*Moved by: Cr S Christie*

*Seconded by: Mayor M Baxter*

**RESOLVED**


The motion was put and carried

11. **Regional Public Transport Update**

This report was presented by the Waikato Regional Council Team Leader, Transport and Infrastructure (N King). It was taken as read. It provided the Committee with an update on the review of the Waikato Regional Public Transport Plan, the passenger rail service, and the Ministry of Education School Bus status. The Group Manager National Infrastructure Services, Ministry of Education (D Meyers) presented the section relevant to the provision of school bus services in the Waikato region.

The following matters were raised:

- It was noted that the Regional Land Transport Plan was now operative as of 16 January 2019. The Mass Transit Plan, proposed ride share service, and new bus ticketing system would be implemented this year, reports would follow as the projects commenced.
- The eligibility criteria that applied to the provision of bus services for Ministry of Education approved schools was discussed. It was noted that the criteria included proximity to preferred or local schools, student needs and demographics, and their place of residence.
- The history of the funding and provision of school buses was outlined. It was noted that the criteria and system had been largely unchanged for the last 80 or more years. It was added that the checks and validation of existing bus services was part of the contract.
review and tender process which has occurred across New Zealand. It was emphasised that there were no plans for reform of Waikato region yet.

- The challenges of implementing the existing policy on the provision of bus services for approved schools was discussed.
- It was noted that schools that are classified by the Ministry of Education as 'Māori Focus Schools' were covered by separate funding arrangements. There would be no changes to the provision of bus services and funding structures for schools classified as 'Special Character'.
- The Committee thanked the Ministry of Education representative for taking the time to attend the meeting.

RTC19/10
Moved by: Cr H Vercoe
Seconded by: Cr R Rimmington

RESOLVED

That the report ‘Regional Public Transport Projects Update’ (Doc # 13778078 dated 13 February 2019) be received.

The motion was put and carried

12. Stock Truck Effluent Disposal Programme

This report was presented by Waikato Regional Council Team Leader, Education (A Satterfield). It was taken as read. It provided the Committee with information on the progress towards the implementation of additional stock truck effluent facilities in the Waikato region, and issues that have arisen.

The following matters were raised:

- The ownership of assets that had been paid for by Waikato Regional Council such as effluent stations was discussed. It was noted that it is New Zealand Transport Agency policy that facilities of this type are owned and managed by the responsible district councils where they are located. The issues that this policy presented were discussed, and it was emphasised that the matter is ongoing and could change in the future, although the status quo must remain in place until a new solution can be established if possible.
- It was noted that effluent disposal is part of a broader regional strategy and policy framework on that and related matters.
- The project timeline was discussed. It was noted that details such as financial planning, and resource allocation had started and would continue through to the tender process, due to commence in June 2019.
RTC19/11

Moved by: Cr B Machen
Seconded by: Mayor M Baxter

That the report ‘Waikato Stock Truck Effluent Disposal Programme’ (Doc # 13788486 dated 14 February 2019) be received.

The motion was put and carried

13. Regional Transport Issues Forum

This report was presented by the Waikato Regional Council Team Leader, Transport and Infrastructure (N King). It was taken as read. The Committee was invited to raise issues that it felt should be included on the register for monitoring.

The following topics were raised:

- Free public transport for students in Hamilton was discussed. It was noted that the matter was being looked into and a report would follow after more analysis and research had been completed.
- It was noted that the LED light spill matter raised on 6 August 2018 had progressed in a positive way.
- High speed limits around schools was a concern that must be addressed.
- Within Matamata Piako District Chookies Corner, Hobbiton road, and Firth Street are of great concern and need to be progressed urgently.
- A solution to an equitable and sustainable funding model for rural roads was needed to meet the aims of central government.
- There is a level of concern by the local government sector about the increased centralised decision making process at the New Zealand Transport Agency, which had slowed the decision making and the implementation programme process, adding many negative flow-on effects for local government contractors and other service providers.
- The Piarere intersection needed proactive and ongoing attention to progress the project.
- The impact that heavy vehicles have on the roads around the Waikato region, notably during the winter period, was discussed. It was noted that the matter is exasperated by road works and other infrastructure maintenance programmes.
- The Coastal Plan and the impacts on other territorial authorities was discussed. It was asked whether or not the Thames Coromandel District would be directly impacted.
- There was a need for greater collaboration between all agencies across the Waikato region in order that improved outcomes can be achieved.
- A petition from the Hon Nick Smith was presented. It was decided that it should be left to the conscience of individual members to decide on how they would like to proceed.
- The Restraint, Impairment, Distraction, and Speed model was praised.
RTC19/12

Moved by: Cr H Vercoe
Seconded by: Cr R Rimmington

That the report ‘Regional Transport Issues Forum’ (Doc # 13777277 dated 14 February 2019) be received.

The motion was put and carried

The meeting closed at 12.05pm.
Waikato Regional Council

Waikato Civil Defence and Emergency Management Group

OPEN MINUTES

Date: Monday, 4 March, 2019, 1:00 pm
Location: Genesis Building
Bryce Street
Hamilton

Members Present: Cr H Vercoe (Chair - Waikato Regional Council)
Cr L Tooman (Deputy Chair - Hamilton City Council)
Cr A Goddard (Waitomo District Council)
Cr P Buckthought (Hauraki District Council)
Cr T Lee (South Waikato District Council)
Cr A Park (Taupo District Council) arrived at 1.05pm
Cr J Bannon (Waipa District Council)
Cr A Williams (Alternate - Otorohanga District Council)
Cr S Christie (Alternate - Thames - Coromandel District Council)

Ministry of Civil Defence and Emergency Management
J Titmus (Regional Emergency Management Advisor)

Department of Prime Minister and Cabinet
R Hyde (Principal Policy Advisor)

Staff Present: J Snowball (Group Manager/Controller - Civil Defence and Emergency Management)
L Cavers (CEG Chair)
M Bang (Team Leader - CDEM Group Services)
G Talbot (Group Recovery Manager - Civil Defence and Emergency Management)
J Bouwer (EM Administration Coordinator)
T Bio (Democracy Advisor)
SECTION A: (UNDER DELEGATION FOR THE INFORMATION OF COUNCIL)

1. **Apologies**

Apologies were received from Cr Noel Smith of Waikato District Council, Cr Brian Hunter of Matamata Piako District Council and Cr Rex Simpson and noted Cr Sally Christie present for Thames Coromandel District Council.

The Chair welcomed John Titmus (MCDEM), and Rachel Hyde from the Department of Prime Minister and Cabinet to the meeting.

CD19/01

Moved By  
Cr S Christie

Seconded By  
Cr J Bannon

**RESOLVED**

THAT the apologies of Noel Smith of Waikato District Council, Cr Brian Hunter of Matamata Piako District Council and Cr Rex Simpson and noted Cr Sally Christie present for Thames Coromandel District Council.

The motion was put and carried

2. **Confirmation of Agenda**

CD19/02

Moved By  
Cr J Bannon

Seconded By  
Cr L Tooman

**RESOLVED**

THAT the agenda of the meeting of the Waikato Civil Defence Emergency Management Joint Committee meeting of 11 March 2019 as circulated be confirmed as the business for the meeting.

The motion was put and carried

3. **Disclosures of Interest**

There were no disclosures of interest noted
4. **Minutes of Previous Meeting**

Minutes taken as read.

CD19/03

Moved By Cr J Bannon

Seconded By Cr L Tooman

**RESOLVED**

THAT the minutes of the previous meeting of the Waikato Civil Defence Emergency Management Joint Committee dated 19 November 2018 were received and accepted as a true and accurate record.

The motion was put and carried

The Chair took the item titled ‘Summary of the minutes taken at the Coordinating Executive Group minutes’ at this time and all other items remained as outlined in the agenda package.

5. **Summary of Coordinating Executive Group Minutes**

Coordinating Executive Group Chair (L Cavers) presented the report. The Committee noted the summary and had no further questions.

CD19/04

Moved By Cr P Buckthought

Seconded By Cr A Goddard

**RESOLVED**

THAT the report Summary of Coordinating Executive Group Minutes – 15th February 2019 (Doc # 13852619 dated 4 March 2019 & Attachment 1 (Doc # 13854204) be received.

The motion was put and carried

6. **Amendments to the CDEM Act**

Principal advisor for the Department of the Prime Minister and Cabinet (R Hyde) provided a power point presentation (Doc#13956547) to the Joint Committee.

The summarised points of the presentation noted the following:
- Department of the Prime Minister and Cabinet launched the Emergency Management System Reform Programme in response to the TAG report.
- The aim would be to have the legislation changes for the Civil Defence Act in front of a Select Committee by mid-December 2019 however policy teams were still awaiting directions from the Government.
- Still in consultation stage at the moment whereby policy advisors were talking to the Civil Defence Emergency Management groups nationwide. The aim of this was to identify the policy gaps and mould the legislation accordingly.
- The programme would also focus on how to better provide for iwi and Maori participation in emergency management. The legislation would be mindful to take into consideration marae and iwi protocols as well.
- The feedback from Groups, thus far, showed a strong call to protect those working under the Civil Defence Emergency Management from liabilities.

During discussion the following was noted:

- Iwi participation and planning would be at the CEG level whereby iwi could nominate a representative to sit on the CEG.
- The issue of what the authority and delegation of a controller outside of a ‘declared emergency’ would require more clarification.
- The possibility of combining all departments of safeties into one was addressed. This combination included fire, ambulances and police. Staff noted this was a possibility that had not been looked at before and would require further discussions.
- It was explained that the legislation would clarify that CDEM groups have the authority in emergency situations and would work as a group and not individuals. It would be clarified in the legislation how this would work and what the consequences would be.

CD19/05

Moved By Cr A Park
Seconded By Cr A Goddard

RESOLVED

THAT the report ‘Amendments to CDEM Act’ Update (Doc # 13859544 dated 25 February 2019) be received.

The motion was put and carried

7. Appointment of Controllers

Group Manager/Controller (J Snowball) presented this report which provided an opportunity to consider the appointment of Local Controllers.

During discussion the following was noted:
• All appointments have been endorsed by the respective Councils.

CD19/06

Moved By Cr S Christie
Seconded By Cr L Tooman

RESOLVED

1. THAT the report Appointment of Controllers (Doc # 13828379 dated 19 February 2019) be received, and
2. THAT the Joint Committee endorse the recommendation of the Controller Appointment Sub-Group and appoint David Simes as Local Controller for Waipa District Council, Waitomo District Council and Otorohanga District Council under Sec 27 (1) of the CDEM Act, and
3. THAT the Joint Committee appoint Terrena Kelly as a Local Controller for Waitomo District Council and Otorohanga District Council, and
4. THAT the Joint Committee reaffirm existing Local and Group Controller appointments as listed and revoke any previously appointed controllers not listed.

The motion was put and carried

8. CDEM Induction of Elected Officials

Team Leader CDEM Group Services (M Bang) presented this report. It provided an opportunity to provide feedback on the preferred options for conducting inductions for elected officials post the October local body elections.

During discussions the following was noted:

• The Joint Committee noted that the crossover of responsibilities would be difficult in clarifying which council does what. The example of the Ngatea stop bank event was given.

CD19/07

Moved By Cr A Park
Seconded By Cr J Bannon

RESOLVED

THAT the report 'CDEM Induction of Elected Officials' (Doc# 13854106) dated 24 February 2019 be received.
9. **Group Monitoring and Evaluation**

Group Manager/Controller (J Snowball) presented this report. It provided a review of the Group performance.

During discussion the following was noted:

- The review would ensure that the Terms of Reference would be same across Councils.
- The costs involved for each Council at the present time was around roughly $5000 - $6000 per year. The idea was that with the addition of more Councils and using the same contractor economies of scale may exist.

CD19/08

Moved By Cr L Tooman
Seconded By Cr S Christie

**RESOLVED**

THAT the report ‘Group Monitoring and Evaluation’ (Doc#13855699) dated 24 February 2019 be received.

The motion was put and carried

10. **Group Work Plan - update**

Team Leader CDEM Group Services (M Bang) presented the report. It provided a status update regarding the implementation of the priority 1 actions in the Group Plan. The report was taken as read and members noted that actions in orange were not a risk to the Joint Committee.

CD19/09

Moved By Cr J Bannon
Seconded By Cr A Park

**RESOLVED**

THAT the report ‘Group Work Plan - update’ (Doc#13856313 dated 25 February 2019) be received.

The motion was put and carried
11. **Ministry of Civil Defence & Emergency Management Update**

Regional Emergency Management Advisor of the Ministry of Civil Defence and Emergency Management (J Titmus) presented the report to provide an update regarding the work programme undertaken by the Ministry of Civil Defence and Emergency Management.

During discussion the following was noted:

- Concepts of Operations Version 1 was discussed. Version 2 was to come out later that day. Staff believed at least six versions may be produced before a final iteration is produced.
- Fly in teams were discussed. The Joint Committee noted that the request of group controller or direction to deploy by Director were the only two ways of deploying into region. Current legislation did not accommodate for the Controller of this team to have powers to direct a nationwide deployment but this was something that policy makers were looking to establish in the future.

**CD19/10**

Moved By Cr A Park  
Seconded By Cr T Lee

**RESOLVED**

THAT the report Ministry of Civil Defence Emergency Management Update (Doc # 13855592 dated 24 February 2019) be received.

The motion was put and carried

12. **Submission on National Disaster Resilience Strategy**

Group Manager/Controller (J Snowball) presented this report and provided the Joint Committee with the submission provided to the Ministry of Civil Defence Emergency Management on the proposed national disaster resilience strategy. The report was taken as read and members noted that the strategy will be confirmed by April 10 2019.

**CD19/11**

Moved By Cr S Christie  
Seconded By Cr P Buckthought

**RESOLVED**

THAT the report Submission on National Disaster Resilience Strategy (Doc # 13838511 dated 19 February 2019) be received for information.
The motion was put and carried

13. **Shared Service Arrangements update**

Group Manager/Controller (J Snowball) presented the report and provided an update regarding the Shared Service arrangements in the Waikato CDEM Group Area.

During discussion the following was noted:

- Waikato District Council have resolved to terminate the Service Level Agreement with WRC and move CDEM back in-house. This decision has gone to the WRC for their consideration.
- The Thames Valley Emergency Operating Area recommendation to dissolve their shared service agreement has gone to the respective councils.
- Members discussed and considered any potential impacts on the Group. The Chair recognised the right of individual councils to decide their own local operating models. The Chair and Deputy Chair positively endorsed the central shared service model currently operated by HCC, which is also being considered by HDC and MPDC”.

CD19/12

Moved By Cr L Tooman
Seconded By Cr A Goddard

**RESOLVED**

THAT the report Shared Service Arrangements Update (Doc # 13859787 dated 25 February 2019) be received.

The motion was put and carried

14. **Group Emergency Management Office - update**

Team Leader CDEM Group Services (M Bang) presented the report and provided an update regarding the status and operation of the Group Emergency Management Office. The report was taken as read.

CD19/13

Moved By Cr J Bannon
Seconded By Cr S Christie

**RESOLVED**
THAT the report Group Emergency Management Office Update (Doc # 13855209 dated 24 February 2019) be received.

The motion was put and carried

Meeting closed at 2.39pm.
Waikato Regional Council
Audit and Risk Committee

OPEN MINUTES

Date: Thursday, 7 March, 2019, 9 am
Location: Council Chamber
Waikato Regional Council
401 Grey Street
Hamilton East

Members Present: H Stevens - Chairman
G Naylor - Independent member
Cr J Hennebry
Cr H Vercoe
Cr B Simcock
Cr Mahuta - Ex officio

Staff Present V Payne (Chief Executive Officer)
J Becker (Chief Financial Officer)
C Crickett (Director Integrated Catchment Management)
K Bennett (Manager CE's Office)
J Cox (Team Leader - Democracy Services)
Cr S Kneebone
Cr F Lichtwark
Sarah Jones
Jaydene Kana
SECTION A: UNDER DELEGATION AND FOR THE INFORMATION OF COUNCIL

1. Terms of Reference

2. Apologies

   Apologies had been received from Cr A Livingston.

   AR19/01
   Moved by: H Stevens
   Seconded by: Cr Vercoe

   RESOLVED

   THAT the apologies of Cr A Livingston be accepted.

   The motion was put and carried

3. Confirmation of Agenda

   The agenda was confirmed with no additions or discussion.

   AR19/02
   Moved by: Cr Hennebry
   Seconded by: Cr Simcock

   RESOLVED

   THAT the agenda of the Audit and Risk Committee of 7 March 2019 as circulated be confirmed as the business for the meeting.

   The motion was put and carried

4. Disclosures of Interest

   There were no disclosures of interest noted.

5. Matters arising from open session of the previous meeting minutes

   Report to receive the minutes of the open session of the previous meeting and review the actions and matters arising therefrom.

   The report was presented by the Chief Financial Officer (J Becker).

   During questions answers and related discussion the following was noted:

   • the November meeting minutes had been included twice within the agenda pack. This was an error in publication.
   • with respect to point five "The customer services team will investigate which councils are using NPS and establish benchmarking methodology for future reporting" members
were advised that staff were still trying to determine whether other councils were using NPS. The idea was to develop a community of practice.

Cr Mahuta left the meeting at 9:07 am.

AR19/03
Moved by: Cr Vercoe
Seconded by: Cr Simcock

RESOLVED

THAT the report ‘Matters arising from previous meeting minutes’ (Audit and Risk Committee 7 March 2019, dated 8 February 2019) be received.

RESOLVED

THAT the minutes of the open session of the previous meeting of the Audit and Risk Committee held on 9 November 2019 be received and confirmed as a true and correct record.

The motion was put and carried

SECTION B: FOR RECOMMENDATION TO COUNCIL

6. **External Audit**

Report to provide the Committee with an update on outstanding matters from previous audits and to present the Draft Audit Plan for the 2018/19 audit process.

The report was presented by the Chief Financial Officer (J Becker). The Audit NZ Manager (N Kotze) was present to respond to questions. The Chair advised that an update from Mr Walker of Audit NZ, was that there were no concerns or matters to be raised with council or with the committee.

During questions, answers and related discussion the following was noted:

- within the report there were two matters that appeared to be resolved and members questioned whether those matters should be removed. In response it was noted that the report would be reflective of the schedule and management update from Audit NZ and as there hadn’t been an interim audit they hadn’t been cleared. Where possible items would be noted as closed following the interim process.
- the risk relating to documenting the extension of consent applications related specifically to the discount regulations. Resource Use have reasonable and practical measures in place, but human error may mean steps may be missed. Council can have confidence in a high level of compliance with processes, with the occasional exception. The focus of the risk would be kept on having processes in place and ensure they are working effectively.
- a focus of the audit review will be on project management due to the number of large projects that were going on for council. Audit NZ will focus more on these to ensure appropriate processes and procedures were in place. This review was not expected to affect the audit opinion but to add value for council as a result of this review. Members
MINUTES OF AUDIT AND RISK COMMITTEE MEETING OF 7 MARCH 2019

Doc # 13942281

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were advised that council had a dedicated Project Management Office as well as dedicated Project Managers employed on a fixed term contracts to provide oversight for significant projects such as the new office accommodation and corporate systems replacement project.

• members noted they do not want to see unnecessary work done by Audit NZ, when council already had oversight and a number of processes in place, including reporting through to the Finance committee and regular internal audits with KPMG.

• the chair expenses and the CE expenses were reported through to the Finance Committee. This ensured full transparency for council in that regard.

• in response to a question around recent enquiries regarding the DHB and Wintec members were advised that there has been an update to the methodology and the Office of the Auditor General had provided a narrower requirements scope. A specific brief that Audit would be looking for more detail at that level.

• it was important for the committee to be provided with the overall materiality limits (including dollar values) in order for the committee to assess significance and gain assurance over the financial statements.

• the pre-election report is not audited by Audit NZ, however the audit timetable was similar to the previous year and fit with council’s internal programme.

AR19/04

Moved by: Cr Hennebry
Seconded by: G Naylor

RESOLVED

THAT the report ‘External audit update’ (Audit and Risk Committee 7 March 2019, dated 25 February 2019) be received.

RECOMMENDED

THAT the Draft Audit Plan for the 2018/19 audit process be approved.

The motion was put and carried

SECTION A: UNDER DELEGATION AND FOR THE INFORMATION OF COUNCIL

7. Risk Management Update

Report to update the Committee on Council’s risk management activities and key project risks.

The report was presented by the Manager CE Office (K Bennett).

• members reviewed the risk register and noted the proposed recommendations that would be discussed at a workshop following the meeting.

• a member felt it was pertinent to focus on the areas where the residual risk was not in line with the acceptable risk. These would be the hotspots for council to focus on.
• there was further learning required for council on climate change and whether that would be treated as a new risk in itself, or whether it would be incorporated through the council’s other risks. It was important that council understood the problem, determine what the risks are and work out the response.

• a member asked whether the process that council already went through with the 10 year scheme review was enough with respect to council’s assets. The question was not just whether the assets were appropriate, but whether the levels of service for council were in line with what the ratepayers were prepared to pay for.

• a member noted concern that there was a percentage of staff who were unhappy or nervous about the move to the new building. It was acknowledged that there was risk in any change and there were a number of working groups looking at the issues arising from the move to the new building and coming up with a range of mitigations.

• a member noted the reference to the replacement economic modelling expert and asked whether they were an economic expert or an expert on the environment. The concern was that the replacement expert was not like for like. In response members were advised that the expert has been replaced with skills that were matched to the previous role holder. The expert comes with broad agri-business experience and is currently professor at the University of Waikato.

• Plan Change 1 was going through the Resource Management Act hearing process with an independent hearings panel. There was a lot of expert opinion sitting behind every submitter and there have been opportunities for various experts to get in the same room to look at and debate the economic model. The intention behind these meeting is to ensure key issues are addressed prior to hearings. There were a lot of checks and balances and contestability of the advice being provided. The major risk for council with this project is the time and cost of the whole process and whether it does improve the water quality.

• a member asked about the process relating to identifying contaminated sites. In response it was noted that council was to investigate land with a purpose of identifying contaminated land. MfE provide a framework for council and to assist the investigation released a list of land uses. This list is then used as a base for staff to base registers on and to go through and do further determination on the use of that land and potential contamination. Investigation includes looking at the industries and the types of compounds being used. Firefighting foam was one of the compounds but related to a small portion of use. The issue with the foam was the liberal application and the way it was used that made it a higher risk.

Cr S Kneebone joined the meeting at 10:06 am.
AR19/05
Moved by: G Naylor
Seconded by: Cr Simcock

RESOLVED
THAT the report 'Risk Management Activity and Key Projects Update' (Audit and Risk Committee 7 March 2019, dated 26 February 2019) be received.

The motion was put and carried

8. Policy Update

Report to provide an update on Council policies that are due for review/renewal this quarter.

The report was presented by the Manager CE Office (K Bennett).

