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## Lake Taupō Protection Project Joint Committee MINUTES

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Minutes of a Meeting of the Lake Taupō Protection Project Joint Committee held in Taupō Yacht Club, 9 Ferry Road, Taupō on 21 September 2017 at 10.59am.

	<b>Present:</b>
<b>Waikato Regional Council</b>	Cr Kathy White Cr Kataraina Hodge – Deputy Chair
<b>Taupō District Council</b>	Cr John Williamson
<b>Crown Representatives</b>	Shaun Lewis (by conference call) Ministry for the Environment Laura-Kate Petersen Ministry for Primary Industries
<b>Tūwharetoa Māori Trust Board</b>	Maria Nepia
	<b>In Attendance:</b>
<b>Waikato Regional Council</b>	Neville Williams – Director Community and Services Anne McLeod – Manager Upper Waikato / Taupo Area Wendy Valois – Communications Advisor Mali Ahipene – Manager Democracy Services
<b>Taupō District Council</b>	Jane Budge – Senior Policy Advisor
<b>Ministry for Primary Industries</b>	Gwyn Morgan – Senior Policy Analyst
<b>Ministry for the Environment</b>	Heather Penny – Senior Analyst (by conference call)
<b>Tūwharetoa Māori Trust Board</b>	Te Mahau Kingi – Manager Communications and Strategic Initiatives
<b>Lake Taupō Protection Trust</b>	Clayton Stent – Chair Sue Yerex – Trustee Marion Peck – Manager
<b>Other</b>	Jocelyn Reeves (Taupō Lake Care)

The meeting was opened with a karakia.

**Apologies**

Cr Tangonui Kingi - Tūwharetoa Māori Trust Board (for absence).

Cr Rosanne Jollands – Taupō District Council (for absence).

**Accepted**

**Confirmation of Agenda**

Agenda Item 2

The Joint Committee confirmed the agenda as the business for the meeting.

K White moved/K Hodge seconded

LTJC17/18

**RESOLVED**

**THAT the agenda of the meeting of the Lake Taupō Protection Project Joint Committee of 21 September 2017, as circulated, be confirmed as the business for the meeting.**

**The motion was put and carried (LTJC17/18)**

**Disclosures of Interest**

Agenda Item 3

There were no interests disclosed.

**Minutes of Previous Meeting**

Agenda Item 4 Doc #10657488

The Joint Committee reviewed the previous minutes. The minutes were confirmed with the following amendments:

- In attendance: Dylan Tahau from Taupō District Council and Gwyn Morgan from the Ministry of Primary Industries.

L Petersen moved/K White seconded

LTJC17/19

**THAT with the addition of listing Dylan Tahau from Taupō District Council and Gwyn Morgan from the Ministry of Primary Industries as in attendance, the minutes of the Lake Taupō Protection Project Joint Committee meeting of 20 June 2017 be approved as a correct record.**

**The motion was put and carried (LTJC17/19)**

**Annual reporting requirements for the financial year ended 30 June 2017**

Agenda Item 5 File: 03 04 20 Doc #11080480

In accordance with annual compliance requirements the Chairman of the Lake Taupo Protection Trust (the Trust), C Stent presented the Chair's annual report, audited financial statements and audit opinion issued by Audit NZ. The Chair expressed the appreciation of the Trustees for the work undertaken by their Manager M Peck in preparing the necessary documentation for the audit and for her work throughout the year.

During questions, answers and discussion it was noted that two nitrogen reduction agreements had been assessed as non-compliant. The Trust Chair had confidence that the

breaches would not compromise the integrity of the project and noted that the Trust would continue to work with the parties concerned to achieve full compliance. It was also noted that nitrogen reduction agreements for each property would endure regardless of ownership because of contractual obligations placed on the title (as an encumbrance).

On behalf of the Joint Committee the Chair congratulated both C Stent and S Yerex on their reappointment as Trust Chair and Deputy Chair respectively.

M Nepia moved/J Williamson seconded

LTJC17/20

- 1. THAT the report on ‘Annual reporting requirements for the financial year ended 30 June 2017’ [Doc 30888] be received; and**
- 2. THAT the Chair’s annual report [Doc 30341], the audited financial statements for the financial year ended 30<sup>th</sup> June 2017 [Doc 30718], and Audit NZ’s opinion [Doc 30887] be received.**

**The motion was put and carried (LTJC17/20)**

### **Lake Taupō Protection Project communications plan annual report**

Agenda Item 6 File 03 04 20 Doc #10890399

Communications Advisor, W Valois presented the report which provided an update on the Communications Plan (the Plan). By way of background information it was reported that the Plan set out how the project could achieve enduring success. The Plan was adopted by the Joint Committee in April 2016 at which time it was agreed that the Joint Committee would undertake an annual review of the Plan. The report presented recommendations proposed by Waikato Regional Council communications staff against a number of the tactics.