During questions, answers and related discussion the following was noted:

• the committee should have a high level oversight of council policies. This would include the finalised sensitive expenditure policy which would incorporate travel and accommodation, gifts and personal benefits, and entertainment expenditure moving forward. The review was intended to help provide consistency between policies and to give clear guidance for staff on what expenditure is appropriate.
• a member noted that the review dealt with the policy and asked how did the committee get the assurance that the policies are being complied with. The KPMG internal audit programme formed part of that assurance for the committee as well as council's internal controls.
• members noted the importance for staff tracking the expenses and processing the payments and the invoices to escalate issues and concerns as they arose. The transparency of reporting the expenses for councillors and the Chief Executive through to the Finance Committee supported this process. Members re-iterated the importance of fraud awareness for staff and encouragement for staff to raise any concerns as quickly as possible. Members were advised that the three core values of council would support this approach and ensure that no one was above the values and managers should expect to be held accountable for following and modelling them.
• the member requested further thinking be put in to the process to provide the assurance sought that these processes were being followed and that concerns were being appropriately escalated for review.

AR19/06
Moved by: Cr Hennebry
Seconded by: Cr Vercoe

RESOLVED
THAT the report 'Policy Review Schedule Update' (Audit and Risk Committee 7 March 2019, dated 22 February 2019) be received.
The motion was put and carried

9. **Health and Safety Update**

Report to update the Committee on management of annual leave balances, staff wellbeing and key health and safety indicators.

The report was presented by Manager People and Capabilities (N Ollington).

During questions, answers and related discussion the following was noted:

- a member proposed that the Employee Assistance Programme trends could be a useful indicator of underlying health. In response it was noted that while usage may be tracked there was not sufficient distinction to determine whether the use was related to work or non-work related issues.
- members noted their appreciation for the increasing focus on people's mental health and noted that it was encouraging to see that issues were being identified early.

**AR19/07**

Moved by: H Stevens  
Seconded by: Cr Hennebry

**RESOLVED**

THAT the report 'Annual Leave, Wellbeing and Health & Safety Indicators' (Audit and Risk Committee 7 March 2019, dated 27 February 2019) be received.

The motion was put and carried

10. **Internal Audit Update**

Report to provide the Committee a status update on the internal audit programme.

The meeting adjourned at 10.49am and reconvened at 11.05am.

Prior to the report being discussed a member noted a concern for the committee to be aware of relating to Treaty Settlements and the ongoing costs to ratepayers. The concern was that central government enter in to agreements as part of settlement obligations and the work is then passed on to council. Once the settlement funds run out there were ongoing costs and the matter should be elevated as a risk for council to be across. With respect to the ongoing work it was not always work that council would normally do. In response to the discussion it was noted that the committee would be concerned about the risks and whether they had been appropriately identified, in particular the legal compliance risk. The Committee noted their expectation to see a full analysis of the risks once they had been considered. A member asked that any report back also include the significant risk for local government generally in relation to the need to consult with every hapu that wanted to be consulted with.

Members noted that in other areas of council business there were other aspects of legislation that required consultation and discussion with Iwi, for example when reviewing and preparing plans. With respect to the Waikato Civil Defence Emergency Management Joint Committee
this could mean the inclusion of Iwi at the governance level and there was concern and uncertainty within the committee as to how to include Iwi and who to include. The decision may be simple for regions who engage with a singular group but is not simple for the Waikato.

The report was presented by the Manager, CE's Office (K Bennett). David Sutton and Cushla Parish from KPMG were present to respond to questions.

During questions, answers and related discussion the following was noted:

- the stakeholder review had been brought to the previous meeting and as part of that KPMG had reviewed the survey methodology and results. For completeness that review has been provided back to the committee.
- the report highlighted that the majority of all key stakeholders responding to the 2018 survey were satisfied in relation to the bigger picture of council's service performance, working relationships and current ways of communicating and engaging. Any gaps identified came from a small number of responses, however regardless of the number all gaps were worthy of consideration.
- the private sector responses were covered within the Non-Government Organisation section and included industry representatives such as forestry, dairy and beef and lamb. A member noted it would be appropriate to consider the CE's of the ten largest companies in the Waikato to the stakeholder list.

AR19/08
Moved by: H Stevens
Seconded by: G Naylor

RESOLVED

THAT the report 'Internal Audit Programme Update' (Audit and Risk Committee 7 March 2019, dated 25 February 2019) be received.

The motion was put and carried

11. Asset Management Update

Report to provide the Committee with an update of the work areas currently underway to manage the risk associated with the flood protection assets managed by Council.

The committee received a presentation from Manager, Technical Services (G Ryan).

During questions, answers and related discussion the following was noted:

- the impression for the committee was that council hadn't moved very far from the 2014 results, and in some places had moved backwards. In response it was noted that there had been a fundamental shift in capability and systems that had changed the outcome rather than hoping that the same approach would work.
- the reference to "on track" meant on track since 2017.
- the Regional Asset Management Plan was adopted by Council in February 2019.
• the feasibility studies were being reported on a case by case basis, as shown with the reporting relating to the Tauhei and Muggeridges projects. The matters relating to Kaiaua related to conversations with the community and not a set project.

• members noted that discipline was required in the project management space and concern that new works were dealt with in an appropriate way. The approach for Kaiaua was to determine what they needed, and it was important that any spending in to the review was capped and that no work was done without agreement as to who was to pay. Clear communication was required with the community.

• there was a structured approach at staff level with oversight across all projects. Members noted there was a gap where this oversight was not reported through to Council or a Committee. The opportunity to provide further information in this regard to the Finance Committee was noted.

• concern was raised with the definition of level of service and whether council had the right balance between capability and level of service. The schemes generally provided protection for 1 in 50 year or 1 in 100 year events. This was something that the sustainability review would look at and ensure that the right conversations were being had with the community. In some areas the renewal of assets was to upgrade to something more substantial than what was in place. The conversation would include "do we upgrade or hold the line" and ensuring that the community understood the cost impacts of upgrading.

• a report relating to the tsunami impact on the east coast was being managed by the Regional Hazards Team, jointly with the Thames Coromandel District Council.

• a member promoted the use of meaningful communications for the public and wanting to ensure that the different levels of engagement and interaction were available.

Cr F Lichtwark joined the meeting at 11:34 am.

AR19/09
Moved by: H Stevens
Seconded by: Cr Simcock

RESOLVED

THAT the report 'Waikato Regional Council flood protection asset risk management' (Audit and Risk Committee 7 March 2019, dated 25 February 2019) be received.

The motion was put and carried

12. Insurance Update

Report to provide the Committee with an update on activities within the Council’s insurance programme, including a summary of the outcome form the 2018 insurance renewal as well as the findings from a review of the Council’s disaster recovery provisions.
The report was presented by the Chief Financial Officer (J Becker).

During questions, answers and related discussion the following was noted:

- flood risk, together with a claim notification made in relation to the Ngatea stopbank slumping were the key drivers for council’s share of the policy increase.
- a member noted concern that a 30% increase was at the high end of the range and that this may not be a one-off increase. In response it was noted that there was provision within budgets to accommodate an increase and the work being done to understand the assets and impacts of flood risk would seek to mitigate that risk.

AR19/10
Moved by: G Naylor
Seconded by: Cr Simcock

RESOLVED

THAT the report 'Insurance update March 2019' (Audit and Risk Committee 7 March 2019, dated 11 February 2019) be received.

The motion was put and carried

13. Resolutions to Exclude the Public

AR19/11
Moved by: Cr Simcock
Seconded by: Cr Hennebry

RESOLVED

THAT the public be excluded from the following parts of the meeting, namely -

1. Key Projects update
2. Potential Liabilities update
3. Public Excluded Minutes from the previous meeting of the Audit and Risk Committee on 9 November 2018.

The general subject of each matter to be considered while the public was excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution were as follows:

This resolution was made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987. The particular interest or interests protected by section 6 and 7 of that Act, which would have been prejudiced by the holding of the relevant part of the proceedings of the meeting in public were as follows:

Key Projects update

1. To enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities – section 7(2)(h).
2. To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information (S7 (b) (ii)).

Potential Liabilities update

1. To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information, Section 7(2)(b)(ii);
2. To maintain legal professional privilege, Section 7(2)(g); and
3. To enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) – Section 7(2)(i).

Public Excluded Minutes from the previous meeting of the Audit and Risk Committee on 9 November 2018.

1. Protect information where the making available of the information
   (i) would disclose a trade secret; or
   (ii) would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information (section 7(2)(b)).
2. Protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information -
   (i) would be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied; or
   (ii) would be likely otherwise to damage the public interest (section 7(2)(c)).
3. Avoid prejudice to measures protecting the health or safety of members of the public (section 7(2)(d)).
4. Avoid prejudice to measures that prevent or mitigate material loss to members of the public (section 7(2)(e)).
5. Maintain legal professional privilege (section 7(2)(g)).
6. Enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities (section 7(2)(h)).
7. Prevent the disclosure or use of official information for improper gain or improper advantage (Schedule 7(2)(j))
8. Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (section 7(2)(i))

The motion was put and carried
Meeting returned to open session at 12.33pm.

Meeting closed at 12.33pm.
Waikato Regional Council

Ngā Wai o Waipā Co- Governance Forum

OPEN MINUTES

Date: Thursday, 21 February, 2019, 11.30 am
Location: Te Kopua Marae
213 Morgan Road
Pokuru
Te Awamutu

Members Present: Cr A Livingston (Co-Chair - Waikato Regional Council)
Cr J Mylchreest (Deputy Co-Chair - Waipā District Council)
B Mania (Deputy Co-Chair - Maniapoto Māori Trust Board)
W Maag (Maniapoto Māori Trust Board)
R Takerei (Maniapoto Māori Trust Board)
D Wooster (Maniapoto Māori Trust Board)
Cr S Kneebone (Waikato Regional Council)
Mayor M Baxter (Otorohanga District Council)
Mayor B Hanna (Waitomo District Council)
Mayor A Sanson (Waikato District Council)

Others present: N Williams (Director, Community and Services, Waikato Regional Council)
M Ahipene (Pou Tuhono, Tai Ranga Whenua, Waikato Regional Council)
M Carey (Kaiwhakarite, Tai Ranga Whenua, Waikato Regional Council)
G Dawson (Democracy Advisor, Waikato Regional Council)
N Herangi (Maniapoto Māori Trust Board)
W Tane (Maniapoto Māori Trust Board)
G Ormsby (Maniapoto Māori Trust Board)
H Denton ((Maniapoto Māori Trust Board)
1. **Karakia**

The Co-Chair (B Manaia) opened the meeting and welcomed the Co-Chair (A Livingston) and everyone present. He explained the processes and meeting procedures that would be used for the meeting.

2. **Apologies**

Apologies were received from R Wi, Cr K Hodge, and Cr S Kneebone.

NWO19/1

Moved by: Cr J Mylchreest  
Seconded by: W Maag

**RESOLVED**

**THAT** the apologies from R Wi, Cr K Hodge, and Cr S Kneebone be received.  

The motion was put and carried

3. **Confirmation of Agenda**

No amendments were requested.

NWO19/2

Moved by: W Maag  
Seconded by: Mayor M Baxter

**RESOLVED**

**THAT** the agenda of the meeting of the Ngā Wai o Waipā Co-Governance Forum of 21 February 2019, as circulated, be confirmed as the business for the meeting.  

The motion was put and carried

4. **Disclosures of Interest**

There were no disclosures.

5. **Confirmation of Previous Minutes**

There were no amendments to the minutes requested.
NWOW19/3

Moved by: Mayor B Hanna
Seconded by: Mayor M Baxter

**RESOLVED**

THAT the minutes of the Ngā Wai o Waipā Co-Governance Forum meeting of 3 August 2019 be received and approved as a true and correct record.

The motion was put and carried

6. **Upper Waipā River Integrated Management Plan**

This report provided an update on the development of the Upper Waipā River Integrated Management Plan.

The Co-Chair (B Manaia) introduced the Project Advisor, Whanake Taiao Team (G Ormsby) and invited him to introduce the Upper Waipā River Integrated Management Plan. The Plan was explained in the context of the overarching scope and long-term aims, along with the approach that had been used to develop the Plan.

It was noted that the Plan was provided for in Ngā Wai o Maniapoto (Waipā River) Act 2012. It was emphasised that the purpose of the Plan was to provide the strategic context and framework for the prioritisation and coordination of activities. The aim was to deliver an integrated and sustainable approach to the management of aquatic life, habitats and natural resources in the Upper Waipā catchment area.

The legislative and operational context of the Plan was explained. There was a need for engagement with all agencies to achieve the desired outcomes outlined in the Plan in a meaningful way.

The existing management plans and attempts to work with other agencies was discussed. It was noted that there was a need for all agencies or organisations that implement other plans to do so in a co-ordinated manner and to a standard that enabled the effective performance of the wider operational context.

The application of Te Ao Māori and customary rights in the use of natural and/or physical resources was discussed. It was noted that there were statutory mechanisms that already allow for customary rights to be exercised.

Following the presentation, other territorial authorities were invited to make presentations on the Plan and other matters. They appeared in the following order. The full PowerPoint presentations had been made available on the Waikato Regional Council public website. These were presented.

**Waitomo District Council**

This presentation was delivered by the Mayor of Waitomo District Council (B Hanna). The presenter discussed the District Plan Review and the related matters of customary rights, Plan Change one, and the permitted and consented activities that apply to Māori freehold land.
**Waikato Regional Council**

This presentation was delivered by the Policy Advisor, Policy Implementation (M Vare). The presenter discussed the Local Indigenous Biodiversity Strategy, highlighting the value that a holistic world view approach such as Te Ao Māori provided to the overall effectiveness of planning and implementation. It was emphasised that a collaborative approach was important between all the parties that were involved directly and indirectly.

**Joint Management Agreement Update from the Chair of Waikato Regional Council – Cr A Livingston**

This presentation was delivered by the Co-Chair (A Livingston). It was noted that there are ongoing resourcing and funding issues related to the implementation of Crown settlements. He noted that there is ongoing discussions with central government on the ability of local government to deliver was set down in settlements. The need to have adequate funding and resourcing to deliver was emphasised and vital to meeting those promises (verbal report only).

**Waikato District Council**

This report was presented by the Mayor of the Waikato District Council (A Sanson) and supporting staff. The presentation discussed how Waikato District Council was working to make Māori freehold land more productive through reforms in approaches to general land use, including for construction of papakainga developments. The identification and preservation of sites of cultural and historical significance throughout the District was also discussed.

**Waipā District Council**

This report was presented by Tony Roxburgh (Manager Waipā Heritage & Museum). In this presentation the Te Ara Heritage Centre project was discussed, which included matters related to the construction timeframes and the use of the facility once it was opened. Work programmes, which involved the Lake Ngaroto catchment and the Sainsbury Road project work programme was also discussed.

*W Magg and Mayor Hanna left the meeting at 1.11pm*

*Mayor Sanson left the meeting 1.15pm*

**Otorohanga District Council**

This report was presented by the Mayor of the Otorohanga District Council (M Baxter). He noted that a new Chief Executive Officer had started, adding that the new appointee was eager for the Council to develop in the area of co-governance. The need for quality water and a proactive approach to ensure that catchments are cared for to prevent further degradation was discussed. He updated those present on the progress to date of the cycleway project, and thanked the Marae for hosting the meeting (verbal report only).
NWOW19/4

Moved by: Co-Chair Cr A Livingston
Seconded by: Co-Chair B Mania

RESOLVED

THAT the report "Upper Waipā River Integrated Management Plan" (doc # 13725796 dated 7 February 2019) be received.

The motion was put and carried

Closing Statements by the Co-Chairs

Co-Chair – Cr A Livingston

The Co-Chair (Cr A Livingston) thanked everyone who had helped make the day a success and the people of the Marae for hosting the meeting. He emphasised the importance of a proactive approach to care and maintenance of the environment of the area. Finally, he thanked the speakers and the work they had produced and what it had achieved to date.

Co-Chair B Mania

The Co-Chair (B Mania) reflected on the cultural value and support that the Marae offered its people and the wider community, along with the role that the Marae would have in the future in the area of environmental management. Finally, he thanked those that made the day possible and for the hospitality extended to everyone present.

The meeting closed with a mihi and karakia.

Meeting closed at 1.23pm.
Tūwharetoa Māori Trust Board & Waikato Regional Council

Co-Governance Committee

MINUTES

Date:       Wednesday, 27 February, 2019, 10:00 am
Location:   Council Chamber
            Waikato Regional Council
            401 Grey Street
            Hamilton East

Members Present:  Cr A Livingston (Waikato Regional Council)
                  M Nepia (Tuwharetoa Māori Trust Board)
                  D Loughlin (Tuwharetoa Māori Trust Board)
                  Cr K White (Waikato Regional Council)
                  Cr K Hodge (Waikato Regional Council)
                  Cr T Mahuta (Waikato Regional Council)

In attendance  Cr F Lichtwark (Waikato Regional Council)

Waikato Regional Council staff:  N Williams (Director – Community and Services)
                                B Sinclair (Manager – Resource Use)
                                M Ahipene (Pou Tuhono – Community and Services)
                                E Brown (Manager – Science and Strategy)
                                T Dobson (Senior Legal Advisor – Chief Executive’s Office)
                                U Trebilco (Principal Strategic Advisor – Science and Strategy)
                                T Bio (Democracy Advisor)
                                M Carey (Kaiwhakarite – Community and Services)

Tuwharetoa Māori Trust Board staff:  N Hodgeson (Environmental Coordinator)
1. **Opening karakia**

Kaiwhakarite – Community and Services (M Carey) opened the meeting with a karakia. Co-Chair Livingston welcomed the members and staff present to the first Tuwharetoa Maori Trust Board and Waikato Regional Council Co-Governance Committee of 2019.

2. **Apologies**

Apologies were received from Tuwharetoa Maori Trust Board members H Biddle and J Harris.

TMTBCG19/01

Moved By M Nepia
Seconded By Cr K Hodge

**RESOLVED**

THAT the apologies of Tuwharetoa Maori Trust Board members H Biddle and J Harris be received.

The motion was put and carried

4. **Disclosures of Interest**

There were no disclosures of interest.

3. **Confirmation of Agenda**

TMTBCG19/02

Moved By D Loughlin
Seconded By Cr K Hodge

**RESOLVED**

THAT the agenda of the meeting of the Tuwharetoa Maori Trust Board and Waikato Regional Council Co-Governance Committee of 27 February 2019, as circulated, be confirmed as the business for the meeting.

The motion was put and carried

5. **Confirmation of Previous Minutes**

During discussion of the minutes of the previous meeting the following was noted:
- Members emphasised the importance of working together to achieve a common goal.
- The Committee noted that Council was applying to the Government for financial assistance in order to ensure the smooth progression of iwi related projects and settlements.
- It was understood that both Council and iwi bear costs of projects and settlements and therefore the Committee felt that this could be an item to discuss further at the next meeting.

TMTBCG19/03

Moved By Cr A Livingston
Seconded By D Loughlin

RESOLVED

THAT the minutes of the Tuwharetoa Maori Trust Board and Waikato Regional Council Co-Governance committee meeting 22 May 2018 be received and approved as a correct record.

The motion was put and carried

6. Significant Resource Consents Update

The Manager – Industry and Infrastructure (B Sinclair) presented a verbal update on consents within the Tuwharetoa takiwa that are considered significant.

The verbal update included the following:

- The resource consent application of the Turangi Wastewater treatment plant was on hold while Taupō District Council consult with iwi. The Tuwharetoa Maori Trust Board members emphasised that consultation should have occurred well before the application was made. Ó
- Waikato Regional Council had sought more information on the Seven Oaks subdivision by Kinloch, in order to make a more informed decision. The Committee noted that this was of significant interest to iwi and locals. It was further noted that Taupō District Council had approved the consent.
- Work was progressing with the Paenoa Estate stormwater issues. The next step was for Tuwharetoa Maori Trust Board, Taupō District Council and Waikato Regional Council to have a broader conversation with the developer regarding options and solutions.
- Tuwharetoa Maori Trust Board felt that their feedback provided on the cultural components of the Rotokawa application was not adequately taken into consideration. The Committee understood that this application had been approved because staff believed the application met all components including cultural.
During discussion, the following was noted:

- A member asked how the Rotokawa consent had been approved, what avenues were there for Tuwharetoa Maori Trust Board to take, so that the cultural components of the application could be looked at again. Staff noted this concern and would look into this further.

- In light of the recent Contact Energy holding pond case in Taupō, staff assured the Committee that they, along with the team at the National Institute of Water and Atmospheric Research and Department of Conservation and DOC, would be monitoring the fish and prawn life in the river.

- That an update on the Contact Energy spill be provided at the next co-governance meeting.

TMTBCG19/04

Moved By Cr T Mahuta
Seconded By D Loughlin

RESOLVED

THAT the verbal report ‘Significant Resource Consents Update’ (Doc # 13818272 dated 18 February 2019) be received.

The motion was put and carried

The Committee agreed to receive Agenda item 8 – Update on Lake Taupō bathing water quality monitoring at this point, noting that the remainder of items would be received as outlined in the agenda.

Cr T Mahuta in meeting at 11.35am

8. **Update on Lake Taupō bathing water quality monitoring**

Waikato Regional Council Manager – Monitoring Science and Strategy (E Brown) and Tuwharetoa Maori Trust Board Environmental Coordinator (N Hodgeson) provided the Committee with a PowerPoint presentation (Doc # 13862946). They provided an update on recent joint monitoring of Lake Taupō bathing water quality.

During discussion, the following was noted:

- The summer of 2018/19 was the first summer where Waikato Regional Council and Tuwharetoa Maori Trust Board teamed up to complete joint monitoring of the Lake. It was clarified that the Tuwharetoa Maori Trust Board saw this joint work as an efficient use of time and resources as it not only provided training opportunities for staff but also up to date information on the Lake.
The issue of public notification of areas that were not considered satisfactory swimming places was discussed. Staff emphasised that the District Health Board held the responsibility for issuing this notification.

A member asked how staff chose where to monitor around the Lake. Staff indicated that there were several factors such as issues of resources, number of swimming locations, results of perception surveys and information from Councils that needed to be taken into account when choosing the most appropriate places to monitor. The reality was that monitoring would not reach all around the Lake. It was emphasised that there was a need to educate the public on what changes in the Lake to look out for and encourage them to report these findings.

TMTBCG19/05
Moved By Cr K Hodge
Seconded By Cr K White
RESOLVED
THAT the report 'Update on Lake Taupō bathing water quality monitoring' (Doc # 13809283 dated 15 February 2019) be received.

The motion was put and carried

7. Waikato Regional Council - Tuwharetoa RMA Section 33 Discussions

Waikato Regional Council Senior Legal Advisor (T Dobson) provided a verbal update on how the discussions have been proceeding and what points of note had been forthcoming.

During discussion, the following was noted:

- The focus was on types and extent of powers such as compliance, monitoring, RMA functions and how implementation would look. The intention was to hold a workshop in order to discuss this in detail.
- Staff had seven months remaining to complete these discussions and present an outcome to the Committee.

TMTBCG19/06
Moved By Cr K White
Seconded By D Loughlin
RESOLVED
THAT the report 'Update on Lake Taupō bathing water quality monitoring' (Doc # 13809283 dated 15 February 2019) be received.

The motion was put and carried
9. **Joint Management Agreement Obligations Implementation report**

Waikato Regional Council Director of Community and Services (N Williams) presented the report and sought feedback as to whether Co-Governance Committee found the draft template progress report as a useful way to present information.

During discussions, the following was noted:

- The Committee was directed to page 18 of the agenda pack. Staff sought feedback on whether this was useful way of reporting back information. The Committee agreed it was.
- Members noted that it was key to collaborate and create confidence between iwi and Council. They acknowledged that having this in place would give some sense of continuity.
- An error was noted on page 17 under bullet point two which should read ‘Te Arawa River Iwi Waikato River Act’.
- Members acknowledged that the JMA obligations impose costs on local authorities that are over and above councils’ business as usual costs. Therefore the feeling of the Co-Governance Committee was that funding to the Crown should be advocated for as a joint action. Three Waters was given as an example of good collaboration between council, iwi and crown with many of the issues agreed to by all involved. Members noted there was still a lot to do and felt that there needed to be an open and honest conversation of whether the JMA was working for both parties.
- That a copy of the LGNZ Treaty Settlement cost report be sent to Danny Loughlin.

**TMTBCG19/07**

Moved By Cr T Mahuta  
Seconded By M Nepia  

RESOLVED

1. **THAT the report 'Joint Management Agreement Obligations Implementation report'**  
   (Doc# 13814711 dated 11 February 2019) be received.
2. **THAT the Committee provide feedback to staff on the draft template.**  
   The motion was put and carried

10. **Review of Regional Plan Chapter 3.10: Lake Taupō Catchment**

Waikato Regional Council Principal Strategic Advisor (U Trebilco) provided a PowerPoint presentation (Doc # 13844277) updating the Committee on the review of the Regional Plan Chapter 3.10: Lake Taupō Catchment.

During discussions, the following was noted:

- Trading of nitrogen was discussed. It was highlighted that making changes to the nitrogen caps would be difficult as the rigid legal framework mitigated the value of nitrogen and therefore changes were not encouraged at this point in time.
• It was understood that the water levels in the middle of the Lake were an adequate representation of the overall Lake levels.
• The rules in Chapter 3.10 were Taupō specific.
• The model looked at levels rather than the sources of nitrogen.
• The current science highlighted that there was insufficient evidence to justify extraction of nitrogen out of the Lake. This would be monitored as it could change in the future.
• The Committee encouraged Tuwharetoa Maori Trust Board to work with Waikato Regional Council staff on this plan. The report would be available by May 2019.

TMTBCG19/08

Moved By Cr K Hodge
Seconded By Cr K White

RESOLVED

THAT the report 'Review of Regional Plan Chapter 3.10: Lake Taupō Catchment' (Doc # 13073952 dated 30 January 2019) be received.

The motion was put and carried

The meeting closed with a karakia at 12.27pm
Te Arawa River Iwi Trust and Waikato Regional Council Co-Governance Committee

OPEN MINUTES

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<td>Location:</td>
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Members Present:
- A Livingston - Co-Chair (Waikato Regional Council)
- E Forrest - Deputy Co-Chair (Te Arawa River Iwi Trust)
- E George (Te Arawa River Iwi Trust)
- P East (Te Arawa River Iwi Trust)
- Cr K Hodge (Waikato Regional Council)

Te Arawa River Iwi Trust staff:
- E Berryman-Kamp (Chief Executive Officer)

Waikato Regional Council staff:
- N Williams (Director – Community and Services)
- M Poole (Democracy Advisor)
1. **Apologies**

   Apologies were received from Te Arawa River Iwi Trust - Trustee Roger Pikia - Co-Chair and Waikato Regional Council - Cr K White - Deputy Co-Chair.

   **TACG19/01**
   **Moved by:** Cr K Hodge
   **Seconded by:** A Livingston

   **RESOLVED**

   THAT the apologies Te Arawa River Iwi Trust - Trustee Roger Pikia - Co-Chair and Waikato Regional Council- Cr K White - Deputy Co-Chair be accepted.

   The motion was put and carried

2. **Confirmation of Agenda**

   **TACG19/02**
   **Moved by:** A Livingston
   **Seconded by:** E Forrest

   **RESOLVED**

   THAT the agenda for the meeting of the Te Arawa River Iwi Trust and Waikato Regional Council Co-Governance Committee of 14 March 2019, as circulated, be confirmed as the business for the meeting.

   The motion was put and carried

3. **Disclosures of Interest**

   There were no disclosures of interest.

4. **Confirmation of Previous Minutes**

   **TACG19/03**
   **Moved by:** Cr K Hodge
   **Seconded by:** E Forrest

   **RESOLVED**

   THAT the minutes of the Te Arawa River Iwi Trust and Waikato Regional Council Co-Governance Committee meeting of 16 October 2018 be received and approved as a true and correct record.

   The motion was put and carried
5. **Matters arising:**

**IPOU and RiverSense Project update**

Te Arawa River Iwi Trust Chief Executive Officer (E Berryman-Kamp) provided an update on progress since the last co-governance meeting with these two initiatives, noting that:

- there has been some ‘slippage’ with the IPOU installation timetable, it is now expected to be completed and operational within the next 1-2 months. The success of the project relies on choosing the right locations for the Pou, engaging with the right people and ensuring that the right information/content has been sourced. Te Arawa River Iwi Trust proposed to provide a demonstration of the technology at the next co-governance meeting.

- the five remote water monitoring sensors have been installed and the challenge is their operational reliability in a river situation with variable current and water level conditions and debris during flood events. Te Arawa River Iwi Trust intended to provide a report for the next co-governance meeting on the challenges and learnings from this project.

- the 2019 water monitoring project involves working with Wairakei Pastoral to measure various parameters including nitrogen and phosphorus. Data received so far shows significant variations in nitrogen levels depending on the time of day/night.

**Mercury Consent Review**

With respect to a question about ongoing communication/dialogue and stakeholder relationships, members were advised that the message consistently delivered by Waikato Regional Council to all applicants, including Mercury Energy, was that proactively engaging with iwi partners was in everyone’s best interests. Waikato Regional Council were developing an online system with questions and information about engagement with iwi, including dialogue at the pre-application stage and the value of face to face meetings.

**Resource consent application processes**

Views were expressed that consultation with mana whenua should be more than ‘good practice’ it should be a ‘must do’ part of doing business in the resource consent application process. Members were advised that the Resource Management Act currently states that ‘applicants do not need to consult ...’, so while Waikato Regional Council encourages consultation, it is not able to ‘require’ it. Many applicants do recognise the benefits of undertaking consultation at the early stages of preparing an application.

It was queried whether the Treaty of Waitangi section/provisions in the Resource Management Act can support consultation with iwi and/or if there is an opportunity for River Iwi to raise this issue via the Ministerial Forum.

Via the River Iwi Joint Management Act, resource consent application information is shared with each River Iwi. Te Arawa River Iwi Trust advised that this process works for them, and the system enables the Trust to filter through the applications and identify the ‘important’ ones to focus on.
Water Quality monitoring
At present, the focus of the water quality monitoring is on the ‘science’ parameters - pH, dissolved oxygen, temperature and conductivity. The data needs expertise to interpret what the measurements mean, and Te Arawa River Iwi Trust / the community rely on the Waikato Regional Council for that expertise and guidance. Given the recent Contact Energy Pond Spill (Item 6 on the Agenda) and the discharge of contaminants to the river, members noted that conditions in a waterway can change very quickly and people need to know who is/are the appropriate authority/ies to notify if they observe something. Several questions arose such as when does the Health Board get notified/become involved and who is responsible for ensuring that all the ‘right’ people and organisations are advised when an incident occurs/is reported.

6. Update on Contact Energy Pond Spill
Manager of Industry and Infrastructure (B Sinclair) provided an update on the Contact Energy holding pond spill incident and progress to date/the current status of the project, with aerial photos showing the location of the pond and the visual impact on the Waikato River downstream of the discharge noting that:

- Immediately following advice of the incident, Waikato Regional Council deployed a helicopter to obtain an aerial picture of the situation and scientists were ‘on the ground’ to examine the scene and take samples. Staff also kept Te Arawa River Iwi Trust and the Waikato River Authority informed as well as providing media release updates.
- The source of the discharge/contaminants was a Contact Energy geothermal reinjection fluid contingency holding pond and the failure incident is the subject of an ongoing full investigation to determine what happened, how and why and ‘where to from here’ from a Resource Management Act/ regulatory point of view.
- Contact Energy has engaged an Engineer to stabilise the holding pond site. That is the immediate action. There will also need to be medium and long-term responses and actions to avoid this happening again. It was a significant failure/discharge event.

Arising from questions, responses and discussion the following points were noted:

- Te Arawa River Iwi Trust was first contacted by Waikato Regional Council Manager of Monitoring (E Brown) regarding the discharge incident. The following day Contact Energy made contact and the two organisations have since met.
- It was accepted that while visually the River is now back to its ‘normal’ colour, there will be impacts from the discharge related to the volume of material discharged and its contaminant load/effects.
- Sediment was visible in the River/downstream for some 3-4 days after the incident and Waikato Regional Council also used a fixed wing plane to do a fly-over inspection. Waikato Regional Council scientists have taken a full range of samples as part of the investigation process and the data/results will form part of the evidence. The issues and questions about heavy metal contamination levels and adverse effects on water quality, the fishery and kai are part of the scientific investigation that is still ongoing.
the investigation also seeks to establish what lead to/resulted in this incident, what alarm and safety systems were in place and why they “failed” leading to this incident. Waikato Regional Council investigators are interviewing appropriate personnel at Contact Energy and will be posing a wide range of questions to understand what happened and why.

• Taupō District Council took steps to temporarily shut off its water intake in the affected area as a water quality safeguard. Te Arawa River Iwi Trust and Taupō District Council have met to discuss the incident.

• It is understood that the Tūwharetoa Maori Trust Board have visited the location of the pond and the ‘path’ that the discharge took to the River and that Contact Energy and Tūwharetoa Maori Trust Board are in dialogue.

TACG19/04
Moved by: Cr K Hodge
Seconded by: P East

RESOLVED

THAT the verbal report Update on Contact Energy Pond Spill (Doc#13888197 dated 25 February 2019) be received.

The motion was put and carried

The Co-Governance would receive report resolutions at the end of the meeting.

7. Update on the Whirinaki Arm Project

The Zone Manager, Upper Waikato Zone (A Kirk) provided an update on progress to date/current status of the Whirinaki Arm project, noting that:

• This is a joint project between Waikato Regional Council and Te Arawa River Iwi Trust with a ten-year project plan. The funding application to the Waikato River Authority covers the first two year period.

• A Working Group, comprising of Waikato Regional Council, Te Arawa River Iwi Trust and Community representatives has been formed and is working effectively. To date four (4) soil conservation projects have been completed, one (1) is a ‘work in progress’, one (1) is approved/yet to commence and a large property with potentially 6-7 projects within it is being prepared for consideration.

• Tonkin & Taylor have completed an assessment of all waterways in the area and identified options of how to manage them going forward. Once a tried/tested ‘blueprint’ is in place landowners will be able to drive the process themselves, rather than needing to wait for Waikato Regional Council or Te Arawa River Iwi Trust to ‘start’ the process.

Arising out of questions, responses and discussion the following points were noted:
• Members noted the positive endorsement of the Whirinaki Arm initiative and work being done in that catchment. Members sought clarification on what comprises a “project” and what does “completed” mean. By way of example - a farm property with a stream, gully and flat land. The stream (from the headwaters) and the whole gully system fenced off and planted with soil conservation species. All projects to date have been in the Ngakuru area.
• There were interest expressed in seeing the work done/underway either via photos/video or a field visit to the area. Field visits were an opportunity to ‘socialise’ the issues and the soil conservation/water quality solutions. This was mainly aimed at the community and other landowners in order to show funding partners the progress made/results being achieved.
• The funding comprised of one third each from Waikato Regional Council, Waikato River Authority and the landowner/s concerned. The Upper Waikato Zone plan is the ‘starting point’ and from that work was done to priorities those areas/issues where the greatest gains for the investment could be made. Five (5) high priority catchment were identified (of which Whirinaki is one) and included in the application to the Waikato River Authority Waikato Restoration Plan.
• It is intended to make a case for the next Waikato Regional Council Long Term Plan to increase the level of funding/resources for these Upper Waikato Zone priority catchment areas.

8. Kearoa Marae Flooding Episode

Te Arawa River Iwi Trust Chief Executive Officer (E Berryman-Kamp) provided an update on the flooding event at Kearoa Marae, noting that since the last (October 2018) Te Arawa River Iwi Trust /Waikato Regional Council Co-Governance meeting considerable progress has been made to ascertain the likely cause of the flood damage at Kearoa Marae; and get advice on and take steps to reduce the potential for any future repeat of such river bank damage/loss.

The investigations have concluded that the extreme rainfall event in the Rotorua area on 29 April 2018 that also caused significant damage in the Waiotapu Stream is the most probable cause of the damage experienced at Kearoa Marae. Bay of Plenty Regional Council staff have inspected the dams on the Treetops property and advised there was no evidence of any breach or failure of those dams.

Given the probability that extreme weather events could occur on a more regular basis, the focus was now on ‘repairing’ the damaged riverbank area and considering the options/taking action to minimise the potential for future damage. Waikato Regional Council staff have provided good advice and assistance on riparian management, tree plantings and river bank stabilisation.

The Te Arawa River Iwi Trust were also looking at how it could communicate with its communities/marae about what could be done to be proactive and to ‘future proof’ sites/buildings that were potentially vulnerable to the impacts of extreme weather events.
Te Arawa River Iwi Trust proposed that at a future co-governance hui held in Rotorua, the Committee also visit a Marae to view the ‘on the ground’ issues and what is being done.

9. **Joint Management Agreement Obligations Implementation report**

Director of Community and Services (N Williams) presented, and sought feedback on, the draft template progress report for the Joint Management Agreement between Waikato Regional Council and Te Arawa River Iwi Trust, noting that Fig. 1 (on page 19) sets out an example of how the information could be provided.

Arising out of questions, responses and discussion the following points were noted:

- The proposal remains to establish a high level report to enable governance to undertake the actions as set out in clause 4 of the report.
- The reporting mechanism will assist governance to consider and address all issues, both current and strategic. The draft reporting template does not prejudge additional objectives being added if both parties agree. While no new objectives have been added since the 2012 Joint Management Agreement process, the Joint Management Agreements are subject to regular review.
- Members noted staff were looking at whether the Joint Management Agreement was strategically fulfilling what both parties thought it should be doing and whether the agreed prioritised actions are ‘on track’ and contributing to the overall objectives of the Joint Management Agreement. There are good communication links between staff at an operational level.

As a broader issue, Waikato Regional Council noted its concerns that the settlement process has not provided sufficient funding for it. From a Waikato Regional Council governance perspective this is an untenable situation and it is proposed to raise this with the Office of Treaty Settlements and the Crown. Members acknowledged that it is a national issue with both local government and iwi partners facing similar financial challenges.

Te Arawa River Iwi Trust acknowledged the issue and associated challenges and requested that this issue be included on the next Te Arawa River Iwi Trust agenda for discussion/feedback on how the two organisations can support each other to progress this issue with Office of Treaty Settlements /the Crown.

10. **Overview of the 2019 local authority elections for Waikato Regional Council**

Director of Community and Services (N Williams) presented an overview of the 2019 local authority elections for Waikato Regional Council, noting:

- the key dates within the electoral process;
- the outcomes of the representation review process undertaken by Council resulting in the existing arrangements (that is no changes) being adopted; and
- that population criteria does create some geographical challenges for the Maori seats.
11. **Update on Healthy Environments**

Verbal report to provide an update on the progress on these matters and the current status of the project.

Senior Policy Advisor (M Graham) presented an update on the Healthy Environments project, noting that:

- The Plan Review Committee membership includes six Councillors and six iwi representatives. The nomination processes for the iwi representatives is underway, with responses received to date from Te Arawa River Iwi Trust and Hauraki.
- Draft Terms of Reference has been circulated to iwi for feedback and was considered by Council in early March, with edits and changes made.
- The first meeting of the Plan Review Committee is proposed to be held in mid-April and the draft Terms of Reference will be an item on the agenda for consideration and recommendation to Council for adoption.
- The draft Engagement Strategy is currently a ‘work in progress’ and will also be an item on the first Plan Review Committee agenda.

12. **Update on Healthy Rivers Plan Change 1 Schedule 1 process**

Report to update the Te Arawa River Iwi Trust and Waikato Regional Council Co-Governance committee on the progress of Waikato Proposed Plan Change 1: Waikato and Waipa River Catchments.

Project Manager/Waikato Regional Council Contractor (A McKenzie) presented a progress update on the Waikato Proposed Plan Change 1 (Waikato and Waipa River Catchments) process, noting that:

- The Hearing Panel comprises of five (5) members being Greg Hill (Chair), Basil Morrison, Trevor Robinson, Sheena Tepania and Grey Ryder. Staff requested to provide details of the panel to Trustee East.
- The hearings commenced on Monday 11 March 2019 with the Waikato Regional Council presentation/evidence heard on the first two days.
- The hearings have been scheduled into three ‘blocks’ - first the framework/overview matters, followed by two blocks covering more specific topics/issues.
- the projected timing/aim is that the Hearing Panel will report with recommendations to Council in September 2019.

Arising out of questions, responses and discussion the following points were noted:

- It was disappointing to hear criticism of the Consultative Stakeholder Group process. Te Arawa River Iwi Trust’s view that it was a robust process that allowed all stakeholders including iwi and the community to contribute/provide valuable knowledge and expertise to the process. Consultative Stakeholder Group members made a significant commitment of their time over a two year period to participate/support this consultative process.
• Central Government’s focus on freshwater sets a national direction that needs to be taken into account and put into effect at a regional/local level. This alignment would need to be reflected in local authority plans and policies as they are developed and/or reviewed.

• The national level a freshwater Working Group has been formed through the Ministry for the Environment with work programmes/streams that include iwi, regional and freshwater user representation. Waikato Regional Council Chief Executive Officer V Payne is the Chair of the regional sector group, with Waikato Regional Council Chair A Livingston also a member of that group.

TACG19/05
Moved by: Cr K Hodge
Seconded by: E George

RESOLVED
THAT the:
(Item 7) report Update on the Whirinaki Arm Project (Doc#13888074 dated 25 February 2019) and verbal update;

(Item 8) report Kearoa Marae Flooding Episode (Doc#13770938 dated 11 February 2019) and verbal update;

(Item 9) report Joint Management Agreement Obligations Implementation report (Doc#13888188 dated 14 February 2019); and that the governance committee provide feedback to staff on the draft template.

(Item 10) report Overview of the 2019 local authority elections for Waikato Regional Council (Doc#13888925 dated 3 March 2019);

(Item 11) report Update on Healthy Environments (Doc#13887591 dated 25 February 2019) and verbal update;

(Item 12) report Update on Healthy Rivers Plan Change 1 Schedule 1 process (Doc#13881287 dated 04 March 2019);

be received for information.

The motion was put and carried

Meeting closed with a karakia and a blessing of the kai at 12.20pm.
Waikato Regional Council

Hamilton Public Transport Joint Committee

OPEN MINUTES

Date: Friday, 15 March, 2019, 10:00 am
Location: Council Chamber
Waikato Regional Council
401 Grey Street
Hamilton East

Members Present: Cr R Rimmington (Chair)
Cr D Macpherson (Deputy Chair)
Cr J Hennebry (Waikato Regional Council)
Cr L Tooman (Hamilton City Council)
Cr D Fulton (Waikato District Council)
Cr J Bannon (Waipa District Council)

Staff Present: J Becker (Chief Financial Officer)
A Wilson (Manager Public Transport)
E Wright (General Manager City Infrastructure - Hamilton City Council)
M Clark (Hamilton City Council)
J Harrison (Hamilton City Council)
L Van Veen (Democracy Advisor)
SECTION A: COMMITTEE HAS DELEGATED AUTHORITY TO MAKE DECISION

1. **Apologies**

   The apologies from Cr G Webber (Waipa District Council) and M Kettle (New Zealand Transport Agency) were received.

   HPTJC19/01

   **Moved by:** Cr L Tooman
   **Seconded by:** Cr D Macpherson

   **RESOLVED**
   THAT the apologies of Cr G Webber and M Kettle be accepted.
   The motion was put and carried

2. **Confirmation of Agenda**

   HPTJC19/02

   **Moved by:** Cr J Henneby
   **Seconded by:** Cr D Fulton

   **RESOLVED**
   THAT the agenda of the meeting of the Hamilton Public Transport Joint Committee of 15 March 2019, as circulated, be confirmed as the business for the meeting.
   The motion was put and carried

   The committee welcomed and endorsed Maurice Flynn from CCS Disability Action Waikato as the new Access and Mobility representative on the committee, replacing Gerri Pomeroy.

   HPTJC19/03

   **Moved by:** Cr R Rimmington
   **Seconded by:** Cr D Macpherson

   **RESOLVED**
   THAT Maurice Flynn be endorsed as the new Access and Mobility representative on the committee, replacing Gerri Pomeroy.
   The motion was put and carried

3. **Disclosures of Interest**

   There were no disclosures of interest.

4. **Minutes of Previous Meeting - 26 November 2018**

   Members queried the “go live” date of 1 April 2019 for the new ticketing system. Staff advised that this date had shifted with a new target date of August 2019.
HPTJC19/04

RESOLVED
Moved by: Cr R Rimmington
Seconded by: Cr M Macpherson
THAT the Minutes of the Hamilton Public Transport Joint Committee meeting of 26 November 2018 be received and approved as a true and accurate record.

The motion was put and carried

5. Hamilton Public Transport Update

The Manager Public Transport (A Wilson) presented to the Committee the report on matters relevant to the implementation and monitoring of the Waikato Regional Public Transport Plan 2018-28.

With respect to the “public transport implementation update” the following points were noted:

- Noted this committee meeting was the first opportunity for members to carry out their core function of overseeing the implementation and to monitor progress of the newly adopted Regional Transport Plan 2018-28 (the Plan).
- A member highlighted that the Plan may not be flexible enough to adapt to future regional network needs. Staff noted the amendments could be made during the life of the plan if needed.
- Members noted that endorsement from the Committee should be sought before initiatives are progressed under the Plan. Staff agreed, noting implications may arise where activities need to meet set timeframes which may not align with Committee meeting dates.
- Members expressed concern that the design of new infrastructure should incorporate dedicated “right of ways” at the very beginning stages of projects. This would safeguard against the growing demand for modes of transport that “right of ways” can accommodate. Appropriate connection to periphery networks also needs to be considered and confirmed in the early stages of projects to safeguard against costs of retrofitting and also to ensure positive public perception of the transport network is upheld after construction has been completed. Members further emphasised that connector design should be confirmed during the project scoping and design phase and not at the end of the project.
- Concern regarding the need for provision of cycleway networks and the associated risk of accommodating these around roundabouts was expressed.
- Staff advised of a meeting scheduled for 26 March involving key staff from Hamilton City Council (HCC), NZTA and the Waikato Regional Council. Staff advised that this meeting would provide good opportunity for discussion of key concerns regarding assurance that the initial stages of project planning of new transport infrastructure is all encompassing and in line with the new Waikato Regional Public Transport Plan principles. Members noted they were unavailable to attend this meeting. Staff agreed to ensure member concerns were raised and discussed at the meeting.
• Members queried the national standard for public transport timetabling. Staff confirmed that 10 minute intervals were the national standard and that mass transit corridors must meet this standard.

• A member expressed concern around the lack of clarity provided by NZTA with regards to their project timeframes. Staff to investigate and provide an update to committee members on behalf of NZTA within the next couple of weeks.

• A member highlighted the increasing need for public transport services connecting Tokoroa to Hamilton, due to Tokoroa’s growing retiree population and also the desire to provide for improved accessibility to tertiary education without needing to reside in Hamilton. Staff confirmed work is being undertaken to provide for the Tokoroa to Hamilton connection by early 2020 – timing is dependent on logistics of contract approvals.