During questions, answers and discussion it was noted that to date there had been limited capacity from some agencies to participate in the communications forum. As such, the Officials Working Group (a group consisting of staff from the Project Partners) agreed to incorporate the work of the Plan into the Officials Working Group.

The Joint Committee supported a review of the Plan to ensure that it remained relevant and fit for purpose. The following feedback was provided:

- The interactive educational programme provided by the Tongariro National Trout Centre was identified as a good example.
- Learning Media was identified as a potential provider for the development of educational learning and teaching resources.
- The Enviroschools programme was identified as a good mechanism to share information with schools.
- Historical information needed to be maintained and communicated from a central point.

The Communications Advisor thanked members for their feedback and advised that the Officials Working Group would review the Plan, and report recommendations back to the Joint Committee meeting in December.

M Nepia moved/K Hodge seconded

LTJC17/21

- 1. THAT the report “Lake Taupō Protection Project communications plan annual report” (Doc #10890399 dated 1 September 2017) be received for information.**
- 2. THAT the Officials Working Group review the feasibility of the actions in the 2016-**

**2018 Communications Plan and report to the next meeting of the joint committee with recommendations on:**

- **the priority for progressing each action;**
- **the resourcing and financial commitment required to complete each action;**
- **the removal of actions where the action is identified as unlikely to fulfil the requirements of the Monitoring Plan and Monitoring Deed.**

**The motion was put and carried (LTJC17/21)**

**Overview of Monitoring Deed and Related Documents**

Agenda Item 7 File: 03 04 20 Doc #10842450

Manager Upper Waikato / Taupo Area, A McLeod presented the report which provided background information on the Monitoring Deed and information on the ensuing plans and work streams to fulfil the requirements of the Deed. In summary it was reported that the Joint Committee was in the process of preparing recommendations for the Project Partners on the future governance and management of the project. In addition to the Project Review completed in September 2016, the Officials Working Group scoped a review of the Monitoring Deed and were working on a transition plan for the activities of the Trust. The information presented provided contextual information to aid the Joint Committees understanding of the various documents, plans and work streams.

The Joint Committee acknowledged the importance of the pending decision on the future governance and management of the project and requested a number of actions to support the decision making process:

- The Official Working Group undertake an analysis of options.
- The Trust be included in discussions with the Official Working Group on the analysis of options.
- A workshop be held prior to the December Joint Committee meeting to allow members the opportunity to receive a briefing and provide guidance to Officials.
- The Officials provide information and guidance to their respective governors prior to the December workshop to ensure all members are fully informed.
- An independent person be engaged to facilitate discussion at the December workshop.

M Nepia moved/L Petersen seconded

LTJC17/22

**THAT the report “Overview of Monitoring Deed and Related Documents” (Doc # 10842450 dated 21 September 2017) be received for information.**

**The motion was put and carried (LTJC17/22)**

**Review of Monitoring Deed – Proposed Scope**

Agenda Item 8 File: 03 04 20 Doc #11073777; 3080365

Manager Upper Waikato / Taupo Area, A McLeod presented the report which provided a proposed scope for the annual review of the Monitoring Deed signed by the Lake Taupo Protection Project funding partners and the Lake Taupo Trust in 2015. It was reported that the Monitoring Deed was developed following a decision by the Joint Committee that a cost effective and efficient long term monitoring programme was necessary to safeguard the success of the project. On signing the Deed it was agreed that the Deed and its purpose would be reviewed at annual intervals.

The report was taken as read. The Joint Committee endorsed the proposed scope and process for reviewing the Monitoring Deed.

K White moved/K Hodge seconded

LTJC17/23

1. **THAT the report ‘Review of Monitoring Deed - Proposed Scope’ (Doc #.11073777, dated 13 September) be received, and**
2. **THAT the Lake Taupō Protection Project Joint Committee endorse the proposed scope and process for reviewing the Monitoring Deed.**

**The motion was put and carried (LTJC17/23)**

**Lake Taupō Protection Trust’s current operations and ongoing functions**

Agenda Item 9 File: 03 04 20 Doc #1180483

The Trusts Manager, M Peck spoke to the report which provided an overview of the current operational activities of the Trust and functions that would require management by the new entity post June 2019. As discussed earlier in the meeting, it was noted that the Official Working Group would undertake an analysis of operations and functions undertaken by the Trust and present options on the future governance and management of the project for consideration at the December Joint Committee meeting.

L Petersen moved/K Hodge seconded

LTJC17/24

1. **THAT the report ‘Lake Taupō Protection Trust’s current operations and ongoing functions’ [Doc #30883] be received; and**
2. **THAT the Joint Committee seeks recommendations from the Officials Working Group on future options which will identify objectives and assumptions to support those recommendations to be reported back to the December 2017 Joint Committee workshop and meeting.**

**The motion was put and carried (LTJC17/24)**

Doc #11106999