• Hamilton City Council staff provided an update on the development of the Mass Transit Plan which is being developed in collaboration between Waikato Regional Council, Hamilton City Council, NZTA and other key stakeholders. Noted that the plan would provide the long term 50-100 year vision for modes of transportation. This will be worked simultaneously into the Metro Spatial Plan which outlines the shorter term targets.

With respect to the “new ticketing system update” the following points were noted:

• Members acknowledged the delay in project delivery – being shifted from a target date of April to August 2019.

• Members highlighted the need for customers to be reminded of the need to tag off whilst travelling on the bus. Staff are to investigate the best means of communicating this to customers and to bring these findings back to the committee.

• Staff noted there are 40,000 Busit cards to swap out as part of transition to the new system. Credit transfers from old cards to the new system will need to occur.

• Members were advised of the online, telephone and in person mechanisms being put in place to allow for ease of managing the change impact for a wide variety of customer needs.

• Members queried about the sensitivity of the new swipe card system in picking up a customer’s card. Staff explained the need for a robust system, deliberatively requiring close proximity for swiping of cards, to ensure the right card is detected.

• A member queried about the ability for SuperGold Card holders to register their cards so as to ensure the new ticketing concession is attached. Staff assured members that SuperGold Card holders will be supported during the project roll out. There was an opportunity to advertise the process for the new ticketing in upcoming editions of Grey Power Magazine.

With respect to the “patronage update” the following points were noted:

• Patronage numbers for Hamilton, Cambridge, Morrinsville and Raglan services were strong during January and February 2019. Additional capacity for Cambridge and Raglan services are currently being investigated to address the significant upward trends in passenger numbers for these services.

• Patronage numbers for Te Awamutu and Huntly services were low for the same period. Staff are investigating reasons for Te Awamutu performance currently. The low number for Huntly was due to a service reliability, however staff anticipate this will be improved
in April with a new bus timetable being introduced. Staff noted a member’s suggestion of an express service being provided direct from Hamilton to Huntly.

- The total average upward trend year to date is 1.68% which includes the impact of strike action. Staff noted the strike action resulted in approximately 30,000 less boarding’s - a lesser impact than what was expected. It was highlighted that the bus contracts safeguard against council paying for services not delivered.
- Members asked for trend data against other metro cities. Staff are to bring these statistics to the next committee meeting.

With respect to the “TEFAR (Targeted Enhanced Funding Assistance Rates) update” the following points were noted:

- A Wilson advised of the changes to the NZTA TEFAR, being increased from 51% to 75%. This applied only to the current NZTA Long Term Plan period. This provided opportunity to enhance and accelerate the planned public transport activities – particularly that of lifting the “Comet” service from 15 to 10 minutes and implementing the youth concession. Council are currently awaiting funding approval decisions from NZTA.
- A member queried what the critical success factors for the Public Rideshare Pilot are. Staff are to provide an update on this at the next committee meeting.

With respect to the “draft service change programme for endorsement update” the following points were noted:

- The item was to keep members informed of how the additional Long Term Plan $450,000 per annum funding, allocated for use in service improvements required to align with changing transport conditions, could potentially be used. Staff noted that actual use of the budget would depend on real time needs.
- Members discussed options creating a Cross-City Link. Options included a more direct link, with time saving benefits but there was a risk of exclusion of some residents, or a less direct route with wider coverage, encompassing the Bremworth/Temple View areas. Noted that more consideration of the Temple View area was needed. Staff to bring a more detailed plan to the next committee meeting for further consideration.
- A Wilson advised of the potential alterations to bus services and also implementation of ride share services to resolve issues with the Rototuna Circular route.
- A Wilson highlighted that Comet Phase 1 is due to start on 1st April and advised further details of this will be circulated to members shortly.
- Implementation of the CBD fare zone and disestablishment of the CBD shuttle service would coincide with implementation of the new ticketing system.
- Members discussed the options for fare increase, one being a 5% increase in August to coincide with the new ticketing system roll out followed by another 5% increase in January 2020; the alternative being a one off 10% increase to coincide with the new ticketing system roll out. Members expressed support for the second option as it aligns with the new electronic ticketing system and implementation of zonal fares.
- Members queried whether the living wage had been provided to bus drivers. Staff advised that the Waikato Regional Council contribution remained on the table, however this has not been uplifted by Go Bus to date. Staff to re-engage with the contractor to confirm status of negotiations. Staff to liaise with the Waikato Regional Council Chair regarding a follow up letter from himself and Mayor King (Hamilton City Council) to Minister Twyford,
seeking an update on work being undertaken with respect to funding for the Living Wage for bus drivers.

With respect to the “Transport Centre – driver facilities update” the following points were noted:

- Hamilton City Council staff noted challenges with the negotiation of lease terms for the Transport Centre. Waikato Regional Council staff support a lease agreement between the two councils as the appropriate way forward.
- A member outlined the proposed Rotokauri public transport platform which was to incorporate a multi-mode transport hub including railway, cycle ways and scope for a bus interchange loop.
- A member expressed concern that the Anglesea Street public transport lane remains substandard due to accessibility issues around trees needing trimming. Members were advised that action was being taken to resolve these issues.

With respect to the District services update the following points were noted:

- Service reviews of Matamata-Piako and Waipa Districts were being undertaken. Updates regarding progress of these would be brought to future committee meetings.

HPTJC19/05

Moved by: Cr D Macpherson
Seconded by: Cr D Fulton

RESOLVED
THAT the report "Hamilton Public Transport Update" (Doc# 13874441 dated 6 March 2019) be received.

The motion was put and carried

Meeting closed 12.15pm
Waikato Regional Council

Waikato Plan Leadership Committee

OPEN MINUTES

Date: Monday, 25 March, 2019, 11:30 am
Location: The Link
6 Te Aroha Street
Hamilton East

Members Present:
- Dr B Gatenby - Co-Chair (Business/Community Representative)
- Mayor B Hanna - Deputy Co-Chair (Southern Sub-region)
- Mayor A King (Hamilton City Council)
- Cr T Adams (Eastern Sub-Region)
- Mayor A Sanson (Futureproof Sub-region)
- L Ieremia (Business/Community Representative)
- E Berryman-Kamp (Te Arawa)
- D Fisher (Business/Community Representative)

Non-Voting Members Present:
- P Mahood - non-voting (Waikato District Health Board)
- R l’Anson (New Zealand Transport Agency)

Others Present:
- S McLeay - Democracy Advisor (Waikato Regional Council)
- M Pemerika - Acting Regional Commissioner, present in place of T Papesch - Regional Commissioner (Ministry of Social Development)
- G Ion - Chief Executive (Waikato District Council)
- V Payne - Chief Executive (Waikato Regional Council)
- T May - Director Science and Strategy (Waikato Regional Council)
- K Bennett - Manager Office of the CE (Waikato Regional Council)
- P Rawiri - Director of Education - Waikato (Ministry of Education)
- M Paki - Senior Regional Advisor (Ministry of Business, Innovation and Employment)
- M Bassett-Foss - Chief Executive (Te Waka Anga Whakamua Waikato)
- H Brooks - Chief Operating Officer (Te Waka Anga Whakamua Waikato)
1. **Call for Order and Apologies**

   The Chair opened the meeting at 11.49am.

   Apologies were received from Cr A Livingston, R Schaafhausen, W Maag, V Eparaima and T Papesch. In the absence of T Papesch, M Pemerika attended to represent the Ministry of Social Development.

   **WPLC19/1**  
   **Moved by:** Cr T Adams  
   **Seconded by:** Mayor B Hanna

2. **Disclosures of Interest**

   There were no disclosures of interest.

3. **Confirmation of Minutes from the Previous Meeting**

   Minutes from the previous meeting of the Waikato Plan Leadership Committee.

   There were no amendments recommended and the minutes were taken as a true and accurate record.

   **WPLC19/2**  
   **Moved by:** Mayor B Hanna  
   **Seconded by:** L Ieremia

   **RESOLVED**

   THAT the minutes of the meeting of the Waikato Plan Leadership Committee held on 3 December 2018 be received, and accepted as a true and accurate record.

   The motion was put and carried
4. **Confirmation of Agenda**

   **WPLC19/3**
   **Moved by:** L Ieremia  
   **Seconded by:** Mayor B Hanna

   **RESOLVED**

   THAT the agenda of the meeting of Waikato Plan Leadership Committee of 25 March 2019, as circulated, be confirmed as the business for the meeting.

   The motion was put and carried

5. **A membership update of the Waikato Plan Leadership Committee**

   Presented by the Waikato Regional Council, Director Science and Strategy (T May) to recommend the appointment of Te Puni Kōkiri as a new non-voting member of the Committee, and to name the member representatives for Ministry of Education and New Zealand Transport Authority.

   The following was noted:
   - There was a vacancy in the number of members representing the business and community sector. The Committee was looking for a suitable person from the eastern part of the region.
   - Representation from Pare Hauraki was considered important moving forward.
   - There was a benefit in diverse ethnic representation.

   **WPLC19/4**
   **Moved by:** D Fisher  
   **Seconded by:** Cr T Adams

   **RESOLVED**

   1. THAT the report 'A membership update of the Waikato Plan Leadership Committee' (Waikato Plan Leadership Committee 25 March 2019) be received.
   2. THAT Te Puni Kōkiri endorse a non-voting member of the Waikato Plan Leadership Committee and that, R Jones be noted as the Te Puni Kōkiri member representative on the Waikato Plan Leadership Committee.
   3. THAT P Rawiri be noted as the member representative for the Ministry of Education on the Waikato Plan Leadership Committee.
   4. R I’Anson be noted as the new member representative for the New Zealand Transport Agency on the Waikato Plan Leadership Committee.

   The motion was put and carried
6. **Final update on the Waikato Plan Project Refresh**

Presented by the Waikato Regional Council, Director Science and Strategy (T May) to provide a final update on the project to refresh the Waikato Plan.

WPLC19/5

**Moved by:** L Ieremia  
**Seconded by:** E Berryman-Kamp

**RESOLVED**

THAT the report ‘Final update on the Waikato Plan Project Refresh’ (Waikato Plan Leadership Committee 25 March 2019) be received.

The motion was put and carried

7. **Te Waka: Anga Whakamua Waikato (Waikato Moving Forward) update**

Presented by member D Fisher to provide the Committee with an update on Te Waka: Anga Whakamua Waikato (Waikato Moving Forward).

The following was noted:

- It was felt that iwi representation on the Te Waka: Anga Whakamua (Te Waka) Board was critical, ideally including participation from Pare Hauraki alongside other iwi in selecting a Board member.
- Applications to the Provincial Growth Fund (PGF) needed to be more substantial especially in relation to profit and loss.
- Te Waka required increased resourcing to progress applications to the PGF so as to achieve successful outcomes.
- A letter of support from the Committee was requested for this additional resource.

WPLC19/6

**Moved by:** Cr T Adams  
**Seconded by:** L Ieremia

**RESOLVED**

THAT the report ‘Te Waka: Anga Whakamua Waikato (Waikato Moving Forward) Update’ (Waikato Plan Leadership Committee 25 March 2019) be received.

The motion was put and carried

WPLC19/7

**Moved by:** Mayor B Hanna  
**Seconded by:** Mayor A Sanson
RESOLVED

THAT the Waikato Plan Leadership Committee agree in principle to provide a letter of support to the Te Waka: Anga Whakamua Board for the resourcing of two staff members to assist with the processing, and achievement of successful outcomes, of applications to the Provincial Growth Fund.

The motion was put and carried

8. **Priority actions update**

Presented by Waikato Regional Council Principal Advisor, Science and Strategy (J Bromley) and member L Ieremia in relation to the Regional Housing Initiative, to update the Committee on the progress against priority actions.

The following was noted:

- It was intended that a database be developed to act as a single source of information about housing status and need across the region.
- The next step would be to convey approaches to regional housing affordability.
- There would be a report and presentation on regional mental health at the next meeting.
- There was a working group to advance the project focused on youth and employment. An initial stock take had been completed. Issues with youth addiction had an impact on employment when pre-employment testing produced positive results. It was possible that the Ministry of Social Development could assist in this area.

WPLC19/8

Moved by: Cr T Adams
Seconded by: Mayor A King

RESOLVED

THAT the report 'Priority actions report' (Waikato Plan Leadership Committee 25 March 2019) be received.

The motion was put and carried

9. **Waikato Plan Advocacy**

Presented by Waikato Regional Council Manager, Strategy (E McKenzie-Norton) to update the Committee on projects the Waikato Plan had supported and to provide a platform for discussion on potential advocacy initiatives.
The following was noted:

- Members found it useful to be informed of the outcomes of submissions made on behalf of the Committee.
- Members were keen to be informed of topics suitable for Committee advocacy.
- The Waikato mayors were working on a submission to the Tertiary Education Review. The Ministry of Education offered to assist to pull together a collective message.
- The Committee was supportive of an alcohol and other drug treatment court in Hamilton.
- It was requested that a process for deciding on matters of advocacy be developed and brought to the Committee for discussion. Advocacy could be undertaken in a more strategic manner.

WPLC19/9
Moved by: Dr B Gatenby
Seconded by: Mayor A Sanson

RESOLVED

1. THAT the report 'Waikato Plan Advocacy' (Waikato Plan Leadership Committee 25 March 2019) be received.
2. THAT the Waikato Plan Leadership Committee sends a letter of support in principle for the Alcohol and Other Drug Treatment Court in Hamilton

The motion was put and carried

10. Report to the Mayoral Forum – Waikato Wellbeing Project

Presented by the Waikato Regional Council, Manager Office of the CE (K Bennett) to provide the Committee with an update on the Waikato Wellbeing Project. This report went to the 14 February 2019 Waikato Mayoral Forum for information.

The following was noted:

- The Committee was seen as best placed to be the governance body for the Waikato Wellbeing Project.
- Phase 1 of the Project had commenced. There was some concern that the Phase 1 could take too long and that some of the work to be undertaken in Phase 1 had been completed by other organizations. If this was the case then it could be utilized to compress Phase 1.

WPLC19/10
Moved by: D Fisher
Seconded by: Mayor A King
**RESOLVED**

1. **THAT** the report 'Report to the Mayoral Forum – Waikato Wellbeing Project' (Waikato Plan Leadership Committee 25 March 2019) be received.

2. **THAT** the Waikato Plan Leadership Committee provide governance to the Waikato Wellbeing Project.

   The motion was put and carried.

The meeting was closed at 12.47 with a karakia.

_________________________
Chair
Minutes of a meeting of the
Implementation Committee – OPEN MINUTES

Time and Date: 1.00pm 25 March 2019

Venue: The Link, 6 Te Aroha Street, Hamilton

Members: Bill Wasley  Independent Chair, Future Proof
          Allan Sanson  Mayor, Waikato District Council / Deputy Chair
          Dave Macpherson  Councillor, Hamilton City Council
          Dynes Fulton  Deputy Mayor, Waikato District Council
          Andrew King  Mayor, Hamilton City Council
          Kataraina Hodge  Tainui Waka Alliance
          Rangipipi Bennett  Ngā Karu Atua o te Waka
          Ross l’Anson  Regional Relationships Director, NZ Transport Agency
          Jim Mylchreest  Mayor, Waipa District Council

In Attendance: Ken Tremaine  Implementation Advisor, Future Proof
               Blair Bowcott  Hamilton City Council
               Vishal Ramduny  Waikato District Council
               Gavin Ion  Waikato District Council
               David Hall  Waipa District Council
               Vaughan Payne  Waikato Regional Council
               Clive Morgan  Waikato District Council
               Siggi Henry  Councillor, Hamilton City Council
               Aksel Bech  Councillor, Waikato District Council
               Ernst Zollner  Ministry of Housing and Urban Development
               Manaaki Nepia  Waikato Tainui
               Tracey May  Waikato Regional Council

Committee Advisor: Michelle White  Programme Manager, Future Proof

Apologies: Bob Simcock  Councillor, Waikato Regional Council
          Alan Livingston  Chairperson, Waikato Regional Council
          Liz Stolwyk  Councillor, Waipa District Council

1. **Apologies**
The apologies were accepted.

    **Resolved:** (Mayor Mylchreest/Mayor Sanson)
    That the apologies be received.

2. **Declarations of Interest**
There were no declarations of interest.
3. Minutes of the meeting held on 20 February 2019
There were no comments on the previous minutes.

Resolved: (Mayor Sanson/Mayor Mylchreest)
That the minutes be received.

4. Future Proof Looking Forward
Gavin Ion and Vishal Ramduny presented the report on Future Proof Looking Forward.

The Future Proof Chief Executives Advisory Group ("CEAG") was previously requested to report back to the Future Proof Implementation Group ("FPIC") on the Future Proof partnership moving forward, including:

- The scope and focus of Future Proof.
- Who should be invited to join the partnership while exercising the current membership arrangements.
- The implications of changing the name 'Future Proof'.
- How the agreed arrangement will operate.
- A process going forward.

The CEAG discussed the above matters thoroughly and reach unanimous recommendations. Ernst Zollner was also engaged in the development of the report and recommendations. It was confirmed, through Ernst, that Auckland Council is supportive of the recommendations.

The FPIC was referred to pages 13 and 15, which shows the expanded scope and structure of Future Proof. The key workstreams include those responding to government initiatives. These acknowledge that the Hamilton to Auckland Corridor Plan is a subset of the wider Future Proof structure. The diagram on page 15 was sourced from the material in Appendix 4.

The CEAG is of a view that a name change is not necessary. The addition of a Maori name was suggested by Hamilton City Council and supported by the CEAG.

There is still an option to consider a separate name/brand for the Hamilton-Waikato Metro Plan.

The new partnership arrangements would operate in the same way as they do now, with structured participation. Hamilton to Auckland Corridor Plan matters would be discussed first.

The finer details of the new partnership are yet to be determined. The aim of today's meeting is for the FPIC to approve the high-level principles. Implementation detail will follow.

We are capitalising on what we have now, plus allowing for the Hamilton to Auckland Corridor Plan to come through.

Ernst commented that he is waiting for a decision from today's meeting, and then a paper (which includes this structure) would go forward to a Cabinet meeting on 10 April 2019.

The following comments were raised:
- Hamilton City Council is supportive in principle of adding Matamata-Piako to the partnership, primarily because of Morrinsville.
- Waikato District Council supports the recommendations.
• Tainui Waka Alliance wanted to ensure that the changes to the partnership are for the benefit of Future Proof and not just being made because of the Corridor Plan - that there is longevity.
• It was highlighted that Future Proof will remain intact going forward. The additional workstream and members are for the Corridor Plan only.
• It was questioned whether or not we are getting ahead of ourselves, considering Government funding is not yet available. Gavin replied that if we don’t have a plan in place, then the chances of securing any funding are slim.
• Some saw the Corridor Plan as an ongoing project (not a short-term, one-off).
• The Government sees the benefit in this partnership as a way to move forward.

Waikato-Tainui held a meeting on 21 March 2019 to discuss tāngata whenua representation on Future Proof. The following recommendations were made:
- Establish a standalone seat on the FPIC for Waikato-Tainui.
- Tāmaki maunga whenua to have associate membership (a forum currently exists in Auckland).
- Bring in maunga whenua for relevant sections of the Hamilton to Auckland Corridor Plan (i.e., Papakura, river communities and possibly the Metro Plan area).

Ngā Karu Atua o te Waka was present at the Waikato-Tainui meeting and supported the outcomes.

The Chair acknowledged the work of the CEAG in preparing this report and recommendations.

Resolved: (Mayor Sanson/Mayor Mylchreest)

That the Future Proof Implementation Committee:

1. Receives this report
2. Agrees to the following recommendations:
   a. Evolve the current Future Proof arrangements and adapt these to bring in the Hamilton to Auckland Corridor work as a significant workstream of Future Proof in accordance with the diagram attached to the agenda as Appendix 1.
   b. As per the existing recommendation that was put to FPIC at its 5 December and 20 February meetings, invite central government and Auckland Council to join the Future Proof partnership for Hamilton to Auckland Corridor matters.
   c. Confirm Matamata-Piako District Council as a Future Proof partner.
   d. Request north Waikato/south Auckland iwi, Ngā Karu Atua o te Waka and/or the Future Proof Independent Tāngata Whenua Advisor to work with the Crown on iwi representation proposals in north Waikato/south Auckland.
   e. Confirm Waikato-Tainui representation on FPIC.
   f. Note the proposed arrangements for Crown and Auckland participation which are still subject to ongoing discussion.
   g. Adopt the expanded Future Proof structure as outlined in Appendix 3 of the agenda noting that it may be subject to change as a result of discussions between the parties. Any amendments will be reported back to FPIC for governance adoption.
   h. Retain the Future Proof name and brand.
   i. Consider a separate name/brand for the specific workstream within Future Proof that deals with government initiatives (including the Hamilton to Auckland Corridor Plan).
j. Add a Māori name to the Future Proof title following advice from Waikato-Tainui and NKAOTW.
k. Use the existing Agreement/TOR and MOU in the first instance (as an interim step) and update the documents once the nature of central government and Auckland Council representation is clearer.
l. Agree to structured participation of meetings, discussions and agendas, whereby Hamilton to Auckland Corridor Plan and Crown matters will be dealt with first, followed by wider Future Proof matters.
m. Agree to the proposed process outlined in Section 8 of the agenda.

5. Future Proof Work Programme
Ken Tremaine gave an overview of the report on pages 18-36 of the agenda. Future Proof’s core purpose is to respond to government initiatives and changes in legislation, set sub-regional strategy and policy, guide and inform regional and sub-regional strategy and policy, maintain a common evidence base, and engage with tangata whenua.

The delay with the Census data and data credibility was discussed:
- Data credibility is especially important for high growth councils such as the Future Proof councils.
- Hamilton City Council requested that the Ministry of Education and the health sector be involved in the projections work.
- Projections and Census data will be discussed at the next Future Proof Technical Implementation Group meeting on 3 April 2019.
- We need to be more nimble and monitor what is happening more closely.
- From a reality perspective, LTP’s are reviewed every three years.
- There are risks around critical infrastructure.

A paper will be reported to the FPIC on how we propose to progress the next series of projections.

Ernst Zollner made a number of points:
- Statistics NZ projections do not have to be used/accepted.
- A scenario-based approach could used.
- We need to be ready for a number of different futures.
- Projections become less accurate as the time from the base increases, especially post 10 years.

Ken suggested that we take an integrated and banded/scenario approach with robust monitoring. He indicated that the Metro Plan Project Team had discussed and supported this approach.

Resolved: (Deputy Mayor Fulton/Councillor Macpherson)

That the Future Proof Implementation Committee:

1. Receives this report.
2. Endorses and supports the Future Proof work programme for 2019.
3. Endorses the Terms of Reference for the Hamilton-Waikato Metro Spatial Plan attached to the agenda as Appendix 3.

6. Bimonthly Report
Ken gave an overview of the report on pages 37-40 of the agenda.
Hamilton City Council raised an emerging issue around the delay in funding decisions from NZTA. Waikato District Council noted similar issues.

NZTA said that the comments are fair. The government has changed the focus of funding. They are in a unique 'oversubscribed' situation for some activity classes and need to assess where any additional funding could come from.

Waikato District Council noted the consequences of delay - the construction season will be missed, and the work will need to be carried forward to the next season.

**Resolved:** (Mayor Mylchreest/Kataraina Hodge)

**That the Future Proof Implementation Committee:**

1. Receives this report.
2. Notes the legislative and policy changes that are currently underway or are emerging.
3. Notes that further submissions on the Proposed Waikato District Plan are likely to be called for in late April and that Future Proof may consider making a further submission, subject to following the agreed sign-off process.
4. Notes that Future Proof will continue to work with the Waikato District Council on its District Plan submission.
5. Notes that the Waikato District Council is currently consulting on its blueprints.
6. Notes the potential of the blueprints to inform related planning processes.

7. **Tainui Waka Alliance Appointment**
   This report was submitted as a late item and emailed to the FPIC on 21 March 2019.

   Kataraina Hodge outlined the report. Tainui Waka Alliance consists of four iwi, including Waikato Tainui, Maniapoto, Hauraki and Raukawa. When Parekawhia McLean was employed by NZTA there was a conflict of interest. Given that the conflict no longer exists, and growth is primarily in the Waikato-Tainui area, Parekawhia has been appointed back to the FPIC.

   However, in light of the conversations today regarding the additional Waikato-Tainui seat, this item will be put on hold and reported back at the next meeting.

8. **General Business**
   There were no items of general business.

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The meeting was declared closed at 2.20pm
Waikato Regional Council

Regional Transport Committee

OPEN MINUTES

Date: Monday, 1 April, 2019, 9:30 am
Location: Council Chamber
Waikato Regional Council
401 Grey Street
Hamilton East

Members Present: Cr H Vercoe (Chair - Waikato Regional Council)
Cr T Adams (Hauraki District Council)
Cr D Macpherson (Hamilton City Council)
Mayor Baxter (Otorohanga District Council)
Cr B Machen (South Waikato District Council)
Cr S Christie (Thames Coromandel District Council)
Cr D Fulton (Waikato District Council)
Cr G Webber (Waipa District Council)
Cr P Brodie (Alt. Waitomo District Council)
Inspector M Lynam (New Zealand Police)
R l’Anson (New Zealand Transport Agency)

Staff Present: M Tamura (Manager - Integration and Infrastructure)
N King (Team Leader - Transport and Infrastructure)
B McMaster (Special Projects Advisor - Integration and Infrastructure)
G Dawson (Democracy Advisor)

In Attendance: Cr E Patterson (Waikato District Council)
1. **Apologies**

Apologies were received from Cr J Thomas, Cr R Rimmington, Cr A Park, and Mayor Barnes.

RTC19/13  
**Moved by:** Cr Macpherson  
**Seconded by:** Cr Fulton  

**RESOLVED**

THAT the apologies of Cr J Thomas, Cr R Rimmington, Cr A Park, and Mayor Barnes be accepted.  

The motion was put and carried.

2. **Confirmation of Agenda**

The agenda was confirmed with no amendments.

RTC19/14  
**Moved by:** Cr Vercoe  
**Seconded by:** Cr Machen  

**RESOLVED**

THAT the agenda of the meeting of the Regional Transport Committee of 1 April 2019, as circulated, be confirmed as the business for the meeting.  

The motion was put and carried.

3. **Disclosures of Interest**

There were no disclosures of interest.

4. **Confirmation of Minutes**

The minutes were confirmed with no amendments requested.

RTC19/15  
**Moved by:** Cr Vercoe  
**Seconded by:** Cr Christie  

**RESOLVED**

THAT the minutes of the Regional Transport Committee dated 4 March 2019 (Regional Transport Committee 1 April 2019) be confirmed as a true and accurate record.
The motion was put and carried

5. **New Zealand Transport Agency - Long Term View**

Report to provide the Committee with information on the New Zealand Transport Agency’s Long Term View. It was presented by the New Zealand Transport Agency (The Agency) Committee Representative and the Manager, Strategic Long Term View (K Mayes).

The following matters were raised:

- The benefit of road safety plan was discussed. It was noted that the region would benefit from increased safety through the structures and initiatives that the Plan brings.
- The funding of the Hamilton to Auckland rail project was discussed. It was noted that work was ongoing and would be reported back on in due course, and funding for the project was not part of the review.
- Funding of regional infrastructure was discussed. It was noted that there were differences in priorities between the former and current government. The change in Central Government had required the Agency to review the types of projects that are funded and this work was ongoing. More information would be reported as decisions were made.
- The role of all levels of government in relation to infrastructure planning and investment was discussed. It was noted that the Agency would work with the existing Regional Land Transport Plan process.
- It was emphasised that there was a need for the Agency to read all the report, plans, and strategies on the rationale behind the infrastructure plans completed to date.
- The need for the Agency to work with local government in a meaningful way was discussed. It was noted there was a high level of frustration on the matter of slow decision making processes at the Agency, which has caused some delays in the delivery of key infrastructure projects.
- Tools that would be helpful to the decision making process of the Committee was discussed.
- The challenges that climate change presented to future infrastructure planning and funding priorities were discussed.
- The involvement of the Agency in the Waikato flood protection scheme was discussed. It was noted the scheme protected a number of Agency assets and the Agency was queried as to whether they had considered making a contribution to its maintenance.
- Public health impacts that result due to emissions was discussed. It was emphasised that holistic approach to resolving the matter would be needed to get the best outcome possible.
RTC19/16
Moved by: Cr Adams
Seconded by: Cr Brodie

RESOLVED

THAT the report New Zealand Transport Agency – Long Term View (Regional Transport Committee 1 April 2019) be received.

The motion was put and carried

6. Transport Emissions

Report to provide the Committee with information on transport emissions that has been collected by the Science and Strategy Directorate of Waikato Regional Council. It was presented by the Senior Scientist, Strategy and Science (J Caldwell).

The following matters were discussed:

- The sites and types of the emissions sensors was described and discussed.
- It was noted that the emissions were tracked and assessed against World Health Organisation standards and National Environment Standards.
- Mitigation measures to reduce the negative impacts of emissions was described and discussed.
- The range of causes of emissions was described and discussed in the Hamilton context.
- The relationship between traffic counts and emissions rates was discussed. It was noted that they have not made that correlation between the two, although that piece of work may happen in the future.
- The amount of emissions discharged by buses was discussed. It was noted that testing had taken place in the past through a variety of measures included in contracts with bus service providers.

RTC19/17
Moved by: Cr Christie
Seconded by: Mayor Baxter

RESOLVED

THAT the report Transport Emissions (Regional Transport Committee 1 April 2019) be received.

The motion was put and carried
7. **Regional Resilience Strategy**

Report to provide the Committee with current information on regional resilience issues. It was presented by the Team Leader Regional Hazards and Environmental Compliance (R Liefting).

The following matters were raised:

- It was noted that there was a need to identify risks and how they interconnect with each other, especially through climate change.
- The goal of building resilient communities in relation from natural hazards was discussed. It was noted that communities and government must work together to adapt and mitigate natural hazards using an appropriate risk management framework.
- It was emphasised that Regional Policy Statement provided guidance around the approach to natural hazards throughout the Waikato region.
- The online hazard portal was introduced and it was noted that it would provide the public and government agencies with information on natural hazards.
- The impacts of natural events such as king tides and flood events was discussed.
- Climate Change management on natural hazards was described and discussed.
- Models of community engagement was discussed. It was noted that there was a need for it to be meaningful and develop genuine levels of resilience, based on system wide approaches.
- The matter of managing the expectations and perceptions of what was considered a risk was discussed. It was emphasised that there is need to work with central government to look at how property buy outs, if ever required, and insurance coverage was managed in the future.

**RTC19/18**

**Moved by:** Cr Macpherson  
**Seconded by:** Cr Machen

**RESOLVED**

**THAT** the report Regional Resilience (Regional Transport Committee 1 April 2019) be received.

The motion was put and carried

8. **Variations to the 2018 Update to the Waikato Regional Land Transport Plan 2015-2045**

Report to the Committee for the consideration and approval of the requests from the New Zealand Transport Agency to vary the operative 2018 Update to the Waikato Regional Land Transport Plan 2015 – 2045. The report was taken as read by the Team Leader, Transport and Infrastructure (N King).
The following matters were discussed:

- The Committee agreed that benefits to the Waikato region that may result from the variation had high levels of public benefit and support was voiced in favour of the proposed recommendations.

RTC19/19
Moved by: Cr Christie
Seconded by: Cr Macpherson

RESOLVED

1. That the report Variations to the 2018 Update to the Waikato Regional Land Transport Plan 2015-2045 (Regional Transport Committee 1 April 2019) be received.

2. That the Committee vary the operative 2018 Update to the Waikato Regional Land Transport Plan 2015-2045 to include a Waikato State Highway Speed Management Guide implementation activity.

The motion was put and carried

9. Regional Transport Issues Forum

This provided an opportunity for the Committee to raise and discuss regionally significant transport issues in an open forum.

The following matters were raised:

- It was requested that the matter of Marotiri School and the New Zealand Transport Agency could be removed from the register as the matter was being dealt with between the two organisations.
- Information on the relationship between the work of the Committee and work on Coastal Management Plans was sought.
- It was noted that the number of roadworks around the Waikato region was quite high and many sites appear to not be as safe as they could be for all motorists. It was added that brief profiles on the range of works that were being done would add clarity and understanding for all road users regarding what was being done and why.

RTC19/20
Moved by: Cr Adams
Seconded by: Cr Webber

RESOLVED

THAT the report Regional Transport Issues Forum (Regional Transport Committee 1 April 2019) be received.
The motion was put and carried

The meeting closed at 11.25am.
Waikato Regional Council

Integrated Catchment Management Committee

OPEN MINUTES

Date: Wednesday, 10 April, 2019, 10:00 am
Location: Council Chamber
Waikato Regional Council
401 Grey Street
Hamilton East

Members Present:
Cr S Kneebone - Joint-Chair Integrated Catchment Management Committee South
Cr F Lichtwark (Waikato Regional Council)
Cr D Minogue (Waikato Regional Council)
Cr J Hayman (Waikato Regional Council)
Cr K Hodge (Waikato Regional Council)
Cr K White (Waikato Regional Council)
Cr A Livingston - ex-officio (Waikato Regional Council)
S Yerex (Chair - Lake Taupo Catchment Committee)
R Stokes (Deputy Chair - Upper Waikato Catchment Committee)
M Moana-Tuwhangai (Chair - Central Waikato Catchment Committee)
K Holmes (Chair - Lower Waikato Catchment Committee)
R Barton (Chair - Waipa Catchment Committee)
R Hicks (Chair - Waihou-Piako Catchment Committee)
J Sanford (Chair - Coromandel Catchment Committee)

In Attendance:
J Morrison (Deputy Chair - Coromandel Catchment Committee)
Cr T Mahuta - ex-officio Deputy Chairperson (Waikato Regional Council)

Staff Present:
C Crickett (Director Integrated Catchment Management)
G Ryan (Manager Business and Technical Services)
P Whaley (Manager Integrated Catchment Services)
A McLeod (Manager Upper Waikato-Taupo Catchments)
B Toohey (Manager Lower Waikato, Waipa, West Coast Catchments)
L Van Veen (Democracy Advisor)
J Cox (Democracy Advisor)
1. **Terms of Reference**

2. **Apologies**

   Apologies were received from Cr Husband, Weo Maag and Sally Strang. Cr K Hodge's request to leave the committee meeting at 12pm was accepted.

   The Chair acknowledged Keith Holmes being recently appointed as Chair of Lower Waikato Catchment Committee. The Chair endorsed the comments noted within the 20 February 2019 Lower Waikato Catchment Committee meeting minutes regarding Malcolm Lumsden’s contribution over many years as the previous Chair of this committee.

   ICM19/13
   Moved by: Cr S Kneebone
   Seconded by: J Sanford

   **RESOLVED (SECTION A):**

   THAT the apologies of Cr Husband, Weo Maag and Sally Strang be accepted.

   The motion was put and carried

3. **Confirmation of Agenda**

   Members approved the agenda as it was presented to them, noting corrections to the agenda copy previously circulated.

   ICM19/14
   Moved by: Cr S Kneebone
   Seconded by: Cr K White

   **RESOLVED (SECTION A):**

   THAT the agenda of the meeting of the Integrated Catchment Management Committee, as tabled, be confirmed as the business for the meeting.

   The motion was put and carried

4. **Disclosures of Interest**

   There were no disclosures of interest.

5. **Confirmation of Minutes**

   5.1 **Confirmation of minutes of previous meeting**

   Minutes of the Integrated Catchment Management Committee of 13 February 2019 and Extract of the Council meeting held on 28 February 2019

   The minutes were accepted with a correction to Cr F Lichtwark’s name within motion ICM19/03.

   M Moana-Tuwhangai queried whether feedback relating to the Flood Campaign had been taken up, in particular ensuring relevance to Maori audiences. Chair invited M Moana-Tuwhangai and relevant staff to meet outside of meeting to follow-up.
ICM19/15
Moved by: Cr D Minogue
Seconded by: Cr A Livingston

RESOLVED (SECTION A):

THAT the Minutes of the Integrated Catchment Management Committee meeting of 13 February 2019 be approved as a true and correct record noting correction to Cr F Lichtwark's name within motion ICM19/03.

The motion was put and carried

6. Issues/Actions from Integrated Catchment Management Meetings

Report on the actions and issues discussed from the previous committee meeting held on 13 February 2019.

The report was presented by the Director of Integrated Catchment Management (C Crickett).

During questions, answers and related discussion the following was noted:

- A member requested an update on the process being carried out to resolve the Mill drain situation. B Toohey advised that the drain has been cleaned to the boundary of Conservation land and that a concession for cleaning of the drain on Department of Conservation land had been lodged. The Mill’s stormwater resource consent is on hold awaiting further information. A decision on the concession application to clean the drain on Department of Conservation land was expected soon. It was hoped that the Mill’s discharge consent would address the contaminants within the drainage system.
- The member (Lower Waikato) expressed frustration that the matter was taking so long to resolve.
- Integrated Catchment Management staff had been liaising with Lumber Corp to resolve effects on the council’s drainage services as a result of Lumber Corp’s activities.

ICM19/16
Moved by: S Yerex
Seconded by: J Sanford

RESOLVED (SECTION A):

THAT the report “Issues/Action from Integrated Catchment Management Meetings “(Integrated Catchment Management Committee 10 April 2019) be received.

The motion was put and carried
7. **Integrated Catchment Management Groups of Activities Financial Status Report to the end of February 2019**

Report to provide the committee with the financial status of programmes and activities that fall within the scope of the committee. The report covered the 2019/2020 financial year to end of February 2019.

The report was presented by the Manager Business and Technical Services (G Ryan).

During questions, answers and related discussion the following was noted:

- In general there were no significant issues raised in terms of forecasting and meeting budgets by the end of the financial year.
- It was noted that the costs associated with the Pauls Wharf Floodgate that have been accumulated to date, including those associated with the contractual dispute, were to be allocated to the Piako Zone operational budget.
- A member asked for detail of how Pauls Wharf had been funded. Staff undertook to provide these details to the Waihou-Piako Catchment Committee, noting that legal costs associated with pursuing contract performance would be identified.
- A member queried the status of the Kuratau project. A McLeod advised that approval sign off by the Tuwharetoa Maori Trust Board is still pending. General consensus existed between the parties subject to specific conditions being applied. It was expected that work could occur this financial year. Engineers were working on the design and vegetation was being trialled.
- A member raised a question regarding how biosecurity was funded querying how much central government funding was applied.
- A member queried the criteria for “carry forwards”. Staff advised that “carry forwards” were restricted to projects which were committed and/or not completed in time for the end of financial year cut off period and would therefore be completed during the following financial year.
- Members expressed the need for projects to be planned in advance to ensure they were completed within the construction season and not impacted by wet weather. Staff assured members that they were confident that the current practice followed for planning, procurement and execution of projects was appropriate. Staff undertook to provide a paper to the next committee meeting, outlining the framework and processes in place to ensure adequate project scoping and implementation across multi funding years.
- A member requested that the next financial status report brought to the committee include graphs illustrating previous financial status compared to current. Staff undertook to provide this.
- Staff advised that they would provide an update on the Muggeridges project at the next committee meeting.
ICM19/17
Moved by: Cr F Lichtwark
Seconded by: M Moana-Tuwhangai

RESOLVED (SECTION A):

THAT the report “Integrated Catchment Management Financial Status Report” (Integrated Catchment Management Committee 10 April 2019) be received

The motion was put and carried

8. Consent condition review - the regulatory process

Verbal presentation to provide the committee with an understanding of the process undertaken when a resource consent is subject to a formal review pursuant to s128 of the Resource Management Act.

The presentation was presented by the Manager Industry and Infrastructure (B Sinclair). Refer doc# 14112218 for the presentation. An oversight within the title of the report was noted, "content" should be "consent".

During questions, answers and related discussion the following was noted:

• Staff advised that regulatory staff were gathering technical evidence to inform the s128 review of the Whangamarino weir. This would then inform the process of identifying affected parties.
• Staff explained that consideration of effects on affected parties identified through the review process would exclude effects on parties already permitted under the current consent.
• A member raised concerns re the timeliness of the regulatory process followed. Staff undertook to arrange a meeting between K Holmes and relevant staff to ensure understanding of the regulatory process. Staff also noted they would cover off any questions K Holmes had regarding the Mill drain process during this meeting.
• Staff advised that they had put in place mechanisms to ensure politics did not adversely affect regulatory processes.

ICM19/18
Moved by: R Hicks
Seconded by: M Moana-Tuwhangai

RESOLVED (SECTION A):

THAT the report “Consent condition review – the regulatory process” (Integrated Catchment Management Committee 10 April 2019) be received.

The motion was put and carried
9. **Approach to the Management of Integrated Catchment Management Reserves**

Report to provide an overview of the various financial reserves that the Integrated Catchment Management activities operate, such as those related to operational expenditure, capital investment and disaster recovery.

The report was presented by Manager Business and Technical Services (G Ryan).

During questions, answers and related discussions the following was noted:

- A member queried how operational reserves were managed. Staff advised they were managed under general accounting guideline principles and best practice.
- Members highlighted the need to ensure reserve management guidelines allow for flexibility. It was noted that flexibility is needed in order to utilize reserves to their full potential and also when working to accommodate stakeholders’ needs.
- A member noted that staff recommendation 2 referring to paragraph 15 of the report should instead specify the matters to be considered by Catchment Committee and Land Drainage Sub-committee members. Staff undertook to include the matters (noted as bullet points in paragraph 15 of the report) in the relevant report recommendation when this was brought to members for consideration and feedback during the next committee round.
- A member asked what discretion council had with regards to the intentional drawing down or accumulation of reserves (e.g. for periodic expenditure that has funding spread over a period of time). Staff noted that, if required, this issue formed part of long-term and annual planning discussions, but also undertook to include this aspect for consideration in the report being brought to the Catchment Committees and Land Drainage Sub-committees.

**ICM19/19**
**Moved by:** J Sanford  
**Seconded by:** S Yerex

**RESOLVED (SECTION A):**

**THAT** the report “Approach to the Management of Integrated Catchment Management Reserves” (Integrated Catchment Management Committee 10 April 2019) be received.

The motion was put and carried

**ICM19/20**
**Moved by:** J Sanford  
**Seconded by:** S Yerex

**RECOMMENDED (SECTION B):**

**THAT** the Committee request that each Catchment Committee and Land Drainage Sub-committee consider the matters raised by this report and provide to this Committee their
views on the management of their respective operational reserve, including those matters identified as follows:

- The maximum operational reserve balance that should be allowed for (beyond which the balance will be proactively drawn down to fund planned or accelerated operational activities).
- The maximum operational reserve deficit that should be permitted (beyond which the balance will be proactively recovered through, for example, adjustments as part of the development of a Long Term Plan) or allocation of annual operational funds.
- The use of zone operational reserves to spread the funding of certain activities that are planned to occur periodically (e.g. the accumulation of funding for 10-yearly scheme reviews evenly over the preceding 10-year period, as is the current approach).
- The use of zone operational reserves for other purposes (e.g. the management of operational work programme risk, such as the provision of self-insurance where no other mechanism is provided for).
- Any other matters relevant to the zone.

The motion was put and carried

10. Amendment of Asset Management Policy - flood protection, river management and land drainage infrastructure assets

Report to request that the committee recommend to Council that the proposed changes to the Asset Management Policy - flood protection, river management and land drainage infrastructural assets be adopted.

The report was presented by Manager Business and Technical Services (G Ryan).

During questions, answers and related discussion the following was noted:

- A member highlighted that the Policy should make specific reference to relevant national codes of practice where these exist. Staff undertook to update the draft policy to reflect this.
- A member queried whether the Policy provided for sustainable use of assets based on future needs. Staff advised that the Policy Objective "ensure that an integrated catchment management approach was taken to the planning, delivery, operation, renewal and disposal of infrastructure assets" addresses this point. Staff also highlighted the work currently being undertaken to determine an infrastructure sustainability work programme going forward.
- A member highlighted the need to take into account effects on the wider catchment when amalgamating assets. Staff advised that budget had been set aside to scope the current level of service of our assets and determine the best way forward for ensuring our assets were sustainable for future use. This work would take into account the wider catchment issues and effects.

ICM19/21
Moved by: Cr A Livingston
Seconded by: Cr K Hodge
RESOLVED (SECTION A):

THAT the report “Amendment of Asset Management Policy – flood protection, river management and land drainage infrastructure assets” (Integrated Catchment Management Committee 10 April 2019) be received, and

The motion was put and carried

ICM19/22
Moved by: Cr A Livingston
Seconded by: Cr K Hodge

RECOMMENDED (SECTION B):

THAT the amended Asset Management Policy (Doc #14042813) – flood protection, river management and land drainage infrastructural assets be recommended to council for adoption and that this incorporate direct reference to relevant national codes of practice where these exist.

The motion was put and carried

11. Better ways to manage marine pests’ discussion document

Report to advise the committee that Waikato Regional Council, along with Northland and Bay of Plenty Regional Councils and Auckland Council, is consulting on the discussion document ‘Better ways to stop marine pests? Ėtahi tikanga pai atu mō te ārai orotā ō te moana?’

During questions, answers and related discussion the following was noted:

• Members requested consideration of the anticipated costs that council would incur should they implement the work programme. Staff advised the consultation process would inform how a future work programme might look which would then enable staff to calculate anticipated costs. It was noted that 50k had been allocated under the current Long Term Plan to carry out the consultation process.
• Staff highlighted that the other partnering regional councils already operated a high level programme of works to mitigate the effects of marine pests within their region - meaning a potential significant increase in service by our council if the consultation process highlighted a need for this.
• A member noted the view that central government should address the issues.
• A member raised the need for New Zealand Maritime Authority to be consulted with.
• Staff advised that individual councillors and committee members were able to submit as part of the consultation process.
• Staff questioned whether marinas were able to put in place rules to control / restrict fouling. Staff advised marinas had the ability to put in place their own rules however a wider approach to marine pest management was required for adequate control.
• Staff advised that communications regarding opportunity to submit during the consultation process had been varied to ensure a wide range of stakeholders were reached.
A member raised the wider implications on boat owners and the need to include harbour masters in the project.

ICM19/23
Moved by: S Yerex
Seconded by: Cr J Hayman

RESOLVED (SECTION A):

THAT the Integrated Catchment Management Committee receive the report 'Seeking feedback on better ways to manage marine pests' (Doc# 13970840 dated 20 March 2019)

The motion was put and carried

12. Catchment Committee Meetings

12.1 Aka Aka Otaua Drainage Advisory Subcommittee 8 February 2019

Minutes of Aka Aka Otaua Drainage Advisory Subcommittee meeting of 8 February 2019.

Cr J Hayman spoke to the minutes.

Cr J Hayman highlighted that the Aka Aka drainage area was also experiencing frustration with regards to delay in consent application processing and suitability of consent conditions. Education with regards to technicalities of resource consenting was sought for the Subcommittee members.

ICM19/24
Moved by: Cr J Hayman
Seconded by: Cr A Livingston

RESOLVED (SECTION A):

1. THAT the report of the Aka Aka Otaua Drainage Advisory Subcommittee meeting held on 8 February 2019 be received; and
2. The decisions in Section A of the report be noted.

The motion was put and carried

12.2 Aka Aka Otaua Drainage Advisory Subcommittee 8 March 2019

Minutes of Aka Aka Otaua Drainage Advisory Subcommittee meeting of 8 March 2019.

ICM19/25
Moved by: Cr J Hayman
Seconded by: Cr A Livingston

RESOLVED (SECTION A):
1. THAT the report of the Aka Aka Otaua Drainage Advisory Subcommittee meeting held on 8 March 2019 be received; and
2. The decisions in Section A of the report be noted.

The motion was put and carried

12.3 Lower Waikato Catchment Committee 20 February 2019

Minutes of Lower Waikato Catchment Committee meeting of 20 February 2019.

K Holmes spoke to the minutes.

During questions, answers and related discussion the following was noted:

• Members discussed the motion to lobby/engage with appropriate government agencies with respect to promoting the need for release of the Koi carp herpes virus.
• A member expressed that lobbying/engagement should highlight alternative options for eradication of Koi carp. Noted an option could be to work with iwi on net harvesting. Also noted that NIWA held information to inform the decision on the best option for eradication and provided specific staff names of who would be beneficial to engage with over the matter. Cr T Mahuta undertook to engage with iwi on the points raised and to ensure they engaged with NIWA staff to work through all possible alternative options for eradication.
• It was noted that the following recommendation was left to lie on the table:

Moved by Matthew Dean
Seconded by Ian McDougall

RECOMMENDED
THAT unless the tendering and appointment of contractor processes to undertake the works concerned have been finalised before 1 November, that the project be delayed until the following construction season, unless there are specific circumstances that require urgency.

ICM19/26
Moved by: K Holmes
Seconded by: Cr S Kneebone

RESOLVED (SECTION A):
1. THAT The minutes of the Lower Waikato Catchment Committee meeting held on 20 February 2019 be received; and
2. THAT the decisions in Section A of the report be noted

The motion was put and carried

ICM19/27
Moved by: K Holmes
Seconded by: Cr S Kneebone

RESOLVED (SECTION A):
Item 7: Election of Chair to Lower Waikato Catchment Committee
THAT Keith Holmes be appointed as the Chair, Lower Waikato Catchment Committee.

RECOMMENDED (SECTION B):
THAT the following recommendation contained in Section B of the report be endorsed:

Item 13: Dam Safety Management System - Update on Progress
THAT the proposed increase to the Annual Plan budget for operational costs of $23,970 (each year) for the Mangawara Flood Protection area for the 2019/20, 2020/21 and 2021/22 financial years, as outlined in the Dam Safety Report, be included.

The motion was put and carried

ICM19/28
Moved by: K Holmes
Seconded by: Cr S Kneebone

RECOMMENDED (SECTION B):

Item 9 Issues and Actions from the Previous Meeting
THAT the Waikato Regional Council lobby the Department of Conservation and other central government agencies on the need to lead the investigation on the release of the herpes virus to eradicate Koi carp.

The motion was put and carried
Cr K White voted against.

12.4 Lake Taupo Catchment Committee 22 February 2019
Minutes of Lake Taupo Catchment Committee meeting of 22 February 2019.

ICM19/29
Moved by: S Yerex
Seconded by: Cr S Kneebone

RESOLVED (SECTION A)
1. THAT The minutes of the Lake Taupo Catchment Committee meeting held on 22 February 2019 be received; and
2. THAT the decisions in Section A of the report be noted.

The motion was put and carried

12.5 Waikato Central Drainage Advisory Subcommittee 1 March 2019
Minutes of Waikato Central Drainage Advisory Subcommittee of 1 March 2019.
M Moana-Tuwhangai spoke to the minutes and highlighted the following:

- The need for vegetation setback from drainage networks was discussed. It was noted that the rules in the regional plan specified setbacks which were being ignored by some croppers.
- The matter of Lake Rotokauri drainage area no longer being maintained by Waikato District Council and the implications on surrounding landowner drainage networks was discussed.
- The effects on surrounding landowners of the Porters stormwater pond which needs clearing was discussed. Noted Mayor King was present for this discussion.

ICM19/30
Moved by: Cr S Kneebone
Seconded by: M Moana-Tuwhangai

RESOLVED (SECTION A):

1. THAT The minutes of the Waikato Central Drainage Advisory Subcommittee meeting held on 1 March 2019 be received; and
2. THAT the decisions in Section A of the report be noted.

The motion was put and carried

12.6 Franklin Waikato Drainage Advisory Subcommittee 11 March 2019

Minutes of Franklin Waikato Drainage Advisory Subcommittee of 11 March 2019.

J Hayman spoke to the minutes.

J Hayman highlighted her abstaining from voting on motion FWDAS19/12 at the Subcommittee. Noted that the recommendation was inappropriate due to Plan Change No.1 being a statutory process and there being no ability to influence statutory matters through the advisory Subcommittee mandate. The members discussed motion FWDAS19/12 and determined it would be more suitable to recommend to Council for decision. The recommendation was reworded prior to being put to Council.

ICM19/31
Moved by: Cr J Hayman
Seconded by: Cr S Kneebone

RESOLVED (SECTION A):

1. THAT The minutes of the Franklin Waikato Drainage Advisory Subcommittee meeting held on 11 March 2019 be received; and
2. THAT the decisions in Section A of the report be noted.

The motion was put and carried
ICM19/32
Moved by: Cr J Hayman
Seconded by: Cr S Kneebone

RECOMMENDED (SECTION B):

THAT the recommendations contained in Section B of the report be endorsed -
being:

Item 10: Works Status Report - 1 November 2018 to 31 January 2019
1. That staff be requested to investigate and report back to the Committee on the
   findings, options and outcomes with respect to:
   a) what type/s of chemicals are approved/available for use in drain weed
      spraying programmes to replace the current chemicals that have not proven
      to be effective;
   b) the current legislative requirements for agrichemical user certification to
      confirm who needs to hold the appropriate certified handler accreditation;
      and
   c) the operating practices being used to optimise the weather/wind conditions
      spraying ‘window’ available within any applicable rules and/or guidelines.

Item 14: Members Report - March 2019
1. That staff provide a breakdown of what it costs to hold a Franklin Waikato
   Drainage Advisory Subcommittee meeting.
2. That the Franklin Waikato Drainage Advisory Subcommittee requests that the
   Waikato Regional Council:
   a) Communicates with other Regional Councils and central Government on the
      need to reform the Resource Management Act so that it does not place New
      Zealand’s Drainage Districts with unsustainable cost increases.

The motion was put and carried

ICM19/33
Moved by: Cr J Hayman
Seconded by: Cr S Kneebone

RECOMMENDED (SECTION B):

THAT staff consider opportunity to simplify the process for planning resource
consents and speeding up decision making and bringing down costs.

The motion was put and carried

12.7 Coromandel Catchment Committee 12 March 2019

Minutes of Coromandel Catchment Committee of 12 March 2019 and Section B
recommendations of Minutes of Coromandel Catchment Committee of 16 November
2018.

J Sanford spoke to the minutes. It was noted that due to an administrative oversight
a number of Section B recommendations had been noted as Section A items within
the 16 November 2018 Coromandel Catchment Committee meeting minutes. This
meant that these had not been highlighted to the Integrated Catchment Management Committee previously for endorsement. The 12 March 2019 Coromandel Catchment Committee determined to correct the oversight through a motion to present the Section B recommendations to the 10 April 2019 Integrated Catchment Management Committee.

ICM19/34
Moved by: J Sanford
Seconded by: Cr D Minogue

RESOLVED (SECTION A):

1. THAT The minutes of the Coromandel Catchment Committee meeting held on 12 March 2019 be received; and
2. THAT the decisions in Section A of the report be noted.

The motion was put and carried

ICM19/35
Moved by: J Sanford
Seconded by: Cr D Minogue

RECOMMENDED (SECTION B):

THAT the recommendations contained in Section B of the report for the 16 November 2018 Coromandel Catchment Committee be endorsed - being:

Item: Finance and Reserve Management Report

1. THAT the Coromandel Catchment Committee support the increase across the Coromandel Zone River Management and Improvement contracted services budgets of $80,000 from the Coromandel Zone Operating Reserve for the Annual Plan 2019/20 year.
2. That the Coromandel Catchment Committee support the Coromandel Operating Reserve to be managed to a target range of between $200,000 and $300,000, until such time that Council provides further guidance.

Item: Coromandel Flood Protection Scheme Review Service Level Report

1. THAT service levels for each major stop bank and flood wall within the Coromandel flood protection scheme are adopted (refer Figure 5.3 to 5.5 of the attached document).
2. THAT the Coromandel flood protection scheme design standard is formalised for the current design freeboard of 0.50 m be retained for the stop banks and flood wall.
3. THAT a gauging station be installed in the Coromandel flood protection scheme catchment.

Item: Harbour and Catchment Management Plan Step Changes

1. THAT the Coromandel Catchment Committee approve the transfer of $150,000 from the Coromandel Zone Reserve to the Coromandel Zone budgets to
implement the HCMP Step-Changes for Wentworth, Wharekawa and Otahu River Catchments projects.

The motion was put and carried

12.8 Waihou Piako Catchment Committee 18 March 2019

Minutes of Waihou Piako Catchment Committee of 18 March 2019.

R Hicks spoke to the minutes and highlighted the following:

- Muggeridges project was progressing well.
- Official opening and blessing of the Paeroa office was held this week. The new office provided a greatly improved working space for staff and the public.

ICM19/36
Moved by: R Hicks
Seconded by: J Sanford

RESOLVED (SECTION A):

1. THAT The minutes of the Lower Waikato Catchment Committee meeting held on 18 March 2019 be received; and
2. THAT the decisions in Section A of the report be noted.

The motion was put and carried

ICM19/37
Moved by: R Hicks
Seconded by: J Sanford

RECOMMENDED (SECTION B):

THAT the recommendations contained in Section B of the report be endorsed -

Item 8: Issues and Actions from the Previous Meeting

THAT the Waihou Piako Catchment Committee recommends to the Council that the buildings owned by the Waikato Regional Council at the Paeroa Maritime Park (licence area W117), be transferred to the Paeroa Maritime Park.

Item 14: Operational Agreement for Scheme Assets

THAT the Waihou Piako Catchment Committee recommend to Council that the proposed Operational Agreement between Waikato Regional Council and Hauraki District Council for Scheme Assets (Doc #11739829) for signing, without amendments.

Item 17: Upcoming Agenda Items

THAT the Waihou Piako Catchment Committee recommends that the Waikato Regional Council declare Koi Carp a pest throughout the Waikato region.
12.9 West Coast Catchments Committee 19 March 2019

Minutes of West Coast Catchments Committee of 19 March 2019.

ICM19/38
Moved by: Cr S Kneebone
Seconded by: Cr A Livingston

RESOLVED (SECTION A):
1. THAT The minutes of the West Coast Catchments Committee meeting held on 20 February 2019 be received; and
2. THAT the decisions in Section A of the report be noted.

The motion was put and carried

12.10 Upper Waikato Catchment Committee 22 March 2019

Minutes of Upper Waikato Catchment Committee of 22 March 2019.

Cr K White advised of receiving Cr S Husband’s apologies prior to the 22 March 2019 Upper Waikato Catchment Committee, however this was not highlighted during the meeting and recorded in the minutes.

ICM19/39
Moved by: R Stokes
Seconded by: Cr S Kneebone

RESOLVED (SECTION A):
1. THAT The minutes of the Upper Waikato Catchment Committee meeting held on 22 March 2019 be received; and
2. THAT the decisions in Section A of the report be noted.

The motion was put and carried

12.11 Thames Valley Drainage Advisory Subcommittee 25 March 2019

Minutes of Thames Valley Drainage Advisory Subcommittee of 25 March 2019.

R Hicks spoke to the minutes.

During questions, answers and related discussions the following was noted:

- Members discussed effects of sediment from cropping operations, particularly where cropping was occurring close to waterways and shifting from one area to another. Noted that more education was needed to resolve the issues. Staff undertook to investigate the issues and options for improvement.
- A member asked that the matter be brought to the attention of the Vegetable Growers Federation and relevant contractors to ensure good practice was followed.
ICM19/40
Moved by: R Hicks
Seconded by: Cr S Kneebone

RESOLVED (SECTION A):

1. THAT the minutes of the Thames Valley Drainage Advisory Subcommittee meeting held on 25 March 2019 be received; and
2. THAT the decisions in Section A of the report be noted.

The motion was put and carried

12.12 Central Waikato Catchment Committee 27 March 2019

Minutes of Central Waikato Catchment Committee of 27 March 2019.

M Moana-Tuwhangai spoke to the minutes.

During questions, answers and related discussion the following was noted:

• The issue of drainage clearance at Lake Ngaroto and impacts on adjacent landowners was highlighted.
• A member advised that Cr P Southgate was seeking to strengthen the relationship between Hamilton City Council and Waikato Regional Council by attending the committee.

ICM19/41
Moved by: M Moana-Tuwhangai
Seconded by: Cr S Kneebone

RESOLVED (SECTION A):

1. THAT the minutes of the Lower Waikato Catchment Committee meeting held on 20 February 2019 be received; and
2. THAT the decisions in Section A of the report be noted.

The motion was put and carried

ICM19/42
Moved by: M Moana-Tuwhangai
Seconded by: Cr S Kneebone

RECOMMENDED (SECTION B)

THAT the recommendations contained in Section B of the report be endorsed - being:

Item 7: Central Waikato Zone Status Report
THAT staff prepare a report for the next Central Waikato Catchment Committee to provide oversight of how drainage is managed throughout the region and the issues arising as a result of the areas which are not currently managed by Council.

**Item 11: Central Waikato Catchment - Te Awa Lakes development Alligator Weed biosecurity restriction**

1. THAT when the economic impact assessment determining the costs of Alligator weed is received from the New Zealand Institute of Innovation Research by staff, council then use this as a leverage tool and advocate to central government for support to manage Alligator weed at a national, regional and local level; and

2. THAT staff present the Alligator Weed presentation presented at the 27 March 2019 Central Waikato Catchment Committee to the upcoming Waikato Central Drainage Advisory Subcommittee Meeting; and

3. THAT staff present the Alligator Weed presentation presented at the 27 March 2019 Central Waikato Catchment Committee to the upcoming Mayoral Forum

4. THAT staff investigate options for implementing Mayor King’s recommendation to implement a region wide rate to fund works to safeguard future generations against Alligator weed spread and its implications.

The motion was put and carried

**13. Resolutions to Exclude the Public**

ICM19/43

Moved by: Cr S Kneebone
Seconded by: Cr F Lichtwark

RESOLVED (SECTION A):

THAT the public be excluded from the following part/s of the meeting:

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

**Minutes of Waihou Piako Catchment Committee 18 March 2019:**

- To protect the privacy of natural persons, including that of deceased natural persons [S7(2)(a)]; and

- Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (Section 7(2)(i))

**Priority Possum Control Area pest control operation:**

- To avoid prejudice to the maintenance of the law, including the prevention, investigation and detection of offences and the right to a fair trial (S6(a)); and
To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information (S7(2)(b)(ii)).

The motion was put and carried

Meeting closed 1.05pm
Report to Council

Date: 8 April 2019

Author: Nick Ollington, Manager People and Capability

Authoriser: Neville Williams, Director - Community and Services
            Vaughan Payne, Chief Executive

Subject: Health and Safety Council Report – March 2019

Purpose
1. To report on the monthly health and safety council dashboard and any other topics regarding health
   and safety of relevance to council.

Executive Summary
2. There were a total of 24 incidents reported in March. Of this number, 21 were events and 3 were
   near misses.

3. There was one lost time injury in March. This was a late entry and does not show on this month’s
   dashboard.

4. There were no notifications to WorkSafe in March.

5. There were 6 reports against the vehicle use critical risk in March. All 6 incidents resulted in minor
   vehicle damage, with no injuries reported. There was 1 incident of verbal assault from a contractor.

6. Events held in the pending file for greater than one week decreased slightly; 10.35% in February
   and 10.30% in March.

Staff Recommendation:
   2019 be received.

Background
7. The health and safety dashboard is reported to council each month. It is designed to enable council
   to exercise due diligence with regard to health and safety governance and provides a general
   summary of health and safety risk and activities within council. Additionally, from time to time
   other topics regarding health and safety of relevance for council will also be included.

Responses to requests for information/questions from council
8. Request for information – transport operator event
   An employee of a contracted bus operator was physically assaulted by a passenger on 19 March
   2019. A bystander came to his assistance, and the police called. The employee was medically
   assessed but did not require treatment. He was referred to EAP services and was required to
   attend a debrief meeting with the supervisor before attending work. Ongoing support is in place.
   The actions following the incident are verified in the form of an electronic incident report.
9. **Request for information** – concerns reported following councillor visit
   Following a site visit of the Aka Aka Otaua drainage area, a councillor requested a health and safety assessment of a specific site to determine whether appropriate controls, infrastructure and practices are in place to manage risks related to the work area. This work has commenced but is not yet complete.

10. **Request for information** – domestic violence provisions
    As required by the ‘Domestic Violence – Victims’ Protection Act 2018’, from 1 April 2019 all WRC employees with 6 months or more service are entitled to take domestic violence leave if they are experiencing the effects of domestic violence. The entitlement is for up to 10 days (pro-rated) paid leave per year as well as provisions for flexible working arrangements if required. The purpose of this leave is to assist the employee to deal with the effects of being affected by domestic violence and may include:
    - seeking medical and legal assistance.
    - attending court appearances.
    - counselling or attending EAP services.
    - Relocation.
    - making other safety arrangements.
    - any other absence relating to experiencing domestic violence.

11. The only other countries that have passed similar laws are the Philippines (up to 10 days paid leave), Canada (paid leave varies at a provincial leave) and Australia (up to 5 days unpaid leave). As such it is difficult to accurately forecast likely take-up of this new leave type. The People and Capability Team have put in place protocols to ensure the requirements of the act are implemented, including processes to confidentially record usage of domestic violence leave and to respond to requests for temporary flexible working options.

**Written Report – Dashboard for March 2019**

12. **Lost Time Injuries (LTI)** – There were no LTIs recorded March 2019.
    **Amendment 3 April 2019.** A staff member required 5 days off due to a back injury that became worse over the following days. The incident related to a fall that occurred when he sustained a shock from an electric fence (incident #2579). The staff member is now fully fit and has returned to work.

13. **Report to WorkSafe** – There were no reports to WorkSafe in March.

14. **Critical Risks** – The dashboard provides a table showing the organisational critical risks, the raw (pre control), and residual (post control) risk scoring, and the date that the risk was last reviewed. There were six events reported against the vehicle use critical risk in March. All six resulted in minor vehicle damage, there were no staff injuries. There was one incident where an employee was verbally assaulted by a contractor.

15. **Health and Safety Summary Chart (pyramid)** – In March there were 10 ‘no treatment’ reports and 1 first aid treatment for a bee sting.

16. **Near Miss Events versus All Other Events** – Near-miss reporting continues to fluctuate. There were 3 near miss reports in March.

17. **Sick Leave Taken** – The sick leave chart has been improved to include data from 2017 to enable year on year comparison. There has been a sustained downward trend in sick leave throughout 2018 and 2019, though in March sick leave hours absence did increase compared to March 2018. The level of absenteeism in March 2018 was very low (Easter fell in March in 2018), and the reported level in March 2019 remains within the targeted benchmark level. The general trend of
diminished use of sick leave is indicated in the rolling average for the year of 4.5 hours per employee, comfortably within the targeted benchmark range of 3.0 to 5.0.

18. **Pending Events** – The events pending greater than 1 week has decreased slightly from 10.35% in February to 10.30% in March. Figures show an ongoing reduction in the number of incidents remaining in ‘pending’ over the last 2 years.

19. **Event Corrective Actions (excl. Near Miss Corrective Actions)** – In March there were a total of 21 events reported, of which 7 corrective actions were assigned, and completed. No corrective actions are overdue for completion.

20. **Near Miss Corrective Actions** – In March there were 3 near miss reports; of the 3 near misses, no corrective actions have been assigned. In November 2018, 1 corrective action flagged as overdue, and an alert has been raised with the manager.

21. **Health and Safety Training FYTD** – A range of organisational health and safety training is available and advertised on the workforce development calendar. There is a focus on managers attending accident investigation training in 2019.

22. **Audits FYTD** - See internal/external audit table for completed audits and number of recommendations. The ‘overlapping duties of health and safety-systems’ (contractor management) recommendations have been assigned to responsible owners.

**Attachments**
Appendix 1 - Doc #14045551 Council Dashboard – March 2019
Near Miss Reporting Month: March 2019

Lost Time Injuries
There were no lost time injuries for March 2019

Critical Risk Events
There were 6 events reported against vehicle use critical risk; 4 incidents sustaining minor vehicle damage, 1 stone chip to windscreen, 1 with minor damage to car roof. 1 incident of verbal assault from a contractor.

Organisational Critical Risks – Critical risks with a residual score of ‘High’
Risk Effective Levels – Effectiveness of existing systems and processes, expressed in the following 5 categories; Excellent, Good (strong), Fair (some strength), Poor (weak), and Very Poor (very weak) – Reference information obtained from: Risk Management Framework – Corporate Risk Policy (DM # 2151810).

Organisational Critical Risks

<table>
<thead>
<tr>
<th>Critical and High Risks (those with a risk score of 10 or higher)</th>
<th>Raw Risk Score</th>
<th>Residual Risk Score</th>
<th>Risk Effectiveness Levels</th>
<th>Insights</th>
<th>Reported incidents</th>
</tr>
</thead>
</table>
| Vehicle use
Risk: Personal injury – multiple injuries (self and others), fatality, property damage. | 25 - Critical | 15 - High | Good (strong) | Fulfils requirements. Controls are adequate. Risk review completed March 2019. | 6 |
| Contractor activities:
Risk: Harm to workers, others, damage to plant and property due to poor contractor management. | 20 – Critical | 12 – High | Good (strong) | Fulfils requirements. Contract manager training in place (NZQA Unit Standard 17595). In-house training on L&D calendar. Risk review underway. | |
| Working in and around water
| Working in geothermal areas
| Aggressive people/public
Risk: Assault, verbal and physical. | 20 – Critical | 15 – High | Good (strong) | Controls adequate. Implemented improved systems for security. Risk due for review. | |
| Struck by moving vehicles / equipment
Risk: Harm to workers, others, damage to plant and property due to poor management controls. | 20 – Critical | 10 – High | Good (strong) | Controls adequate. Risk Review completed in May 2018. | |

Risks are reviewed at least annually or after a system / process change, or after a critical event.

---

**Health and Safety Summary**

**Injuries/Ilnesses**

<table>
<thead>
<tr>
<th>ID</th>
<th>Injury</th>
<th>Category</th>
<th>Body Location</th>
<th>Event Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>2550</td>
<td>No treatment</td>
<td>Scratch</td>
<td>Thorn dug into top of right hand</td>
<td>Underway</td>
</tr>
<tr>
<td>2579</td>
<td>No treatment</td>
<td>Sprain</td>
<td>Shock from electric fence</td>
<td>Underway</td>
</tr>
<tr>
<td>2575</td>
<td>No treatment</td>
<td>Sprain</td>
<td>Fall, bruised right hand and left knee</td>
<td>Not started</td>
</tr>
<tr>
<td>2581</td>
<td>No treatment</td>
<td>Skin</td>
<td>Reaction - irritation and swelling</td>
<td>Underway</td>
</tr>
<tr>
<td>2568</td>
<td>No treatment</td>
<td>Sprain</td>
<td>Steel pipe crushed finger</td>
<td>Underway</td>
</tr>
<tr>
<td>2565</td>
<td>No treatment</td>
<td>Bite/sting</td>
<td>Stung by wasp on right arm</td>
<td>Underway</td>
</tr>
<tr>
<td>2567</td>
<td>First aid</td>
<td>Bite/sting</td>
<td>Driving - bee stung neck</td>
<td>Completed</td>
</tr>
<tr>
<td>2560</td>
<td>No treatment</td>
<td>Sprain</td>
<td>Stood up, hurt lower back on cabinet</td>
<td>Not started</td>
</tr>
<tr>
<td>2559</td>
<td>No treatment</td>
<td>Bite/sting</td>
<td>Stung on left calf muscle by a wasp.</td>
<td>Completed</td>
</tr>
<tr>
<td>2554</td>
<td>No treatment</td>
<td>Sprain</td>
<td>Pulling muscle in back</td>
<td>Completed</td>
</tr>
<tr>
<td>2555</td>
<td>No treatment</td>
<td>Burn</td>
<td>Burnt finger on light bulb</td>
<td>Underway</td>
</tr>
</tbody>
</table>

**Near miss summary**

<table>
<thead>
<tr>
<th>ID</th>
<th>Category</th>
<th>Subject</th>
<th>Event Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>2563</td>
<td>Vehicle (other)</td>
<td>Other car overtook dangerously</td>
<td>Not started</td>
</tr>
<tr>
<td>2558</td>
<td>Vehicle (traffic incident)</td>
<td>Car did not indicate and took off down the road while crossing</td>
<td>Not started</td>
</tr>
<tr>
<td>2553</td>
<td>Vehicle (mechanical)</td>
<td>Vehicle departed with failed WOF due to low tyre tread</td>
<td>Underway</td>
</tr>
</tbody>
</table>

**All other events summary**

<table>
<thead>
<tr>
<th>ID</th>
<th>Category</th>
<th>Subject</th>
<th>Event Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>2583</td>
<td>Equipment failure</td>
<td>Equipment – locking mechanism failed. Sent for checking</td>
<td>Underway</td>
</tr>
<tr>
<td>2576</td>
<td>Other</td>
<td>Hot water splash from zip</td>
<td>Completed</td>
</tr>
<tr>
<td>2578</td>
<td>Vehicle</td>
<td>Property damage to guard (minor)</td>
<td>Underway</td>
</tr>
<tr>
<td>2573</td>
<td>Activity/task</td>
<td>Incorrect fuel in Ute</td>
<td>Not started</td>
</tr>
<tr>
<td>2569</td>
<td>Vehicle</td>
<td>Backing – minor scrap to vehicle</td>
<td>Underway</td>
</tr>
<tr>
<td>2585</td>
<td>Vehicle</td>
<td>Stone hit windscreen - chipped</td>
<td>Underway</td>
</tr>
<tr>
<td>2574</td>
<td>People/human</td>
<td>Personal safety – verbal assault</td>
<td>Completed</td>
</tr>
<tr>
<td>2564</td>
<td>Vehicle</td>
<td>Reversed into pole, no damage</td>
<td>Underway</td>
</tr>
<tr>
<td>2562</td>
<td>Vehicle</td>
<td>Backing - hit post, no damage</td>
<td>Underway</td>
</tr>
<tr>
<td>2571</td>
<td>Vehicle</td>
<td>Item hit car roof – minor damage</td>
<td>Underway</td>
</tr>
</tbody>
</table>
In March, sick leave increased to 4.2, which is higher than the hours recorded in March 2018 (2.0). In 2018 the Easter break fell during March.
- The rolling average for the YTD is 4.5, within the benchmark range of 3.0 to 5.0.
- The data excludes sick leave donated, sick leave credited from the sick leave bank and sick leave taken as a recreation or wellness day.

Events pending >1 week have decreased slightly from 10.35% in February to 10.30% in March.

Figures show a significant reduction in the number of incidents remaining in the pending section, over the last 2 years.

- In March 2019, a total of 21 events (excluding near misses) were reported. Refer to red line in previous graph.
- Of the 21 events, 7 corrective actions have been assigned and completed.

- In March 2019, a total of 3 near misses were reported. Refer to green line in above graph.
- Of the 3 near misses no corrective actions have been assigned as yet.

### Health & Safety Training

<table>
<thead>
<tr>
<th>Course</th>
<th>Duration</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accident Investigation (managers)</td>
<td>1 day</td>
<td>May, June 2019</td>
</tr>
<tr>
<td>Customer Conflict and Awareness</td>
<td>3.5 hours</td>
<td>16 May 2019</td>
</tr>
<tr>
<td>Emergency Wardens</td>
<td>6 hours</td>
<td>2018/19 Training – ongoing as required</td>
</tr>
<tr>
<td>First Aid Training</td>
<td>1 day</td>
<td>2018/19 Training – ongoing as required</td>
</tr>
<tr>
<td>Vault training for Managers, Team Leaders and Supervisors</td>
<td>1 hr</td>
<td>1:1 Skype training with HR Systems &amp; Reporting Advisor</td>
</tr>
<tr>
<td>Vault training for Business Support staff</td>
<td>1 hr</td>
<td>1:1 Skype training with HR Systems &amp; Reporting Advisor</td>
</tr>
</tbody>
</table>

### Internal / External Audit

<table>
<thead>
<tr>
<th>Auditor</th>
<th>Section/ Audit</th>
<th>Audit Classification</th>
<th>Date of audit</th>
<th>Findings</th>
<th>Completion date</th>
<th>Completed Actions</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>KPMG</td>
<td>ICM and RUD</td>
<td>Overlapping duties of health and safety - systems review (contractor management)</td>
<td>15 August 2018</td>
<td>1 medium 3 low</td>
<td>September 19</td>
<td>Actions loaded into Vault and underway</td>
<td></td>
</tr>
</tbody>
</table>
Report to Council April 2019

Date: 1 April 2019
Author: Jennie Cox, Team Leader – Democracy Services
Authoriser: Neville Williams, Director – Community and Services
Subject: Local Government New Zealand Conference 2019 Attendance

Purpose
1. To seek confirmation of council attendance at the 2019 Local Government New Zealand (LGNZ) Conference and representation at the Annual General Meeting in July 2019.

Staff Recommendation:
1. That the report ‘Local Government New Zealand Conference 2019 Attendance’ (Council 30 April 2019) be received, and
2. That council confirms the following councillors to attend the 2019 LGNZ Conference:
   - Cr Alan Livingston
   - Cr ______________
   - Cr ______________
   - Cr ______________
   (Note: up to 5 attendees funded by LGNZ Annual Conference attendance provision, others funded from individual professional development provision).
3. That council confirms the following councillors as its delegates for the Annual General Meeting:
   - Cr Alan Livingston as the presiding delegate,
   - Cr ______________ as the alternate presiding delegate
   - Cr ______________ as a delegate
   - Cr ______________ as a delegate
   - Cr ______________ as a delegate
   (Note: not more than 5 delegates.)

Background
2. This year’s LGNZ Conference will be held in Wellington 6 – 9 July 2019.

3. The theme of this year’s conference is “Riding the localism wave: Putting communities in charge.” It’s about communities and empowering them to take charge of their social, economic, environmental and cultural well-being through localism. This is a global concept reshaping governments around the world, recognising that best outcomes are a result of local people making local decisions about the places they live.

4. A copy of the programme is attached (Attachment 1). Full registration fees are $1410 per person.

5. Previous attendance is as follows:

<table>
<thead>
<tr>
<th>Year</th>
<th>Chair</th>
<th>Councillors</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018</td>
<td>Alan Livingston</td>
<td>Rimington, Mahuta, Minogue</td>
</tr>
<tr>
<td>2017</td>
<td>Alan Livingston</td>
<td>Stu Husband, Jennie Hayman, Dal Minogue, Barry Quayle</td>
</tr>
</tbody>
</table>
6. Councillors attending the LGNZ Conference also have the option of attending the council hosted tours which will occur on Sunday 7 July 2019, prior to the conference proper (see information in attachment 1). The cost of registration for the council hosted tours are funded from councillor’s individual professional development budget.

7. The Annual General Meeting (AGM) of LGNZ will also be held on the afternoon of Sunday 7 July 2019. Under the Rules and Constitution of LGNZ [Clauses G13, G15, G16 and G17], Waikato Regional Council is entitled to have ‘not more than five (5) delegates’ at the AGM with the following voting rights:

- Council must appoint one of its delegates as its ‘presiding delegate’ (being the person authorised to vote on behalf of council at the AGM).
- Council may appoint an alternate delegate. This person is responsible for voting on behalf of council if the presiding delegate is absent from the AGM.
- Council may appoint more than one alternate delegate provided the total number of alternate delegates does not exceed the number of delegates appointed/representatives allowed.

8. The number of delegates at the AGM does not affect the number of representatives able to attend the conference as participating attendees. In addition to the delegates, observers may attend the AGM but these attendees have no speaking or voting rights.

Regional Sector Tour
9. From Thursday 4 July the Greater Wellington Regional Council is hosting the Regional Sector Tour. Information regarding the proposed tour sites can be found within attachment 2.

Options and analysis – Financial Implications
10. In accordance with the Councillors’ Allowances and Reimbursement Policy, there is provision set aside for attendance at the LGNZ Annual Conference. The provision is sufficient to cover the full registration fee for up to five (5) attendees (the Chairman and four (4) others). The cost of the registration may also be funded from councillor’s individual professional development budget should more councillors wish to attend. Additional estimated costs include:
- Airfares to Wellington - $49-174 per person
- Accommodation - $180 - $352 per night
- Taxi - $100
- Council hosted tours - $20-100 per person

10. In previous years, when the conference was near to the region and travel was simpler for members, council has made provision to send a number of members as representatives. In years when the conference was further away, council elected to send less members.
Assessment of Significance
11. Having regard to the decision making provisions in the LGA 2002 and Councils Significance Policy, a
decision in accordance with the recommendations is not considered to have a high degree of significance.

Preferred Option
12. That council confirms the members who will attend the Local Government New Zealand Conference and
for the AGM, the presiding delegate and alternate presiding delegate.

Policy Considerations
13. To the best of the writer’s knowledge, this decision is not significantly inconsistent with nor is anticipated
to have consequences that will be significantly inconsistent with any policy adopted by this local authority
or any plan required by the Local Government Act 2002 or any other enactment.

Conclusion
14. Council has the opportunity as a member authority of LGNZ to send a number of members to the annual
conference and the AGM.

Attachments
1. Annual LGNZ Conference Programme

References
http://www.lgnz2019.co.nz/lgnz19/programme/programme
BANK ARENA AND SHED 6, WELLINGTON

Programme

The conference programme is current at 11 March and subject to change. Details will be updated as they are confirmed.

- **Saturday 6 July**
- **Sunday 7 July**
- **Monday 8 July**
- **Tuesday 9 July**

### Saturday 6 July 2019

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>10.00am - 4.30pm</td>
<td>Te Maruata hui, Waiwhetu Marae, Lower Hutt</td>
</tr>
</tbody>
</table>

### Sunday 7 July 2019

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
</table>
| 9:30am | **Registration desk open**
|        | Barista coffee available at the Connect Lounge in the exhibition hall from 2.00pm
|        | Kindly sponsored by Fonterra                                 |
| 10.00am| **Council hosted tours**
|        | - Laneway Discovery
|        | - Craft Beer Tour
|        | - Mountain biking Adventure
|        | - Weta Studio Tour
|        | - Hangi Lunch at Karaka Cafe (from 12.15pm)                   |
| 10.30am| National Council meeting followed by lunch
|        | Members only                                                 |
| 11.00am| **Young Elected Members catch up**
|        | Members only                                                 |
| 1.30pm | Local Government New Zealand AGM followed by a photo of Mayors and Chairs
| 3.30pm | **Afternoon tea**                                           |
| 4.30pm | **Powhiri and hui opening ceremony**
|        | Justin Lester, Host Mayor, Wellington City Council           |
| 5.00pm | **Government's address**                                    |
| 5.15pm | **LGNZ President's address**                                |
|        | Dave Cull, President, LGNZ                                   |
| 5.30pm | **Te Maruata address**
<p>|        | Cr Bonita Bigham, Chair, Te Maruata                          |</p>
<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>5.40pm</td>
<td><strong>Opening keynote</strong> &lt;br&gt;Local leader to talk about Maori's view on localism &lt;br&gt;<em>Hon Dame Tariana Turia</em>, former Leader of the Maori Party</td>
</tr>
<tr>
<td>6.10pm</td>
<td><strong>Welcome from Simpson Grierson</strong> &lt;br&gt;<em>Jonathan Salter</em>, Partner, Simpson Grierson</td>
</tr>
<tr>
<td>6.30pm</td>
<td><strong>Simpson Grierson Welcome Reception</strong> &lt;br&gt;<em>Te Papa</em></td>
</tr>
<tr>
<td>7.30pm</td>
<td><strong>Optional - Showcasing Wellington’s progressiveness</strong> &lt;br&gt;A progressive dinner at three of Wellington's renowned culinary establishments within Courtenay Place, the Laneways and Cuba St. &lt;br&gt;Ticketed event. For further information <a href="#">click here</a>.</td>
</tr>
</tbody>
</table>

### Monday 8 July 2019

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>7.00am</td>
<td><strong>Breakfast session</strong> &lt;br&gt;<em>Lisa King</em>, Founder, Eat My Lunch and social entrepreneur &lt;br&gt;Ticketed event. For further information <a href="#">click here</a></td>
</tr>
<tr>
<td>7.30am</td>
<td><strong>Registration desk open</strong> &lt;br&gt;Barista coffee available &lt;br&gt;<em>Kindly sponsored by Fonterra</em></td>
</tr>
<tr>
<td>8.30am</td>
<td><strong>Master of Ceremonies</strong> &lt;br&gt;<em>Patrick Gower</em></td>
</tr>
<tr>
<td>8.35am</td>
<td><strong>Localism: No.8 wire fixes to New Zealand’s challenges</strong> &lt;br&gt;Giving local people the power to make local decisions &lt;br&gt;<em>Tania Tapsell</em>, Councillor, Rotorua Lakes Council &lt;br&gt;<em>Dr Lance O’Sullivan</em>, founder and chair of The MOKO Foundation</td>
</tr>
<tr>
<td>9.30am</td>
<td><strong>Localism - what’s your natural advantage?</strong> &lt;br&gt;Incentivising communities to take a more proactive approach to local development &lt;br&gt;<em>Christopher Luxon</em>, Chief Executive Officer, Air New Zealand &lt;br&gt;<em>Kindly sponsored by NZ Transport Agency</em></td>
</tr>
<tr>
<td>10.15am</td>
<td><strong>Morning tea</strong></td>
</tr>
<tr>
<td>11.00am</td>
<td><strong>Climate change - a stitch in time</strong> &lt;br&gt;Alternative thinking to mitigating and adapting to the changing climate. &lt;br&gt;<em>John Mauro</em>, Chief Sustainability Officer, Auckland Council</td>
</tr>
<tr>
<td>11.45am</td>
<td><strong>Leader of the Opposition’s address</strong> &lt;br&gt;The Leader of the Opposition will present his party’s view on localism and response to LGNZ’s localism discussion paper. &lt;br&gt;<em>Hon Simon Bridges</em>, Leader, National Party</td>
</tr>
<tr>
<td>12.00pm</td>
<td><strong>Zone of Origin’ crocodile bike race</strong></td>
</tr>
<tr>
<td>12.30pm</td>
<td><strong>Lunch</strong></td>
</tr>
<tr>
<td>1.15pm</td>
<td><strong>Have you drunk the central government Kool-Aid?</strong> &lt;br&gt;An ex-local government back bencher view on localism.</td>
</tr>
</tbody>
</table>
1.45pm  **Minister of Local Government address**  
**Hon Nanaia Mahuta**, Minister of Local Government

2.00pm  **Housing and building in New Zealand - can we fix it?**  
Ensuring our infrastructure is not just fit-for-purpose, but supports sustained improvement in the quality of life for all New Zealanders, now and into the future.  
**Justin Lester**, Mayor, Wellington City Council  
**Adrian Orr**, Governor, Reserve Bank of New Zealand  
*Kindly sponsored by Chorus*

2.30pm  **Afternoon tea**

2.45pm  **Walkshops**  
Wananga hikoi  
*Delegates choose one workshop tour to attend*  
**Social well-being**  
- Housing affordability: Making it happen  
**Economic well-being**  
- Transforming the way local government works digitally  
**Environmental well-being**  
- Bringing back our native flora and fauna  
**Cultural well-being**  
- What the arts and cultural well-being means for communities  
*For further information [click here](#)*

4.45pm  **End of conference day**

6.45pm  **Conference dinner and LGNZ EXCELLENCE Awards**  
TSB Bank Arena  
*Ticketed event. For further information [click here](#)*

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### Tuesday 9 July 2019

8.00am  **Registration desk open**  
Barista coffee available  
*Kindly sponsored by Fonterra*

9.00am  **Master of Ceremonies**  
**Patrick Gower**

9.15am  **Managing fresh water - best practice, breakthroughs in innovation and barriers**  
We all have a role to play - the government, the farming sector, the businesses who use freshwater, communities and individuals - and if we all work together we can make a big difference.  
**Doug Leeder**, Chair, LGNZ Regional Group  
**Terry Copeland**, Chief Executive, Federated Farmers  
*Kindly sponsored by GHD*

10.00am  **Morning tea**

10.45am  **Out of the Shadows**  
Raising awareness of, and community support for, a greater investment in your community's cultural and natural heritage.
<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>11.30am</td>
<td>Creating change: Inspiring leadership in local communities</td>
</tr>
<tr>
<td></td>
<td>Leadership in our communities</td>
</tr>
<tr>
<td></td>
<td>Colin D Ellis</td>
</tr>
<tr>
<td>12.15pm</td>
<td>Early bird registration prize draw</td>
</tr>
<tr>
<td></td>
<td>Kindly sponsored by New Zealand Motor Caravan Association</td>
</tr>
<tr>
<td>12.20pm</td>
<td>Poroporoaki</td>
</tr>
<tr>
<td>12.30pm</td>
<td>Lunch</td>
</tr>
<tr>
<td>1.30pm</td>
<td>Member meetings</td>
</tr>
<tr>
<td>3.30pm</td>
<td>- Mayors Taskforce for Jobs AGM</td>
</tr>
<tr>
<td></td>
<td>- Regional Sector meeting</td>
</tr>
<tr>
<td></td>
<td>- Young Elected Members meeting</td>
</tr>
<tr>
<td></td>
<td>Members only</td>
</tr>
</tbody>
</table>
Regional Sector Tour 2019 Day One – Thursday 4 July

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.00pm</td>
<td><strong>Tour Registration/Lunch</strong></td>
<td>CentrePort tour and earthquake repairs</td>
</tr>
<tr>
<td></td>
<td>Greater Wellington, Shed 39, 2 Fryatt Quay.</td>
<td><strong>Note:</strong> overnight bag required for Wairarapa, other bags to be labelled and left in Shed 39 to be picked up by the Hotels.</td>
</tr>
<tr>
<td></td>
<td>Please note all times are tentative at this stage.</td>
<td></td>
</tr>
<tr>
<td>3.30pm</td>
<td><strong>Bus depart</strong> to Wairarapa</td>
<td>Travel bus</td>
</tr>
<tr>
<td>5.00pm</td>
<td><strong>Arrive</strong> Martinborough</td>
<td>Accommodation:</td>
</tr>
<tr>
<td></td>
<td>Drop off at accommodation</td>
<td>Margrain Villas and Peppers</td>
</tr>
<tr>
<td>6.00pm</td>
<td>Pre-dinner drinks/dinner</td>
<td>Martinborough</td>
</tr>
</tbody>
</table>

Day Two – Friday 5 July

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>7.30am</td>
<td>Breakfast</td>
<td>At accommodation</td>
</tr>
<tr>
<td>8.00am</td>
<td><strong>Bus depart</strong> Martinborough</td>
<td>Wairarapa sector of tour starts</td>
</tr>
<tr>
<td>12.00pm</td>
<td>Lunch</td>
<td>Greytown</td>
</tr>
<tr>
<td>1.00pm</td>
<td><strong>Bus departs</strong> Wairarapa</td>
<td></td>
</tr>
<tr>
<td>2.30pm</td>
<td>Riverlink, Lower Hutt</td>
<td></td>
</tr>
<tr>
<td>5.30pm</td>
<td><strong>Arrive Wellington</strong></td>
<td>Please add two extra night’s (Friday and Saturday) accommodation to your LGNZ accommodation booking</td>
</tr>
<tr>
<td></td>
<td>Overnight stay in booked accommodation (LGNZ Conference)</td>
<td></td>
</tr>
<tr>
<td>6.30pm</td>
<td>Pre-dinner drinks/dinner</td>
<td></td>
</tr>
</tbody>
</table>
Day Three – Saturday 6 July

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
</tr>
</thead>
</table>
| 8.00 – 8.15am | **Bus departs** to Wellington Railway Station  
Travelling to Kapiti Coast | Buses to pick up from hotels |
|             | **Arrive Kapiti**  
- Queen Elizabeth Park  
- Transmission Gully  
- Porirua Whaitua | Bus pick ups  
Details to follow |
| 4.00pm – approx. 4.30pm | Return to Wellington  
Accommodation | |
| 6.00pm | Pre-dinner drinks/dinner |
Report to Council

Date: 12 April 2019

Author: Mark Tamura, Manager Integration
       Tracey May, Director Science and Strategy

Authoriser: Vaughan Payne, Chief Executive

Subject: Hamilton to Auckland Corridor Plan

Purpose
1. To provide an update on the Hamilton to Auckland Corridor Plan (H2A) and the expanded Future Proof partnership arrangements.

Executive Summary
2. The objective of the Hamilton to Auckland Corridor Planning process is to better support growth and increase connectivity in a way that realises its social, economic, cultural and environmental potential by:
   • Improving housing affordability and choices
   • Enhancing the quality of the natural and built environments, creating vital communities
   • Improving access to employment, public services and amenities
   • Creating employment opportunities.

3. The process has brought together existing Future Proof growth management partners, Auckland Council and number of Government departments in growth management planning for the area from Papakura to Cambridge, with transport links as far south as Te Awamutu.

4. This process is being seen by government as a key vehicle for giving effect to the Urban Growth Agenda, particularly as it relates to spatial planning and opportunities to explore alternative approaches to infrastructure funding and financing.

5. Regionally, it also represents an opportunity to embed a mass-transit orientation, environmental sustainability, community outcomes and resilience to climate change into growth management planning and future urban form. It will also inform the review of the Future Proof Strategy.

6. Senior officials from agencies engaged in the corridor plan, under the direction of a joint governance group, prepared the document Hei Awarua ki te Oranga, Corridor for Wellbeing: A statement of shared spatial intent for the Hamilton-Auckland Corridor. This statement of shared spatial intent recognises the strategic importance of the area and puts forward a programme of initiatives to achieve its objectives.

7. Key initiatives include:
   • A Waikato-Hamilton metropolitan spatial plan
   • Sub-regional three-waters investigation
   • Blue-green open space and recreational
   • A collective biodiversity offset pilot.
8. The programme will be governed by an expanded Future Proof partnership which includes enhanced Mana Whenua representation arrangements and Auckland Council and Government as associate members. This was agreed by the Future Proof Implementation Committee at their March 2019 meeting, where the programme of initiatives and terms of reference for the Waikato- Hamilton Metropolitan Spatial Plan were also endorsed.

Staff Recommendation:

1. That the report Hamilton to Auckland Corridor Plan (Council 30 April 2019) be received.

2. That the programme of initiatives as outlined in Hei Awarua ki te Oranga, Corridor for Wellbeing: A statement of shared spatial intent for the Hamilton-Auckland Corridor (Doc # 13799445) is endorsed.

3. That the Council note the decision of the Future Proof Implementation Committee meeting of 25 March 2018 regarding the corridor partnership, and endorse:
   a) the proposal for an ongoing partnership.
   b) the joint Hamilton to Auckland housing and urban growth programme of key initiatives.

Background

9. The H2A Corridor Plan began with a June 2018 request by Ministers, Mayors and Council Chairs to officials to report back in December 2018 with a draft summary of shared spatial intent for future urban growth management along the corridor, and a draft programme of key transformative projects.

10. This has been called Hei Awarua ki te Oranga, Corridor for Wellbeing: A statement of shared spatial intent for the Hamilton-Auckland Corridor. This was presented to the H2A Leaders meeting held at Waikato Regional Council on 15 February 2019 and is provided as an attachment to this report.

11. The statement of shared spatial intent recognises the sub-region (Papakura to Cambridge) as nationally significant and acknowledges the opportunity to protect and grow the corridor. It recognises the strong relationships between councils and their iwi partners in the sub-region, and the ability and willingness of these parties to collaborate. The corridor connects New Zealand’s fastest and largest growth areas, and is the country’s most significant water and transport corridor in terms of value and volume.

12. The drivers for the H2A work programme are supported through growth modelling. One low-growth scenario predicts that the population along the corridor will increase by 100,000-130,000 over the next 25 years, with the high growth scenario modelling a population at potentially 250,000. To support this growth, the spatial plan notes the significant investment required to develop the infrastructure required.

13. This work has been underpinned by the following principles:
   - Create a platform for the future that will change lives
   - Efficient use of existing infrastructure and future infrastructure funding, design and delivery
   - Protect high quality soils for growing food
   - Contribute to the restoration and protection of the Waikato and Waipā Rivers and indigenous biodiversity within the corridor
   - Anticipate the transition to a low-carbon future, build climate resilience, and avoid increasing the impacts and residual risks of natural hazards.

14. Accordingly, alongside the opportunities to grow and connect, the statement of shared spatial intent notes the importance of enhancing and protecting the quality of natural environments within the corridor. This includes areas of cultural and conservation significance, as well as areas that are subject to hazards. There are a number of special considerations that factor into corridor planning, such as wetlands, highly productive soils, outstanding natural features and landscapes, flood-prone areas, and the Waikato River.
15. The statement of shared spatial intent identifies the H2A work programme as a series of projects focussed from Papakura in the north to Cambridge in the south. The projects are grouped into five main headings:

<table>
<thead>
<tr>
<th>Stronger corridor connections</th>
<th>Direct and (re)shape future urban growth along the corridor through significantly strengthened green open space and mass transit networks.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Papakura-Pokeno corridor</td>
<td>Supporting and unlocking the significant residential and employment development potential of this string of well-defined, rail-linked settlements through integrated growth management and key transformational projects.</td>
</tr>
<tr>
<td>River communities</td>
<td>Supporting community and iwi-led revitalisation and targeted growth that will realise the full value of the natural, transport, marae and recreational networks that braid the area together as an asset for its people and many others who can visit and travel through.</td>
</tr>
<tr>
<td>Hamilton-Waikato Metro area</td>
<td>Supporting and unlocking the residential and employment development potential of this fast-developing metropolitan area through joint planning, integrated growth management and key transformational projects.</td>
</tr>
<tr>
<td>New tools and options to unlock the full potential</td>
<td>Supporting the realisation of full development potential in the identified 10 growth clusters through the application of new planning, funding and financings tools and options for local authorities, iwi, central government, developers and land owners.</td>
</tr>
</tbody>
</table>

16. WRC staff have been heavily involved in the development of the statement of shared spatial intent and are supportive the approach taken. WRC staff continue their involvement through various steering and project working groups being established to look more closely at specific H2A initiatives. Key WRC interests are explored more below.

17. This paper seeks agreement to endorse the H2A key initiatives, as outlined in the statement of spatial intent. In doing so, we align ourselves with iwi, Territorial Authorities and government. Concurrent with this report, other Corridor plan partner agencies, including government seeking endorsement from governors through March and April.

**H2A key initiatives**

*Hamilton-Waikato Metro spatial plan*

18. There are a range of initiatives that come under the five projects mentioned above. The Hamilton-Waikato Metro Spatial Plan (the Metro Plan) is a key initiative in the H2A Corridor Plan programme of work, and aims to develop a joint Council-Crown-iwi spatial plan for the Hamilton-Waikato metropolitan area. Though in the early stages of planning, the objective of the Metro Plan is to support successful growth and development in the area, and to determine its long-term future form through joint-planning and integrated growth management.

19. The Metro Plan aims to align and to create a mechanism for engaging with investors (both public and private) about the likely shape of future development, and agree the type, scale, timing or location of investment decisions.

20. Central government has also noted in the ‘Local governance for community wellbeing’ paper to Cabinet (November 2018) support for the Government’s Urban Growth Agenda and specifically a new joint spatial planning approach in Hamilton.

21. A steering group and terms of reference are in place, and work is underway to develop a detailed programme plan. This is scheduled to be completed in conjunction with project partners over the coming months.
22. The Metro Plan is divided into a number of separate projects, each with its own project manager who will be supported by a technical project team:
   - Mass Transit Plan: project agreed and funded through the Regional Public Transport Plan
   - North opportunities: Horotiu, Rotokauri, Te Rapa North, Te Kowhai
   - East opportunities: Ruakura
   - South opportunities: Hautapu, Cambridge, Te Awamutu, Peacocke and Airport
   - Central opportunities: Hamilton CBD.

Joint sub-regional waters investigation
23. This project will build on the Future Proof waste water study undertaken last September. The project acts upon the opportunity to transform the delivery of water services in the sub-region and lead a paradigm shift in three waters management in New Zealand. The objective is to develop a whole-of-catchment plan to guide intergenerational three waters infrastructure, investment and management decisions. Scene setting workshops have already taken place with relevant councils, and the first step of this project is funding a technical study to identify infrastructure solutions and strategies for the sub-region to meet current and future needs.

24. The technical study is currently in the planning phase, with the Sub-Regional Three Waters project team currently sourcing funding for the study. The full cost of the study is likely to be in the order of $1.5-2M. Through the Future Proof Chief Executives’ Forum, WRC has agreed to a modest contribution of $20,000 to assist with further scoping.

Blue-green open space and recreational networks programme
25. This project aims to invest in an integrated network of blue-green open spaces and recreational connections to assist communities to connect to one another, improve health outcomes and have a greater sense of place and wellbeing. Restoring a blue-green network will provide the space, connections and coordinated action for native biodiversity, ecosystems and taonga species to thrive, recognizing the threat from intensifying land uses and climate change.

26. The programme will identify key projects that require investment (e.g. cycle way infrastructure, restoring wetland hydrology, historic and cultural site protection and restoration, and weed and pest knock-back activities) and broker investment, including through existing channels such as the Council Long Term Plans, the Provincial Growth Fund, National Land Transport Fund and the Waikato River Clean Up Trust.

27. WRC staff are working with corridor plan partners to determine a lead agency for this work. While WRC has a significant interest, there are other stakeholders who could also act as the lead agency. It is possible, through this work, that other stakeholders will request WRC to lead this initiative.

Collective biodiversity offset pilot
28. This project will develop a pilot collective biodiversity offset programme to achieve a no-net loss (and preferably a net gain) of biodiversity values for new infrastructure and major development in the sub-region, aligning with the H2A objective of ‘enhance the quality of the natural and built environments and the vitality of communities’. The project will provide a coordinated approach to ensure that negative environmental impacts are minimised, and where they do occur, the effects are compensated for.

29. The project will use existing biodiversity offset guidance and policy to set up a system where biodiversity offsets can be directed to agreed priority locations – for example areas identified through the Waikato and Waipa River Restoration Strategy, and to understand what is missing from the existing system that prevents this from occurring already.
30. WRC should have key role in this project, given its responsibilities and experience in biodiversity management, its leadership in biodiversity thinking, and as owner of the information and data that will be pivotal in identifying regional ecological restoration priorities. For these reasons WRC has been identified as the logical lead agency for this initiative. This will ensure that our experience is made the most of and we align with central government policy on biodiversity due later in 2019.

31. WRC is also well placed to ensure the overlaps and efficiencies between the Blue-green Networks project and the Biodiversity Offsetting project are realised.

Governance partnership
32. H2A is a joint undertaking by the Future Proof partners, central government, Auckland Council and mana whenua. Consideration has been given to an expanded Future Proof model to respond to H2A, where central government and Auckland Council are invited to join the partnership as associate members and their involvement limited to H2A matters.

33. At the meeting of Council on 12 December as recommended in the report Expanding Future Proof membership inclusion of Hamilton to Auckland Corridor project implementation (Doc # 13504020), the council supported a framework that builds off the well-established Future Proof partnership to oversee implementation of the corridor plan.

34. Waikato-Tainui have also led a conversation with other iwi whom have an interest in the H2A corridor regarding enhanced mana whenua representation. From this, a proposed mana whenua representation model has been set out. In summary, they comprise retaining the existing two Ngaa Karu Atua (NKA) and the Tainui Waka Alliance (TWA) and adding one seat each for direct Waikato Tainui representation and Taamaki mana whenua. The arrangements are subject to confirmation by respective iwi.

35. The partnership approach was confirmed by the Future Proof Implementation Committee at their meeting on 25 March where it was resolved to:
   - Evolve the current Future Proof arrangements and adapt these to bring in the Hamilton to Auckland Corridor work as a significant workstream of Future Proof.
   - Invite central government and Auckland Council to join Future Proof for Hamilton to Auckland Corridor matters.
   - Confirm Matamata-Piako District as a Future Proof partner.
   - Retain the Future Proof name and brand.
   - Add a Maori name to the Future Proof title following advice from Waikato-Tainui and NKA.
   - Confirm Waikato-Tainui representation [in addition to Tainui-Waka Alliance and NKA].

Resourcing for implementation
36. The overall resourcing requirements for the H2A programme are yet to be determined. Work on the H2A programme (and particularly the Metro Plan) have begun, with partners, including WRC allocating staff from within existing growth-related programmes to commence planning.

37. There is an expectation that WRC will continue to contribute resources to assist in the delivery of key corridor plan initiatives. Some of which may be difficult to meet through re-prioritisation alone. For several initiatives, this provides a unique opportunity to advance regional council policy and priorities through:
   - the early identification of areas within significant development constraints to inform the Waikato-Hamilton metropolitan spatial plan and other more detailed spatial plans
   - leading the development of a collective biodiversity offset pilot to advance the councils no-net loss policy
   - contributing to the development of a blue-green network plan.
38. There are risks to the councils working relationships and of the need to retrofit regional considerations into lower order decision making at a later date if the council is not sufficiently engaged at the strategic level. This would also likely result in sub-optimal regional outcomes.

39. WRC staff are working on an implementation plan for the H2A programme which will provide greater clarity regarding the resource required and its implications. This is expected to be completed by the end in early June 2019.

Assessment of Significance
40. Having regard to the decision making provisions in the LGA 2002 and Councils Significance Policy, a decision in accordance with the recommendations is not considered to have a high degree of significance.

Policy Considerations
41. To the best of the writer’s knowledge, this decision is not significantly inconsistent with nor is anticipated to have consequences that will be significantly inconsistent with any policy adopted by this local authority or any plan required by the Local Government Act 2002 or any other enactment.

Conclusion
42. WRC has been effective in influencing the direction and outcomes of the work undertaken by the Hamilton to Auckland Corridor partnership, including the statement of shared spatial intent and proposed programme of initiatives.

43. Governance arrangements are expected to be settled in a manner consistent with the previously agreed position of council at the Future Proof Implementation Committee meeting on 25 March. Iwi representation arrangements are also being worked through.

44. With your endorsement of the programme staff will continue work with partners towards implementation of the programme, including developing a better picture of the resources required to do so effectively.

Attachments
1. Hei Awarua ki te Oranga, Corridor for Wellbeing: A summary of shared spatial intent for the Hamilton-Auckland Corridor (Doc # 13799445).
Lake Taupō Protection Project Joint Committee

OPEN MINUTES

Date: Monday, 11 March, 2019, 10:45 am
Location: Suncourt Hotel & Conference Centre
14 Northcroft Street
Taupō

Members Present: T Kingi (Chair - Tūwharetoa Māori Trust Board)
Cr K White (Waikato Regional Council)
Cr R Jollands (Taupō District Council)
Cr J Williamson (Taupō District Council)
L-K Petersen (Crown Representative - Ministry for Primary Industries)
S Lewis (Crown Representative - Ministry for Environment)
M Workman (Crown Representative - Ministry for Environment)

Others Present:

Waikato Regional Council Cr F Lichtwark
Councillors

Ministry for the Environment T Bennetts – Principal Analyst
Taupō District Council T Wood (Policy Advisor)
Staff

Waikato Regional Council Staff
N Williams (Director - Community and Services)
A McLeod (Manager – Upper Waikato/Taupō)
T Bio (Democracy Advisor)

Lake Taupō Protection Trust Trustees C Stent (Trustee)
S Yerex (Trustee)
M Peck (Manager)

Public J Reeves
SECTION A: UNDER DELEGATION FOR THE INFORMATION OF COUNCIL

Chair Kingi opened the meeting with a karakia and welcomed all present. He noted that Taupō District Councillors had another appointment for 12.30pm so may need to leave early.

1. **Apologies**
   Apologies from Cr K Hodge and M Nepia were received.

   LTJC19/01
   Moved By Cr R Jollands
   Seconded By Cr K White

   RESOLVED

   THAT the apologies of M Nepia (Tūwharetoa Māori Trust Board) and Cr K Hodge (Waikato Regional Council) be received.

   The motion was put and carried

2. **Confirmation of Agenda**

   LTJC19/02
   Moved By Cr J Williamson
   Seconded By L-K Petersen

   RESOLVED

   THAT the agenda of the meeting of the Lake Taupō Protection Project Joint Committee of 11 March 2019 as circulated be confirmed as the business for the meeting.

   The motion was put and carried

3. **Disclosures of Interest**

   There were no disclosures of interest noted.
4. **Minutes of the previous meeting**

During discussion, the Committee was referred to the eighth paragraph on page 7 of the Agenda pack. It was there noted that the Lake Taupō Protection Trust had received a request from Waikato Regional Council seeking $35,000 to fund a research project to determine the impact of the nitrogen cap on farmers. Waikato Regional Council had decided not to proceed with the request as the project was well advanced and had alternative funding.

**LTJC19/03**

Moved By Cr R Jollands
Seconded By Cr K White

**RESOLVED**

THAT the minutes of the Lake Taupō Protection Project Joint Committee meeting held on 30 November 2018 be confirmed as a true and correct record.

The motion was put and carried

5. **Six monthly reporting requirements on Trust operations**

The Chair of the Lake Taupō Protection Project Trust (C Stent) presented this report and asked that it be taken as read. This report provided information on the Trust’s operations for the previous six-month period. Members were satisfied with the information provided and had no further questions.

**LTJC19/04**

Moved By S Lewis
Seconded By L-K Petersen

**RESOLVED**

THAT the report 'Six monthly reporting requirements on Trust operations' (Doc # 13892547, dated 20 February 2019) be received; and

THAT the Trust’s 'Six monthly report on operations for the period from 01 July 2018 to 31.12.18’ together with the financial statements for the 6-month period ended 31 December 2018 be received.

The motion was put and carried
6. **Annual Statement of Intent report requirements**

The Chair of the Lake Taupō Protection Project Trust (C Stent) presented this report and asked that it be taken as read. This report provided information on the Trust’s annual Statement of Intent reporting requirements. Members were satisfied with the information provided and had no further questions.

**LTJC19/05**

Moved By Cr J Williamson

Seconded By Cr R Jollands

**RESOLVED**

THAT the report 'Annual Statement of Intent reporting requirements' (Doc # 13891555 dated 20 February 2019) be received; and

THAT the Committee provide the Lake Taupō Protection Project Trust comment on the draft 2019/20 Statement of Intent content.

The motion was put and carried

7. **Lake Taupō Monitoring report - Compliance with Resource Consents**

Waikato Regional Council’s Manager Farming and Maritime Services (N Botherway) provided a verbal report which noted that there were 36 live resource consents. None were considered to be significantly non-compliant. Members were satisfied with the information provided and had no further questions.

**LTJC19/06**

Moved By Cr K White

Seconded By Cr R Jollands

**RESOLVED**

THAT the report 'Lake Taupō Monitoring report - Compliance with Resource Consents - Verbal update' (Doc # 13879771 dated 28 February 2019) be received.

The motion was put and carried

8. **Lake Taupō Protection Project communications plan annual report**

Waikato Regional Council’s Manager of Upper Waikato/Taupō (A McLeod) presented this report, on behalf of Communications Advisor (W Valois). It provided an annual update on the communications plan.
During discussion, the following was noted:

- The Committee was referred to the Communications plan table on pages 30 – 34 of the Agenda pack for their information.
- Discussions on the proposed education kit and children’s book ensued. The committee requested that the Officials Working Party (OWP) review these actions to determine whether these were the most effective channels for communicating the long term importance of the project.
- It was noted that these projects fell outside the mandate for funding from the Lake Taupō Protection Project Trust and should the partners want to progress any specific tactics then funding would need to be sourced. Taupō District Councillors stated that they would see what assistance they could offer to these projects.

**LTJC19/07**

**Moved By** Cr J Williamson

**Seconded By** Cr K White

**RESOLVED**

THAT the report 'Lake Taupō Protection Project communications plan annual report' (Doc # 13817666 dated 20 February 2019) be received.

The motion was put and carried

9. **Regional Plan Review - Verbal update**

Waikato Regional Council Principal Strategic Advisor (U Trebilco) presented the report via teleconference.

During discussion, the following was noted:

- The Regional Plan Governance Committee had been populated but was not yet fully established.
- AgFirst had been contracted to undertake the research into the effects of the nitrogen cap on Taupō farmers.
- It was understood that the work load was now bigger than expected.
- The reviewed plan will be required to use the new template developed by the Ministry for the Environment. Much of the contextual information in the plan itself will be removed and this may have implications for visibility of the Lake Taupō Protection Project. The importance of the December 2020 notification of the plan change for the Taupō catchment was noted. It was also noted that notification was now expected in May/June 2021.
- The project group would make the call on when and how notification in Taupō occurred.
The Committee noted that the Issues/Options paper was available for distribution. Members requested that they received a copy. It was highlighted that this was a draft.

It was requested that the research paper being worked on by AgFirst be presented to the committee once completed.

LTJC19/08
Moved By Cr R Jollands
Seconded By Cr K White

RESOLVED
THAT the report 'Regional Plan Review - Verbal update' (Doc # 13810651 dated 15 February 2019) be received.

The motion was put and carried

10. Lake Taupō Protection Project Key Milestones 2018-2021 update

Waikato Regional Council Manager of Upper Waikato/Taupō (A McLeod) presented this report which provided an update on progress with the key milestones to be achieved over the next three years.

During discussion, the following was noted:

• Today's meeting was a milestone in that the Transition principles were bought before the Joint Committee.
• In relation to the Regional Plan Review on page 40 of the Agenda pack, staff reiterated that the draft version of the Issues/Options paper was available and would be circulated to members for comment.

LTJC19/09
Moved By L-K Petersen
Seconded By Cr J Williamson

RESOLVED
THAT the report 'Lake Taupō Protection Project Key Milestones 2018 - 2021 update (Doc # 13809591 dated 15 February 2019) be received.

The motion was put and carried
SECTION B: FOR RECOMMENDATION TO COUNCIL

11. Transition Principles for the Lake Taupō Protection Project

Waikato Regional Council Manager of Upper Waikato/Taupō (A McLeod) presented this report which recommended that the partners adopt the draft transition principles for the Lake Taupō Protection Project. Members had no questions or comments.

LTJC19/10
Moved By Cr K White
Seconded By Cr K Jollands

RESOLVED

THAT the report 'Transition Principles for the Lake Taupō Protection Project' (Doc # 13714197 dated 4 February 2019) be received.

RECOMMENDED

THAT the Lake Taupō Protection Project Joint Committee recommends:

a) In accordance with Variation Number 3 to the Project Agreement, Waikato Regional Council and Taupō District Council approve and adopt the transition principles for the long-term management of the nitrogen reduction agreements, as set out in the report 'Transition Principles for the Lake Taupō Protection Project'.

b) The Tūwharetoa Māori Trust Board be invited to approve and adopt the Transition Principles for the Lake Taupō Protection Project.

The motion was put and carried

SECTION A: UNDER DELEGATION FOR THE INFORMATION OF COUNCIL

12. Resolutions to Exclude the Public

LTJC19/11
Moved By Cr K Jollands
Seconded By Cr J Williamson

Recommended that the public be excluded from the following part/s of the meeting:

Item Name: Public Excluded Minutes of 30 November 2019

Item Name: Update on monitoring of LTPT Nitrogen reduction agreements - remedial planting requirements.
The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

**Item Name: Public Excluded Minutes of 30 November 2019**

**Item Name: Update on monitoring of LTPT Nitrogen reduction agreements - remedial planting requirements.**

Good reason to withhold exists under Section 7.

That the public conduct of the relevant parts of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists section 48(1)(a) of the Local Government Official Information and Meetings Act 1987.

This resolution is made in reliance on sections 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

**Item Name: Public Excluded Minutes of 30 November 2019**

- Maintain legal professional privilege (section 7(2)(g))
- Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (section 7(2)(i)).

**Item Name: Update on monitoring of LTPT Nitrogen reduction agreements - remedial planting requirements.**

- Protect the privacy of natural persons, including that of deceased natural persons (section 7(2)(a)).

The motion was put and carried

The meeting moved into closed session at 11.36am

Return to Open Meeting at 11.50am.

Meeting closed with a karakia at 11.55am.